

TITUSVILLE – COCOA AIRPORT AUTHORITY

The Regular Meeting of the Titusville - Cocoa Airport Authority was held on May 17, 2012 at 8:30 a.m. at the Titusville - Cocoa Airport Authority Office at 355 Golden Knights Boulevard, Titusville, FL. The following members were present: Mr. Jerry Sansom, Chairman (via teleconference); Dr. David L. Hosley, Vice-Chairman; Ms. Patricia Patch, Treasurer; Ms. Veronica Clifford, Secretary; Dr. Wasim Niazi; Mr. Jay Stalrit; Mr. Harry Carswell; Mr. Michael D. Powell, C.M., ACE, Executive Director; Mr. Timothy Pickles, Esq., Airport Attorney.

Call to Order

Dr. Hosley called the meeting to order and determined that a quorum was present.

Approval of the Agenda

Dr. Hosley asked if there were any changes or additions to the Agenda. Seeing none Dr. Hosley called for a motion to approve. Ms. Patch made a motion to approve the Agenda as presented. Mr. Stalrit seconded. There were no objections. Motion Passed.

Appearances – None**Presentations – None****Consent Agenda****Item A – Approval of the Titusville-Cocoa Airport Authority Minutes:****1. April 19, 2012 – Regular Meeting****Item B – Approval of Resolutions for the Purchase & Installation of an AWOS at Space Coast Regional Airport – FAA & FDOT, and the Purchase of an Aircraft Rescue Fire Fighting Vehicle – FDOT**

Mr. Stalrit requested that the minutes of the April 19, 2012 Regular Meeting be amended to reflect his statement on page 1, paragraph 5 more accurately. Dr. Hosley called for a motion to approve the Consent Agenda as amended. Ms. Patch made the motion. Ms. Clifford seconded. There were no objections. Motion passed.

Old Business - None**New Business**

Item A – Discussion by Mr. Brian Pendleton of Recent Invoiced Costs by Airport Engineering Company and Contractors Regarding Current Projects

Dr. Hosley turned the floor over to Mr. Pendleton.

Mr. Pendleton gave a brief update on the Bristow Academy Site Improvements Project at the Space Coast Regional Airport.

Mr. Pendleton presented Invoice Number 12071-Final in the amount of \$3,000 and Invoice Number 12072-Final in the amount of \$390, which were both from Airport Engineering Company, as well as Pay Request Number 5-Final in the amount of \$38,822.39 from Sterling Enterprises, which were for the Perimeter Fence & Surface Painted Hold Position Signs Project at Space Coast Regional Airport.

Mr. Pendleton presented Invoice Number 12073 in the amount of \$1,649 from Airport Engineering Company, which was for the Wildlife Assessment Project at Space Coast Regional Airport. Discussion ensued.

Mr. Pendleton presented Pay Request Number 8 in the amount of \$152,842.87 from KCF, stating that only \$4,905.90 of that amount was not covered by the EDA grant because it was a modification to accommodate the ARFF Building Project. Mr. Pendleton also presented Invoice Numbers 12063 in the amount of \$5,100, 12064 in the amount of \$8,790, 12065 in the amount of \$7,399.50, 12067 in the amount of \$6,790, 12068 in the amount of \$9,000, 12069 in the amount of \$1,086 and 12070 in the amount of \$464.29 all from Airport Engineering Company, which were for the Bristow Site Improvements Project at Space Coast Regional Airport. Mr. Powell gave a brief explanation of how the funding worked on the Bristow Project. Discussion continued amongst the Board.

Dr. Hosley called for a motion to approve the invoices. Ms. Clifford made a motion. Dr. Niazi seconded. Dr. Hosley called the question. There were no objections. Motion passed.

Item B – Discussion by Mr. Rob Hambrecht of Recent Invoiced Costs by the LPA Group, Inc. and Contractors Regarding Current Projects

Dr. Hosley turned the floor over to Mr. Hambrecht.

Mr. Hambrecht presented Pay Request Number 10 in the amount of \$1,782.23 from the LPA Group and a Pay Request in the amount of \$4,905.90 from KCF Site Development, which were for the ARFF Facility Construction Project at the Space Coast Regional Airport. Mr. Hambrecht explained that the KCF Pay Request was the one that had been previously discussed by Mr. Pendleton in reference to the Bristow Site Improvement Project.

Mr. Hambrecht presented Invoice Number 27-Final in the amount of \$1,519.58 from the LPA Group and Pay Request Number 24-Final in the amount of

\$36,536.10 from Johnson-Laux, which were for the Administration Building Project at Space Coast Regional Airport.

Mr. Hambrecht presented Pay Request Number 6 in the amount of \$11,153.67 from the LPA Group, which was for the RSA Environmental Project at the Merritt Island Airport.

Dr. Hosley called for a motion to approve the invoices. Mr. Stalrit made a motion. Mr. Carswell seconded. Dr. Hosley called the question. There were no objections. Motion passed.

Information Section

Executive Director Report

Mr. Powell reported that Staff was getting ready to have a conference call with FDOT on the following Friday to get some things finalized. Mr. Powell stated that the Notice to Proceed was about to be given for the ARFF Building and that Staff was also given the go ahead for the first phase of a Security Project, which would be an internet based security system that would be expandable.

Mr. Powell reported that Staff was attempting to get funding to rehabilitate the apron on the west side of Space Coast Regional Airport.

Mr. Powell discussed the Airport Authority's pursuit of a Spaceport License, stating that things were moving along and that an assessment was currently in the works.

Mr. Powell continued to discuss potential businesses and how they would relate to the Spaceport License in addition to the logistics of the licensing process itself.

Dr. Niazi asked if traffic congestion with the helicopters would be a concern. Mr. Powell stated that it would not be a concern and gave a brief explanation. Mr. Stalrit asked what the launch hazard area was. Mr. Powell stated that he wasn't sure based on the new technology of the potential tenant, but it could be 1,250 feet Inhabited Building Distance and that there was still a lot to work out. Discussion continued.

Mr. Powell concluded his report.

Attorney Report

Mr. Pickles reported that the arson case with the house on Old Dixie Highway had been closed out with the insurance company and was in the process of being demolished. Mr. Pickles stated that restitution from the defendant was being sought as well.

Mr. Pickles reported that the Airport Authority had recently put out a Request for Proposals for a consultant for Building and Site Plan Review and Inspection Services. Mr. Pickles stated that the consultant would be selected soon.

Mr. Pickles concluded his report.

Check Register & Budget to Actual

Mr. Powell reported that everything was in line.

Administration & Project Reports

Mr. Powell stated that there were no changes to the reports.

Authority Members Report

Mr. Stalrit stated that there was a lot of private industry interested in the Shuttle Landing Facility at Kennedy Space Center and he was happy that the Airport Authority was taking active interest in that.

Dr. Hosley asked about the progress on the commercial property on Singleton Avenue that the Airport Authority was in the process of renting out. Mr. Powell stated that the group was still interested, but they were a small operation and were being cautious. Mr. Powell stated that they had a formal inspection of the building, which went well and they hoped to be in by June 1.

Public & Tenants Report

Mr. Justin Edwards from Hoyle, Tanner and Associates introduced himself to the Board, stating that he was taking the place of Mr. Doug DiCarlo who had moved to France. Mr. Edwards stated that he was very impressed by the work the Airport Authority was doing.

Adjournment

Dr. Hosley called for a motion to adjourn the meeting. Ms. Clifford made the motion. Ms. Patch seconded.

Mr. Sansom stated that the Civil Military Council meeting which was taking place the following week, would be held at the Valiant Air Command Warbird Museum at Space Coast Regional Airport. Mr. Sansom asked Mr. Powell to email everyone with the information. Discussion continued.

Dr. Hosley called the question. There were no objections. The meeting was adjourned at 9:32 a.m.

JERRY SANSOM, CHAIRMAN

VERONICA CLIFFORD, SECRETARY