## PARTIELLEMENT FERMÉ / PARTIALLY CLOSED

Dear Clients,

Please be advised that due to this uncertain situation (**COVID-19**), we have decided to respect the guidelines set by our government regarding social distancing.

Therefore, we will not meet any clients till April 13, 2020. However, that does not mean we are not working. We have decided to **work from home** for next 3 weeks. You can email us all of your tax or other documents and we will **stay in touch through emails as well as telephone**. If the volume of documents is a lot, you can put them in the mailbox or slide them under our door (please do not forget to write your name and phone number on the envelopes). Your taxes and other obligations will be filed on time electronically.

Personal income taxes deadline is extended to <u>June 1, 2020</u> & Income taxes payment deadline is also extended to <u>August 31, 2020.</u>

Email: gs@satgurcpa.ca

**Tel:** 514-573-7881 (due to high volume of calls, emailing is a better choice)

Stay safe everyone!

Thank you for your understanding and cooperation!

**Satgur Accounting Services CPA Inc.**