

1. **All complaints and grievances shall be submitted in writing, signed by one (1) member or the bartender on duty and given to the 2<sup>nd</sup> Vice Commander or designated Executive Board member for resolution.**
2. **All complaints and grievances against non-Post members belonging to S.A.L. or the Auxiliary shall be referred by the Post Commander to their leadership for resolution.**
3. Any member who turns in or tears up their membership card is automatically suspended for a period of 30 days. At the end of the 30 days, the member must appear before the Executive Board to retrieve their card and pay amount determined by the Executive Board.
4. Any member who is "CUT OFF" by the bartender and asked to leave will receive an automatic 30-day suspension if they do not comply. This applies to enforcement by OLCC or Law Enforcement Officials "cutting off" members or guests.
5. Any member who has been charged with a violation of a house rule shall automatically be suspended pending notifications by the Executive Board (notifications shall be within 15 days).
6. Any member who is suspended shall have the right to be heard after notification is received. An appeal may be filed with the Executive Board Chairman or the Post Commander within 5 days of the date of notification of suspension.
7. After a member has appealed to the Executive Board, a special Executive Board meeting will be called within 7 days of appeal date.
8. Disciplinary action of the Executive Board may be a 30-day or longer suspension of Lounge privileges.
9. Any House Rule may be superseded by an OLCC rule.
10. A door person, assigned or volunteer, will wear proper attire.
11. There will be no parking in any planted areas. Any member parking in planted areas or running into building will receive one warning; the second violation will constitute an automatic suspension for 30 days and payment for damages will be required before reinstatement.

12. NO Card playing or authorized games are allowed in the lounge area, unless authorized by the Executive Board Member and/or the on-shift bartender. Card room overflow may only be moved in the pool table area and the curtain pulled with the bartender's approval.

13. **NO animal is permitted in the building, unless designated as a "Service Animal" or "ADA Service Animal in Training" (being included as Service Animals) in accordance with the federal and state laws (title III of the federal Americans with Disabilities Act). To clarify:**

**(a) Under the ADA, a service animal is a dog that has been individually trained to perform tasks or do work for the for the benefit of a person with a disability. The Post is required by ADA law to allow individuals to bring their "Service Animals" into the Post.**

**(b) The Post is not required to allow animals other than ADA-trained Service Animals into the building. Therefore, under Post By-Laws, only ADA-trained Service Animals are permitted in the building.**

**(c) Miniature horses do not qualify as service animals under Oregon law and are not permitted in the building.**

**(d) Neither the ADA nor Oregon's service animal law includes "emotional support animals": animals that provide a sense of safety, companionship, and comfort to those with psychiatric or emotional disabilities or conditions. Since emotional support animals are not required to be admitted by state or national law, they are not permitted in the building.**

**(e) To determine if a dog brought into the Post is a service animal, the animal owner can be asked two questions:**

**(1) Is the animal required because of a disability?**

**(2) What work or task has the animal been trained to perform?**

**(f) A Service Animal and Service Animal in ADA training that barks, bites, and is otherwise disruptive, is not housebroken, or whose owner is unable or unwilling to effectively control it, shall be removed from the building.**

**(g) Service animals may not sit on chairs or be fed at the table and must not block the flow of foot traffic.**