

The regular meeting of the Kinderhook Township Board was called to order by Wayne Barnes, Supervisor, on Monday, September 25, 2017 at 7:30 p.m. at the Kinderhook Township Hall. The pledge was recited to the American flag. Wayne Barnes, Supervisor, Jody Lewis, Trustee, Terri Smith, Treasurer, and Cynthia Carpenter, Clerk were present. Trustee Stetler was absent.

The minutes of August 28, 2017 were approved with the following clarifications: Operating expenses should read \$63,677.41.

Old Business

- Michigan Gas Ordinance – Trustee Lewis made a motion to accept the ordinance with support from Treasurer Smith; motion carried. Mr. Barnes understood a portion of the ordinance needed to be on the November ballot this year. Clerk Carpenter will check with Terry Kubasiak regarding this since the ballots for November 2017 election have been printed.
- Treasurer Smith clarified the website support was \$40 per hour to bring the website up to date and not the \$20 per hour previously reported. Trustee Lewis made a motion to approve this expense with support from Treasurer Smith; motion carried.
- Mileage policy was tabled.
- Minute writing policy was approved last month and Treasurer Smith provided the updated copy.
- The Check writing policy was approved last month and Treasurer Smith provided the updated copy.

Correspondence:

- None of note.

Commissioner's Report:

- The Commissioner was not present.

Sheriff's Report:

- The Sheriff was not present.

Financial Report:

- Clerk Carpenter reported September's operating expenses to be \$10,994.84 and revenues of \$2,778.65. Trustee Lewis motioned with support from Treasurer Smith to accept the Clerk's report and pay the bills; motion carried.
- Clerk Carpenter reported that the August Reconciliation is complete.
- Treasurer Smith reported the July Summary Balance Sheet which included:
 - Checking & Savings \$305,099.53
 - Century CD \$144,085.55

- Total \$449,185.08

Treasurer Smith reported she has a candidate for her deputy treasurer position.

Trustee Lewis made a motion to accept the Treasurer's Report with support from Carpenter Clerk; motion carried.

Zoning Report:

- Ron Patch reported August there were 4 permits and 4 violations. Two violations are still open and ask for extra time to come into compliance.
- Mr. Patch reported he received a call from Dr. R. Slusarski to open a marijuana growing dispensary.

Cemetery Report:

- No burials to report this month.

New Business:

- Wayne Barnes, Supervisor, appointed Hal McCurley to fill the open position on the Planning Commission.
- Zoning ordinance update was provided by Trustee Lewis who presented the proposed changes. This will be published and posted with a hearing to be held at the next Board Meeting.
- The Election Commission is meeting on Thursday, October 12th at 5:30 p.m. for the Public Accuracy Test for the November election.
- Zoning Administrator - Supervisor Barnes requested an increase in pay to \$8500.00. A clarification was made that this was to include full benefits. A motion was made by Clerk Carpenter with support from Trustee Lewis; motion carried.
- Treasurer Smith requested to attend a MTA "Accounting and Payroll" class in Kalamazoo in November for \$111.00. Clerk Carpenter requested to possibly attend also. A motion was made by Trustee Lewis to send the board members with support from Treasurer Smith; motion carried.
- FOIA requests – Supervisor Barnes reported that Mr. Bingen filed a FOIA request that Mr. Barnes did not receive. This request was sent via fax. Mr. Barnes reported that the request has since been filled. There was discussion to clarify in the policy that fax requests were not honored. Supervisor Barnes will consider this.
- Golf Cart Policy – Supervisor Barnes reported reviewing the Union City and Hillsdale policies and reported there is a Federal Public Act addressing this issue. Liabilities for the township were discussed.
- Zeta One – Aaron presented an additional proposal for a "pseudo" server for the township. He proposes it costing approximately \$130 per hour for 8 hours to set up the PC. Subscription costs were additional to this. A recommendation was made to look at the Cloud that was set up previous and bring back to next meeting.

Citizens Comments:

- Mike Exelby requested information regarding two township checks. Clerk Carpenter stated she would meet with him directly after the meeting to give him the information he was requesting.
- Karen McCurley requested the front of the building be power washed before the next election. Supervisor Barnes stated he would take care of this.
- It was noted that DeMerritts Meat Market has been cleaned up.

The meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Cynthia Carpenter, Clerk