

BLUE RIDGE FIRE DISTRICT BOARD OF DIRECTORS
PUBLIC MEETING
THURSDAY, FEBRUARY 18, 2016
BLUE RIDGE FIRE STATION
MINUTES

1. **CALL TO ORDER:** The meeting was called to order at 10:00 a.m. by Chairman Richard Eng.
2. **ROLL CALL:** Board members present: Richard Eng, Alma Seward, Nick Gemrose, Jerry Smith. Absent: Monty Blosser (joins the meeting at 10:23 a.m. during Executive Session).
3. **PLEDGE OF ALLEGIANCE:** Chairman Eng led those attending in the Pledge of Allegiance.
4. **REVIEW AND ADOPTION OF AGENDA:** Moved by Richard Eng, seconded by Alma Seward, to adopt agenda. **Motion passes: 4-0.**
5. **VOTE TO MOVE INTO EXECUTIVE SESSION, pursuant to ARS 38-431.03(A)1, for the sole purpose of discussion of personnel matters:** Board votes by unanimous consent to move into Executive Session.

Board enters Executive Session at 10:16 a.m. Executive session adjourns at 11:27 a.m.

Board reconvenes in Public Session at 11:30 a.m. with all members present.

**** Upon Board return, it learned we had to receive call from Saunders for 2014-2015 Audit.**

[Agenda Item 11 B. below]:

Item 11 B. Review and approval of 2014-2015 Annual Audit: Saunders & Co., LLC, presented their review of the BRFD Annual Audit telephonically, as permitted under ARS 48-805.02. **Moved** by Richard Eng, seconded by Alma Seward, to accept the Audit results as presented by Saunders & Co. **Motion passes: 5-0.**

6. **APPROVAL OF PREVIOUS MINUTES:** Moved by Richard Eng, seconded by Nick Gemrose, to approve minutes of the regular monthly meeting on January 21, 2016. **Motion passes: 5-0.**
7. **ANNOUNCEMENTS:**
 - A. **Reminder of future meeting date & time changes:** Thurs., March 17, 10:00 a.m.
Thurs., April 21, 10:00 a.m.
8. **REPORTS AND CORRESPONDENCE:**
 - A. **Fire Board Chairman's Report:** None.
 - B. **Fire Chief's Report:** Chief Banning presented his report for January/February (1-21-2016 to 2-18-2016), copy attached for the record.
 - C. **Committee or Other Reports:** None.
9. **CALL TO THE PUBLIC:** Henry Spackman from CCP 8&9 addressed the Board on problems experienced hearing Board discussions & actions by those in the audience with hearing loss. He suggested moving the tables to face the audience.
10. **OLD BUSINESS:**
 - A. **Cardiac Monitors: Update, discussion and possible action:** Committee member Jerry Smith and Chief Banning reported on their meeting with Zoll representatives.

**** 1159 hrs: Board Clerk Seward excused herself from the rest of the meeting due to illness.**

Quorum of four Board members still present. Tape recorder stopped working, and was necessary to replace. Third recording this date due to faulty equipment.

B. Budget Committee Planning: Mr. Blosser and Mr. Gemrose will serve as Board representatives on this year's Budget Committee.

C. Status of grants: Cardiac monitors, fire hose, SCBA gear and turnouts.

11. NEW BUSINESS:

A. BRFD Financial Report for January 2016 – Review and Action required: Jerry Smith read the report for period ending 1-31-16 as presented. **Moved** by Monty Blosser, seconded by Nick Gemrose, to accept the Financial Report as read. **Motion passes: 4-0.**

B. Review and approval of the 2014-2015 Annual Audit: *Reported above, prior to Item 6.*

C. Discussion and possible action on personnel positions: Support personnel, possible action. Recap with no further action taken at this time.

12. ADJOURNMENT: **Moved** by Nick Gemrose, seconded by Jerry Smith, to adjourn. **Motion passes: 4-0.** Meeting adjourned at 12:40 p.m.