

Colorado Bluesky Enterprises, Inc.

Board of Directors

November 7, 2018

*Important issues are discussed and motions are made for approval at each meeting. Therefore, your attendance determines whether or not a quorum is established. If you are unable to attend a meeting, please inform the Recording Secretary of your impending absence. If you have a voting preference on any issue that will be presented during your absence and you wish to designate another voting Board Member to utilize your proxy, please inform that board Member as well as the Recording Secretary of your wishes.*

Vision Statement	Mission Statement	Customer Service Statement
We Teach. We Support. We Inspire.	We believe that all persons have the right to live, learn, and work in the community with the same hope, dignity, choices, opportunities and responsibilities accorded all citizens.	Service Above Self

**Call Meeting to Order. Establish Quorum. (2 Min)**

**Welcome Guests (3 Min)**

**Action Items (5 Min)**

- **Board Meeting Minutes**
  - **Motion to Approve October, 2018 Board Meeting Minutes**

**Financials - Presented by Mariah Schofield (10 Min)**

- **September 2018 Financial Report**
  - **Motion to Approve September 2018 Financial report as presented**
- **Executive Director Expense Report – September 2018**
  - **Motion to Approve the Executive Director Expense Report – September 2018 as presented**

**Executive Directors Report (5 Min)**

**Performance & Quality Review Audit (PQRA):** The PQRA conducted by Health Care Policy & Financing for 2018 is now completed. As I had previously stated, we had very few deficiencies that were easy to correct.

**Performance Audit:** We had our exit conference with the Auditor's Office on 10/22/18. The conference covered the areas that were identified in the audit and timelines to make the required changes. We also discussed the Legislative Audit Committee hearing process that Erica Adamson and I will be attending in December. Overall this was an informative audit and gave us important information. It also identified areas regarding the States data systems that need to be addressed in conjunction with the CCB's.

**Direct Support Professionals:** Mariah Schofield, CFO, Pat Morales, HR Director, Terri Martinez, Director of Adult Services, and I worked out a plan to increase all the DSP salaries to \$12 per hour. By sharing residential and day staff in both programs we were able to downsize positions. This plan also helped in addressing the salary compression issue in adult services area. As you are aware, the minimum wage increases to \$11.10 in January and \$12 in January 2020 so we are ahead of the curve by making this change now. We are hopeful that this change will decrease the turnover rate, which we will be tracking.

**Case Management (CM):** On the case management front, Erica Adamson, Case Management Director and her staff were also able to address the compression effect in her area by also eliminating positions. As I have reported, we have stabilized CM, but the plan is still to try and address salaries again in the next few years.

**Major Repairs:** We were able to repair the boiler without having to replace it. You may recall that I reported last month that replacing it was possible. The septic tank Hillside home has been completed and the guys have all moved back in. This appears to be the last major expense.

**Fashion Show:** The Fashion Show is coming soon November 1, 2018, so mark your calendars. We have all the corporate tables sold and the Pueblo Chieftain (Jon Pompia) wrote a nice article that was in Saturday's newspaper. We also posted the article to our Facebook page. We are still taking donations to help purchase clothing for the models. As always, thanks for all the help we get from the board each year.

## **Strategic Plan update – Michael F. Atlas-Acuna, Executive Director**

### **Public Comment (5 Min)**

### **Calendar of Events**

- **October 25, 2018 – BASS Halloween Party**
- **November 1, 2018 – Fashion Show**
- **November 13, 2018 - BASS Thanksgiving**
- **November 15, 2018 – CBE Thanksgiving**
- **December 2018 – BASS Christmas Party (Date TBA)**
- **February 2019 – BASS Super Bowl Party (Date TBA)**
- **February 2019 – BASS Valentine' Party (Date TBA)**
- **February 2019 – Awareness Day at the Capital (Date TBA)**
- **March 2019 – BASS St. Patrick's Day Party (Date TBA)**
- **March 17, 2019 – Blizzard Run**
- **June 2019 – BASS Talent Show Zaragoza Hall (Date TBA)**
- **June 2019 – Employee Picnic Nature Center (Date TBA)**

### **Motion to Adjourn**

**Executive Session:** Mike has asked that we go into executive session.