

7:30 p.m., Wednesday, July 19, 2017, the meeting of the Rolla City Council was called to order by Mayor Scott Mitchell. Council members present were Gottbreht, Sparrow and Vollmer. Absent were Albertson and Hemmy.

Others present: Brian Julius and Dan Portlock, Moore Engineering; Charles Gooselan, American General Contracting; Public Works Director Cliff Rush; Police Chief Joseph Boehm; City Auditor Matt Mutzenberger; and Lean Erck.

Sparrow moved, Gottbreht seconded, to approve the Consent Agenda of July 19th Council meeting; June Financial Statements; Payroll for pay periods; Lyman Bercier's resignation as City Building Inspector; Officer Wright's overtime compensation due; City Auditor's unpaid time-off request for pre-employment travel plans; Chamber of Commerce's request for allocated funds transfer of \$9,000; Grant Ottertail Power right of way for removal of lights on Munro. Motion carried.

Reading of the Bills:

VENDOR NAME	DESCRIPTION	AMOUNT
TUOMALA PLUMBING	JETTING- SERVICE CALL	\$ 2,002.82
ROLLA CHAMBER OF COMMERCE	CITY SALES TAX GRANT	\$ 5,000.00
AMERICAN GENERAL CONTRACTORS	WTR PLANT IMPRV #2015-2	\$ 217,757.08
MOORE ENGINEERING	WTR PLANT IMPRV #2015-2	\$ 16,781.28
SECRETARY OF STATE	NOTARY APPLICATION	\$ 36.00
US POSTAL SERVICE	UTILITY BILLING POSTAGE	\$ 142.00
AFLAC	PREMIUM	\$ 433.28
BRECK'S TRANSPORT	PWD-FILTRONICS SHIPPING/DEL SAND	\$ 3,500.00
CENEX FLEET CARD	GAS - POLICE	\$ 844.22
CNASURETY	MATT M-NOTARY PUBLIC BOND	\$ 50.00
COAST TO COAST	PLAQUE FOR MAE'S RETIREMENT	\$ 25.00
COMPUTERS N STUFF	RPD GOPROS, CARDS, KITS, CHRGRS	\$ 1,765.00
DAKOTA SUPPLY GROUP	PWD-36IN HDPE DWALL PIPE	\$ 6,828.32
DAWSON FURNITURE	AC UNIT FOR AUDITOR OFFICE	\$ 399.00
ELC CONCRETE LLC	REPLACE SIDEWK AND ST NEAR POOL	\$ 4,800.00
FILTRONICS	WTR PLANT IMPRV #2015-2 MEDIA LD	\$ 30,285.00
FILTRONICS	WTR PLANT IMPRV #2015-2	\$ 89.00
FILTRONICS	WTR PLANT IMPRV #2015-2	\$ 1,610.00
FILTRONICS	WTR PLANT IMPRV #2015-2 AIR FARE/LODG/CAR	\$ 2,228.16
FIRST STATE INSURANCE	NDIRF POLICIES RENEWAL	\$ 25,356.00
GIBBENS LAW OFFICE	LIFT STATION EASEMENT	\$ 235.00
GRAND FORKS LABORATORY	WATER TESTING	\$ 52.00
GUSTAFSON OIL	PROPANE/GAS/DIESEL	\$ 254.96
HANSON SERVICES LLC	JETTER 8@\$225, PUMPING \$400	\$ 2,200.00
HAWKINS	PRETREAT PLUS, VALVE ASM, LPC-9	\$ 1,089.05
INFORMATION TECH. DEPT.	VPN-COURT	\$ 12.70
IPROMOTEU APPLE TIME INC	POLICE-STICKERS AND TATTOOS	\$ 501.06
KINETIC LEASING	LEASE TYMCO STREET SWEEPER	\$ 18,010.00
LADUCER SANITATION	SERVICE	\$ 17,890.00
LARSCO	WATER PLANT-TRAINING	\$ 3,018.48
LEEVE'S FOODS	POP FOR MACHINE	\$ 34.99
MARC	INVERTED STRP PT RED, WIPE-OUT 25#	\$ 289.25
MICROLAP TECHNOLOGIES	FEDEX PYMTS FOR H2O SAMPLES	\$ 129.90
MUNRO ACE HARDWARE	SUPPLIES	\$ 2,839.96
MUTZENBERGER, MATTHEW	KEYBOARD FOR AUDITOR'S OFFICE	\$ 74.74
ND DEPT OF HEALTH-LAB	FLOURIDE TEST	\$ 16.48
ND SEWAGE PUMP & LIFT STATION	ABS PUMP AND CONTRACT LABOR	\$ 12,040.20
ND SEWAGE PUMP & LIFT STATION	ALCO LIFT STATION LABOR, PARTS	\$ 417.00
ND SOLID WASTE & RECYCLING	2017-18 MEMBERSHIP DUES	\$ 75.00
NORTH CENTRAL GRAIN COOP	FORESTRY, SHOP, STREETS	\$ 464.58
NORTH DAKOTA ONE CALL	STREETS	\$ 10.55
NORTHERN PLAINS ELECTRIC	LAGOON	\$ 73.65
OTTER TAIL POWER	ELECTRICITY	\$ 4,337.84
PREBLE MEDICAL	PRE-EMPLOY DRUG TESTING	\$ 125.00
PSN	PYMT SVC NETWORK	\$ 83.45
ROLETTE COUNTY JAIL	BOARD- 6 PERSONS	\$ 1,300.00
SCHLENOGT, KERRY	MILEAGE FOR HR CONFERENCE	\$ 81.32
STAPLES CREDIT PLAN	OFFICE SUPPLIES	\$ 63.45
THEEL MOTORS	RPD 2015 TAHOE AC REPAIR	\$ 723.58
TUOMALA PLUMBING AND HEATING	CITY HALL MEN'S ROOM REPAIR	\$ 680.16
TURTLE MOUNTAIN STAR	CITY COUNCIL MINS 06/21/2017	\$ 294.84
TURTLE MOUNTAIN STAR	MINUTES, TWO ADS	\$ 82.97
VERIZON WIRELESS	PUBLIC WORKS	\$ 354.70
	total	\$ 387,789.02
Electronic Payments		
Payroll 941 Tax Deposit	June 30, 2017 Payroll Tax Deposit	\$ 7,583.51
Payroll 941 Tax Deposit	July 15, 2017 Payroll Tax Deposit	\$ 5,290.39
NDPERS	Def. Compensation-June 30th PR	\$ 1,375.00
NDPERS	Health Ins- Jul 2017 premium	\$ 4,599.60

NDPERS	Retirement- Jun 2017	\$ 5,451.71
NORTHERN PLAINS ELECTRIC	JDA -LOAN PMT- July 2017	\$ 145.86
PAYROLL	06/30/17 PAYROLL	\$ 22,601.78
PAYROLL	07/15/17 PAYROLL	\$ 20,234.85
STARION FINANCIAL	SERVICE CHG June 2017	\$ 4.00
VERIZON	POLICE- VERIZON JETPACK PLAN	\$ 383.22
CITY OF ROLLA	#413 SAVINGS TO #413 CHECKING	
DACOTAH BANK	2015 PICKUP LOAN PMT	\$ 595.27
DACOTAH BANK	2017 SKIDSTEER LOAN PMT	\$ 720.78
	total	\$ 68,985.97
Total Checks and EFP	Total	\$ 456,774.99
Rolla Community Center cash account		
VENDOR NAME	DESCRIPTION	AMOUNT
Tuomala Plumbing and heating	Service call	\$ 253.59
Ottertail Power	Utilities	\$ 565.26
	RCC TOTAL	\$818.85

Vollmer moved, Gottbreht seconded, to pay bills as listed. All voted "yes". Motion carried.

Vollmer moved, Sparrow seconded, to approve June 21 Council meeting minutes with amendment, and July 10 Special Council meeting minutes. All voted "yes". Motion carried.

Old Business:

Vollmer moved, Sparrow seconded, to approve Change Order No.5 for \$42,385.40 on Water Treatment Project for dewatering well sites and other incidentals. All voted "yes". Motion carried.

New Business:

Gottbreht moved, Sparrow seconded, to approve Contractor's Application for Payment No.12 on Water Treatment Project for \$116,447.83. All voted "yes". Motion carried.

Vollmer moved, Gottbreht seconded, to pay Moore Engineering \$22,736.86 for service rendered on water treatment plant project. All voted "yes". Motion carried.

Vollmer moved, Sparrow seconded, to pay Moore Engineering \$54,640.00 for service rendered on water main project. All voted "yes". Motion carried.

Resolved, that the Rolla City Council authorizes the issuance and sale of Sales Tax Revenue bonds, Series 2017. Vollmer moved, Gottbreht seconded. All voted "yes". Resolution adopted.

Sparrow moved, Gottbreht seconded, to authorize the execution of the bond documents. All voted "yes". Motion carried.

Sparrow moved, Gottbreht seconded, to accept Dakota Supply's meter reading equipment quote for \$15,712.43. All voted "yes". Motion carried.

Gottbreht moved, Sparrow seconded, to accept Dakota Banks' financing proposal of 2.5% on a \$15,000.00 note with two annual payments. All voted "yes". Motion carried.

Gottbreht moved, Vollmer seconded, to make the down-payment of \$7,000.00 on the cities' mower. All voted "yes". Motion carried.

Sparrow moved, Gottbreht seconded, to hire Courtney LaRocque at the rate of \$10.00 per hour. All voted "yes". Motion carried.

Sparrow moved, Gottbreht seconded, to accept a USDA Community Facilities Grant of \$25,745. All voted "yes". Motion carried.

Sparrow moved, Gottbreht seconded, to purchase a 2017 police car for \$3,275.60. All voted "yes". Motion carried.

Meeting adjourned at 9:10 p.m.

Next regular city council meeting is Wednesday August 16, 2017.

ATTEST:

Scott Mitchell, Mayor

Matt Mutzenberger, City Auditor
Dated 07/20/2017