

## **IMPORTANT NOTICE - COVID-19**

March 16, 2020

### **Johnston Housing Authority Residents**

The JHA wants to keep you informed about our response to the presence in Rhode Island of the novel coronavirus known as COVID-19. We are taking the following actions to help keep our tenants, staff, partners and communities safe:

#### **JHA Offices:**

- Effective today at 12 PM, all JHA offices will be **closed** to the public.
- We will operate during normal business hours, but conduct **ALL** business by telephone, e-mail and/or fax.
- We will **NOT** be conducting person-to-person interviews/appointments.
- Please **call** or **e-mail** your property manager or call 401-231-2007.

#### **Maintenance Work Orders:**

- If you have maintenance that needs to be done in your apartment, call the office, and we will determine if the work is needed immediately or not.

#### **Social Distancing:**

- We strongly suggest for residents to **limit visits** from your family or guests.
- The **Community Room** and all **Public Areas** in your development are being **CLOSED** until further notice. Laundry facilities will remain opened.
- All meetings, workshops and other activities at the JHA locations are being cancelled

#### **Sanitation:**

- JHA staff will continue cleaning common areas of the buildings daily, sanitizing door handles, railings, elevators, and other frequently touched surfaces.

#### **IMPORTANT:**

- Wash your hands often with soap and water for 20 seconds; use hand sanitizer if no soap and water is available.
- Avoid touching eyes, nose and mouth with unwashed hands.
- Avoid close contact such as kissing, hugging, and sharing cups or eating utensils with people who are sick.
- **If you are sick, please contact your primary care doctor.**

We will be providing residents with guidelines and we will be providing staff with a COVID-19 policy in the coming days.

**CALL UNITED WAY'S HELP LINE AT 211 FOR QUESTIONS REGARDING THE  
CORONAVIRUS**