



**CRECIENTE CONDOMINIUM ASSOCIATION, INC**  
**7150 Estero Blvd. Fort Myers Beach, FL 33931**  
**(239) 463-9604**  
[manager.creciente@comcast.net](mailto:manager.creciente@comcast.net)

### **CONDO / PUD QUESTIONNAIRE:**

A Condo/PUD Questionnaire is usually needed by a mortgage company to qualify the association under its underwriting guidelines. This form is usually requested by the mortgagee or lender. The form must be submitted via mail or hand delivery along with a minimum \$250.00 processing fee, to the Creciente Condominium Assoc. address as above. Please allow up to ten (10) business days to be processed unless it is request as a rush order.

### **ESTOPPEL CERTIFICATE:**

An Estoppel Certificate is required by a title company and/or attorney issuing title for the sale or refinance of condominium unit. The Estoppel Certificate must be requested in writing by the Title Company and/or attorney accompanied with the requested/required estoppel fees of \$250 each. The form must be submitted via mail or hand delivery along with a minimum \$250.00 processing fee, to the Creciente Condominium Assoc. address as above. Please allow up to ten (10) business days to be processed unless it is request as a rush order.

### **ADDITIONAL FEES:**

Expedited Estoppel requests: require an additional \$100.00 fee.

Accounts in Delinquency: require an additional \$150.00 fee.

The request for an Estoppel must include the following information:

1. Requestor's Name, Number, E-mail Address and Law Firm.
2. Closing Attorney's Name, Number, Fax, and E-mail address.
3. Name of Association and Address.
4. Seller's Name, Number, Address and E-mail address.
5. Closing Date
6. Copy of the Settlement Statement or HUD (applies after closing).

Faxed nor incomplete requests will not be accepted.

There must be a completed application to purchase in office to process.

Please email all requests to [manager.creciente@comcast.net](mailto:manager.creciente@comcast.net).

Please allow 10 business days to complete non- rush request.

The request will be completed after the form and fee are received.

**WE HIGHLY RECOMMEND THAT THE ABOVE DOCUMENTS BE REQUESTED WITH PLENTY OF TIME BEFORE THE SCHEDULED CLOSING DATE TO AVOID ANY DELAYS.**



**CRECIENTE CONDOMINIUM ASSOCIATION, INC.**

REQUEST FOR CONDO QUESTIONNAIRE/ESTOPPEL CERTIFICATE	
Homeowner Name	
Unit #	
Address	
Telephone Number	
Cell Number	
Email (Preferred)	
Signature	
Date	

Please mark your order by fee type and return time required.

**FEES:**

\_\_\_\_\_ \$250.00 FOR TEN BUSINESS DAY RETURN SERVICE:  
must have completed application to purchase in office to process.

Plus\_\_\_\_\_ ADD \$100.00 If you Require RUSH RETURN SERVICE:  
must have completed application to purchase in office to process. \*

Order must be submitted to our offices by 3:00 p.m., prior business day, to order rush.

Payments must be made payable and mailed to Creciente Condominium Association Inc.:  
CRECIENTE CONDOMINIUM ASSOCIATION, INC.  
7150 Estero Blvd.' Ft. Myers Beach, FL 33931  
(239)-463-9604 • Fax (239)-463-4071