



**Meeting Minutes**  
**June 10, 2019**  
**7:00 P.M.**

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday, June 10, 2019 at 7:00 P.M. The following was discussed;

1. Commissioner Huber called the Bexar County ESD 4 Meeting to Order at 7:00 and established a quorum. The Pledge of Allegiance was recited.
2. Citizen Public Forum. No citizens chose to speak.
3. Approval of the minutes from the May 13, 2019 Board Meeting. Commissioner Mohn motioned to approve the May 13, 2019 Minutes. Commissioner Roberts seconded the motion. Motion carried by a 5/0 vote in favor of.
4. Leon Springs Volunteer Fire Department (LSVFD) Reports due to ESD 4. Mr. Costantino, LSVFD Treasurer, summarized and reviewed the following with the Board.
  - a. Presentation of the Run Report by the Service Provider.
  - b. Presentation of the Financial Reports by the Service Provider. Mr. Costantino reviewed the LSVFD expenditures for May 2019.
  - c. Action by the ESD 4 Board on approving the reimbursement request and monthly payment to the LSVFD. Commissioner Roberts motioned to approve the reimbursement request and the monthly payment to the Service Provider. Commissioner Rasmussen seconded the motion. Motion carried by a 5/0 vote in favor of.
5. Discussion and appropriate action on the following:
  - a. Mr. Gabe Perez, Perez Project Consulting, presented the status of the Station 132 property and station design activities. Closing the property purchase is the primary issue to move the project forward. The District attorney is working to finalize the contract with the seller's attorney. Mr. Perez presented the building site plan and discussed the need for additional water drainage across the property. The project architect has completed 95% of the drawings and is moving forward in preparing the bid documents. The final drawing package will be completed in approximately two months. The ESD 4 Board will approach the City of San Antonio for a waiver on the \$20,000 debt limit.
  - b. The ESD 4 received two bids for a new truck to replace rescue 132. Bids were provided by Siddons-Martin and Metro Fire. The LSVFD Assistant Chief Cooley has reviewed the proposals and provided his findings to the Board. The Board discussed the Assistant Chief's recommendation and the need for a new truck versus the unknown of the new station requirements and State of Texas Property Tax revision.

The Board decided to defer the procurement of a new truck until next fiscal year. The truck proposal will be re-released when bids are sought.

- c. Commissioner Roberts discussed current State of Texas legislative actions. The Governor has signed a law limiting property tax increases to 3.5% which includes ESDs. The law is set to take effect on January 1, 2020. The ESD Administrator will take training on the impact and budget planning as soon as its available.
  - d. Mr. Laljer, ESD 4 Administrator, presented a draft 5-Year plan. The plan remains under development as the property tax, sales tax, and discussions to possibly provide services to Fair Oaks Ranch mature. The status of the plan will be updated at the July 1, 2019 Board Meeting.
  - e. Mr. Laljer presented a draft budget for Fiscal Year (FY) 2020. The budget holds the income from property taxes steady which will result in a decreased assessment rate to approximately \$0.05 per \$100 valuation. The budget will continue to be refined as Bexar Appraisal firms up the county property assessments.
  - f. The Board discussed the potential to hold a sales tax election in November 2019 to provide additional revenues to the ESD 4. Mr. Laljer contacted the State Comptroller and an initial assessment was that a 1.5% sales tax would generate \$540,000 per year. Commissioners Huber and Roberts met with Bexar County Election Officials and any desire to be on the November ballot must be made by August 19, 2019. The District could request another polling location in the area such as Aue Elementary if desired. Commissioner Surratt made a motion to pursue a sales tax election for 1.5% on the November 2019 ballot. Commissioner Mohn seconded the motion. Motion carried by a 5/0 vote in favor of.
  - g. The Board discussed rejoining the SAFE-D organization for Texas ESDs. Annual dues are \$1,100. Commissioner Roberts made a motion to rejoin SAFE-D. Commissioner Mohn seconded the motion. Motion carried by a 5/0 vote in favor of.
6. Financial discussions and appropriate action;
- a. The ESD Board discussed a request from the District 4 Fire and Rescue for funds to procure property for a new fire station. The matter was tabled pending the identification of a closing date on the property
  - b. Mr. Laljer provided an overview of the ESD financial reports.
  - c. The outstanding bills owed by ESD 4 were reviewed.
  - d. Action by the Board on approving payments by ESD 4. Commissioner Surratt made a motion to approve payments for the District. Commissioner Rasmussen seconded the motion. Motion carried by a 5/0 vote in favor of.
7. Determine date, time and possible agenda items for the next meeting. The next scheduled Board meeting will be July 1, 2019.
8. Adjourn. With no further business before the Board, Commissioner Roberts made a motion to adjourn. Commissioner Surratt seconded the motion. Motion carried by a 5/0 vote in favor of. Meeting was adjourned at 8:36 P.M.

