



Desert Hills Fire District

3983 London Bridge Road
Lake Havasu City, AZ 86404
(928) 764-3333 (FAX) 764-2397

Desert Hills Fire District Board Meeting Minutes Regular Meeting, February 21, 2018

1. Call to order

Board Member Hayes called to order the Desert Hills Fire District Board meeting at **9:01 a.m. on Wednesday, February 21, 2018**, at the Desert Hills Fire Station SiMock Room located at 3983 London Bridge Road, Lake Havasu City, AZ.

2. Pledge of Allegiance

Pledge of Allegiance commenced by Board Member Hayes

3. Roll Call

The following Board Members were present:

John Hayes
Brad Shelton
Mathew Espinoza
Dolores Moscou
Tom Roger

Also in attendance:

Fire Chief Pat Dennen
Administrative Specialist Lisa Harrison

4. Call to the Public: None

5. Approval of Regular Meeting Minutes for January 17, 2018: Motioned by Board Member Shelton to accept the January 17, 2018 Regular Meeting Minutes, seconded by Board Member Moscou; all in favor.

6. Reports:

- a.) **Financial Report-January 2018:** Administrative Specialist Harrison stated that cash in the Grant Savings Account is \$51,278.81, Payroll Account \$23,927.60, Petty Cash \$100.00, Special Revenue Checking Account \$48,436.76, Special Revenue Savings Account \$36,941.95, Warrant Account \$506,718.46, with a total balance of \$667,403.58. The Budget is at 58 % of the fiscal year with income is 67%, which is 9% above projected budget. Expenses are at 45%, which is 13% under projected budget. Approval of Financial Report motioned by Board Member Hayes, seconded by Board Member Roger; all in favor.

b.) **Chief's Report:**

- Kurt Fowler continues to recover; He had a second surgery on January 30. He's finally on a better road of recovery. Time out unknown.
- Captain David Rodriguez is officially back on duty, following being out on Workers Compensation.
- Kit Borg is still off. Still recovering from surgery on his ankle. Should be getting a return to duty in the next couple weeks.
- Tim Caso had an off duty medical event. He came back to work with no restrictions but his doctor reevaluated him and put him on light duty. We don't have light duty available so he's off for 90 days, possibly longer.

- We have hired a Clerical Office Aide who works Tuesdays and Fridays for back up in the office, her name is Dawn Thompson.
- Unit 1526 (Brush Control) is still here, we still have had no offers and currently not advertising as the ad expired and we're still looking at options. A local party is interested and we're waiting to see the outcome on that.
- We have preliminary budget numbers for next fiscal year and it looks like there's a little growth and it looks we will receive between 71k – 72k extra income.
- Target Safety – Still working the Fire Chiefs Association and Fire Districts on a state wide mutual aid committee. We met with the sheriff, his staff and 2 county supervisors in Kingman. John went with me to talk about PILT. If you remember we had a fire investigation out in the desert on the east side of the city of Havasu. It caused us a financial obligation, but before we handed them an invoice I wanted meet with them to give the back ground and make sure the supervisors understood why were even there to begin with. It was requested by the Sherriff's office to we met with them in advance to see if we could do anything with PILT. No resolution was made, they didn't agree to pay for it, but they did agree to discuss it at their budget workshop, potentially building an account line item that allows for reimbursement for these kinds of incidents from the general fund. We also met with the assessor's office and one of the attorneys for the county on fire district consolidation county and state wide because at some time fire districts are going to be in trouble state wide, where their expenditures will exceed their revenue. There is discussion state wide and interest in the state legislator to reintroduce in legislation to make it easier for fire districts to consolidate.
- We put in for a Homeland Security Grant for \$35,000.00 for dual band radios, there is a match for this and we'll have that in our next fiscal budget.

c.) **DHFD Wildland Report:** We did get requested to a wildland fire in Parker, AZ, but we had to turn the assignment down, but we finally have our engine boss back so that unit is back in service.

d.) **DHFD Auxiliary Report:** Dee Moscou reported 602 people were served in 2.5 hours at the February pancake breakfast.

e.) **Correspondence:** None

7. **New Business:**

- a. Accepted donation from Auxiliary of \$4700.00 to pay for commercial PPE extractor washer from FDC Rescue Products in Phoenix. To be used to wash heavy protective clothing only. Can work with existing plumbing and drains that we already have.
- b. Discussion and possible action to approve a cost recovery program through Fire Recovery USA and the fee schedule update. The HR Fire Recovery USA is a company that will do billing and cost recovery on our behalf. As we discussed the last couple of fiscal years we need to look at sources of new revenue. We talked whether or not we have a valid cost recovery policy even though policy manual has one and was signed by the former fire chief, we don't have any evidence that is was ever approved by the board. HR Fire Recovery has a series of categories they can bill items such as, fire, car accident and landing a helicopter, etc. We don't pay anything for this service, they are paid a percentage of what is collected. They are not collection agency and at any point we have the option to terminate the process. DHFD residents are not subject to billing. Fee Schedule is for inspections and permits billed in house. Approval of Fire Recovery USA and associated fee schedule motioned by Board Member Shelton and seconded by Board Member Roger; all in favor.
- c. Discussion and possible action to approve Resolution 2018-01. Introduction of Resolution, amend to include no charges to DHFD residents than post on website for 30 day and bring back to board meeting after 30 days.

8. **Board Member Comments:**

- a. New business to be considered on future agendas: None
- b. Comments: None

9. **Call to the Public:** None

10. **Adjourn:** Motion to adjourn at 9:51 by Board Member Hayes, seconded by Board Member Shelton, all in favor.