AGENDA

Regular Session: December 27, 2023

1. **Pledge of Allegiance**
2. **Roll Call**
3. **Public Comments**
4. **Committee Reports**

**PROPERTY:** Chris Ponchak

**POLICE, FIRE and EMS:** Michael Zrenchak

**LEGISLATION:** David Sowa

**PARKS & RECREATION:** Janice Matyasovsky

Tentative dates for the 2024 events – Senior Dinner 3/15, Easter 3/23, Fun To Be A Kid Day 8/11, Movie Night 7/19, Halloween 10/31, Light Up Night 12/6

**Motion to approve** the donation to LBAA for uniforms in the amount of $500.

**HEALTH & ORDINANCE**: Chris Ponchak

Ordinance for regulating dumpsters and portable storage units

**Motion to adopt** Ordinance 2023-04 creating a handicap parking place at 601 Roberts Street (on the F Street side).

**LIGHTS:** Michael Matlos

**FINANCE:** Elizabeth Lape

**Motion to adopt** the 2024 Budget.

**Motion to ratify** the renewal of the Worker’s Compensation Policy in the amount of $42,202.

**Motion to Pay:** Bills for Ratification $ 110,526.16 and List of Bills to Pay $141,368.78

**Bills for Ratification:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Payroll** |  |  |  |
| 11/24/2023 | EFT | ADP [INVOICE] | -97.16 |
| 11/30/2023 | EFT | ADP [CHECKS] | -12,299.37 |
| 11/30/2023 | EFT | ADP | -4,612.56 |
| 12/14/2023 | EFT | ADP [CHECKS] | -13,328.15 |
| 12/14/2023 | EFT | ADP | -4,792.84 |
| **Highway Fund** |  |  |
| 12/13/2023 | 4590 | DUQUESNE LIGHT CO | -3,450.46 |
| **Sewer Fund** |  |  |
| 12/13/2023 | 12508 | DUQUESNE LIGHT CO | -156.00 |
| 12/13/2023 | 12509 | GLENN ENGINEERING & ASSOC | -395.00 |
| 12/13/2023 | 12510 | PA MUNICIPAL SERVICE CO | -1,015.62 |
| 12/13/2023 | 12511 | PA ONE-CALL SYSTEM INC | -4.76 |
| **General Fund** |  |  |
| 11/23/2023 | 23655 | MCI | -32.43 |
| 11/23/2023 | 23656 | Nuttal Public Safety Equipment, LLC | -159.50 |
| 11/23/2023 | 23657 | O'REILLY AUTO PARTS | -32.97 |
| 11/23/2023 | 23658 | PA AMERICAN WATER | -96.38 |
| 11/23/2023 | 23659 | PA STATE ASSOC OF BOROUGHS | -40.00 |
| 11/23/2023 | 23660 | RICOH USA | -149.42 |
| 11/23/2023 | 23661 | S & D CALIBRATION SERVICES | -448.00 |
| 11/23/2023 | 23662 | VERIZON GARAGE | -60.65 |
| 11/23/2023 | 23663 | WESTCOM WIRELESS INC | -55.00 |
| 11/23/2023 | 23664 | Big's Trucking, Inc. | -650.00 |
| 11/23/2023 | 23665 | AQUA FILTER FRESH INC | -24.55 |
| 12/01/2023 | 23666 | KEYSTONE COLLECTIONS GROUP (GARNISH) | -170.19 |
| 11/29/2023 | 23667 | Auralyn Kimokeo-Mitomi | 0.00 |
| 11/29/2023 | 23668 | Billy Heh | -355.00 |
| 11/29/2023 | 23669 | JO-LYNN PIZZARIA | -243.36 |
| 12/01/2023 | 23670 | Auralyn Kimokeo-Mitomi | -225.00 |
| 12/06/2023 | 23671 | AFLAC | -223.36 |
| 12/07/2023 | 23672 | Swede Construction Corp | -2,135.00 |
| 12/14/2023 | 23673 | PA MUNICIPAL RETIREMENT SYSTEM | -310.16 |
| 12/14/2023 | 23674 | TEAMSTERS LOCAL UNION #205 | -122.00 |
| 12/13/2023 | 23675 | AMERICAN LEGAL SERVICES | -65.16 |
| 12/13/2023 | 23676 | BARRIER PROTECTION SYSTEMS INC | -199.95 |
| 12/13/2023 | 23677 | C. HARPER CHEVROLET-BUICK-CADILLAC | -793.01 |
| 12/13/2023 | 23678 | CHER-BAN TIRE SERVICE | -1,678.54 |
| 12/13/2023 | 23679 | COMCAST | -458.71 |
| 12/13/2023 | 23680 | COMM OF PA - USTIF | -41.25 |
| 12/13/2023 | 23681 | CSX TRANSPORTATION | -728.00 |
| 12/13/2023 | 23682 | DELUCA ROOFING | -5,440.00 |
| 12/13/2023 | 23683 | DERKAS AUTO SERVICE | -47.45 |
| 12/13/2023 | 23684 | DUQUESNE LIGHT CO | -463.24 |
| 12/13/2023 | 23685 | FIRST COMMONWEALTH BANK (CREDIT CARD) | -541.90 |
| 12/13/2023 | 23686 | FLYNN'S TIRE | -640.00 |
| 12/13/2023 | 23687 | GLENN ENGINEERING & ASSOC | -4,640.00 |
| 12/13/2023 | 23688 | LIBERTY BORO AUTO SALES | -214.95 |
| 12/13/2023 | 23689 | MON VALLEY INDEPENDENT | -949.00 |
| 12/13/2023 | 23690 | NOGA Services | -321.24 |
| 12/13/2023 | 23691 | ONE DIGITAL | -100.00 |
| 12/13/2023 | 23692 | ORKIN EXTERMINATING | -207.92 |
| 12/13/2023 | 23693 | PA AMERICAN WATER | -1,197.70 |
| 12/13/2023 | 23694 | PEOPLES NATURAL GAS | -284.46 |
| 12/13/2023 | 23695 | Pest b Gone | -300.00 |
| 12/13/2023 | 23696 | RC WALTER & SONS INC | -79.82 |
| 12/13/2023 | 23697 | RUSSELL STANDARD CORP | -266.25 |
| 12/13/2023 | 23698 | S & D CALIBRATION SERVICES | -32.00 |
| 12/13/2023 | 23699 | Safsecur LLC | -808.04 |
| 12/13/2023 | 23700 | SHERWIN WILLIAMS CO | -51.06 |
| 12/13/2023 | 23701 | SPECIALTY CLEANING SYSTEMS, LLC | -180.00 |
| 12/13/2023 | 23702 | T-MOBILE | -175.83 |
| 12/13/2023 | 23703 | VOLUNTEER FIREMEN'S ASSOC OF LIBERTY | -36,250.00 |
| 12/13/2023 | 23704 | KEYSTONE COLLECTIONS GROUP | -2,580.00 |
| 12/14/2023 | 23705 | AMTRUST NORTH AMERICA | -4,915.00 |
| 12/19/2023 | 23706 | MICHAEL LYNCH | -190.79 |
|  |  |  | -110,526.16 |

**List of Bills to Pay:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **ALLEGHENY LEAGUE OF MUNICIPALITIES** |  |  |  |  |  |
|  |  | 12/18/2023 | 2024-96 |  |  | 420.00 |
|  |  | 12/20/2023 | Meal Plans |  |  | 500.00 |
|  | Total ALLEGHENY LEAGUE OF MUNICIPALITIES |  |  |  |  | 920.00 |
|  | **DERKAS AUTO SERVICE** |  |  |  |  |  |
|  |  | 12/18/2023 | 25274 |  |  | 25.25 |
|  |  | 12/19/2023 | 25277 |  |  | 258.88 |
|  | Total DERKAS AUTO SERVICE |  |  |  |  | 284.13 |
|  | **FASTENAL CO** |  |  |  |  |  |
|  |  | 12/14/2023 | PAPIT142248 |  |  | 55.32 |
|  | Total FASTENAL CO |  |  |  |  | 55.32 |
|  | **ORKIN EXTERMINATING** |  |  |  |  |  |
|  |  | 12/15/2023 | 249041054 |  |  | 207.92 |
|  | Total ORKIN EXTERMINATING |  |  |  |  | 207.92 |
|  | **PA AMERICAN WATER** |  |  |  |  |  |
|  |  | 12/15/2023 | 1024-210033713752 |  |  | 30.99 |
|  |  | 12/15/2023 | 1024-210030156299 |  |  | 18.50 |
|  |  | 12/15/2023 | 1024-210034877260 |  |  | 48.56 |
|  |  | 12/18/2023 | 1024-220022821568 |  |  | 133,618.67 |
|  | Total PA AMERICAN WATER |  |  |  |  | 133,716.72 |
|  | **PA MUNICIPAL RETIREMENT SYSTEM** |  |  |  |  |  |
|  |  | 12/18/2023 | Admin Fee 02-189-3P |  |  | 20.00 |
|  |  | 12/18/2023 | Admin Fee 02-189-3N |  |  | 100.00 |
|  | Total PA MUNICIPAL RETIREMENT SYSTEM |  |  |  |  | 120.00 |
|  | **PA STATE MAYORS' ASSOC** |  |  |  |  |  |
|  |  | 12/18/2023 | Boro of Liberty |  |  | 70.00 |
|  | Total PA STATE MAYORS' ASSOC |  |  |  |  | 70.00 |
|  | **RACUNAS LAW GROUP LLC** |  |  |  |  |  |
|  |  | 11/01/2023 | 1794 |  |  | 2,085.00 |
|  | Total RACUNAS LAW GROUP LLC |  |  |  |  | 2,085.00 |
|  | **RC WALTER & SONS INC** |  |  |  |  |  |
|  |  | 12/20/2023 | 761369 |  |  | 17.09 |
|  | Total RC WALTER & SONS INC |  |  |  |  | 17.09 |
|  | **UPMC HEALTH PLAN** |  |  |  |  |  |
|  |  | 12/14/2023 | 020207 300 |  |  | 3,777.75 |
|  | Total UPMC HEALTH PLAN |  |  |  |  | 3,777.75 |
|  | **VERIZON GARAGE** |  |  |  |  |  |
|  |  | 12/09/2023 | 450-731-927-0001-53 |  |  | 59.85 |
|  | Total VERIZON GARAGE |  |  |  |  | 59.85 |
|  | **WESTCOM WIRELESS INC** |  |  |  |  |  |
|  |  | 12/14/2023 | 1190 |  |  | 55.00 |
|  | Total WESTCOM WIRELESS INC |  |  |  |  | 55.00 |
| **TOTAL** |  |  |  |  | **141,368.78** |

**PERSONNEL:** Tim Sloss

**Motion to accept** Leah Yarborough’s verbal resignation effective November 9, 2023.

**Motion to ratify** awarding the Borough Building’s cleaning contract to Specialty Cleaning at a cost of $60 per week/$3,120 per year.

**Motion to ratify hiring** Ryan Schneiderlochner as a full-time police officer for the Liberty Borough Police Department effective November 29, 2023.

**Motion to hire** William Tomosky as a part-time police officer for the Liberty Borough Polie Department.

**STREETS AND SEWERS:** Tim Sloss

**Motion to purchase** the Ford Pickup in the amount of $62,405.

**MAYOR’S REPORT:** Larry Sikorski, Mayor

**SOLICITOR’S REPORT:** Matt Racunas

**ENGINEER’S REPORT:** Don Glenn

**Motion to ratify** awarding the Pump Station contract to Konzel ln the amount of $132,000.

**Motion to award** the Liberty Way Slide contract to Paliotta in the amount of $252,000.

**OLD BUSINESS:**

Council is asking for Letters of Interest for the Zoning Board (1 Seat).

Council is asking for Letters of Interest for the Planning Commission (1 Seat).

**NEW BUSINESS:**

**Motion to award** the copier lease to Precision Copy Products in the amount of $169.00 per month.

**CORRESPONDENCE:**

**Motion to accept** the typed minutes from the November 22, 2023 meeting.

Next meeting dates/times: Reorganization Meeting – January 2, 2024 at 6:00 pm Work Session, Wednesday January 10, 2024 at 6:00 pm – Regular Session, Wednesday, January 24, 2024 at 6:00 pm.

**Motion** to adjourn.