

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF COLUMBIA BASIN HYDROPOWER**

January 26, 2021

Ephrata, Washington

The regular meeting of the Board of Directors of Columbia Basin Hydropower (CBHP) was called to order by Vice President Mike LaPlant at 9:30 AM on January 26, 2021. Those in attendance were:

Directors (all called in)

Duaine Anderson, ECBID  
Reid Baker, ECBID  
Mike LaPlant, QCBID  
Phil Stadelman, QCBID  
J.J. Danz, SCBID  
Richard Conrad, SCBID

Staff

Darvin Fales, Secretary-Manager  
Anna Franz, Attorney (*called in*)  
Larry Thomas, Asst. Manager/Hydro Supervisor  
Jacob Taylor, Treasurer  
Robert Stoaks, Electrical Engineer  
Derek Wolf, Mechanical Engineer  
Betty Craig, TI Administrator (*called in*)  
Stacey Bresee, Administrative Services Coord.

Others (all called in)

Kevin Lyle, ECBID  
Craig Simpson, ECBID  
John Rylaarsdam, QCBID  
Norman Semanko, QCBID  
Roger Sonnichsen, QCBID  
Ko Weyns, QCBID  
Eric Dixon, SCBID  
Charles Lyall, SCBID  
Larry Martin, SCBID  
John O'Callaghan, SCBID  
Dave Solem, SCBID  
Carla Colamonic, SCL  
Mike Hill, TP  
Amy Rodman, USBR  
Kim Hansen, Kleinschmidt  
Tom Myrum, WSWRA  
John Pierce, Perkins Coie

CONSIDERATION OF MEETING MINUTES

On motion by J.J. Danz, seconded by John Rylaarsdam, which motion passed unanimously, the minutes of the December 22, 2020 meeting were approved as distributed.

2021 CBHP BOARD

District Appointees to Board:

The respective District appointees to the Columbia Basin Hydropower Board are as follows:

EAST DISTRICT	QUINCY DISTRICT	SOUTH DISTRICT
Duaine Anderson	Mike LaPlant	Richard Conrad
Don Osborne	Phil Stadelman	J.J. Danz
Reid Baker (Alt)	John Rylaarsdam (Alt)	Maurice Balcom (Alt)
Kevin Lyle (Alt)	Ko Weyns (Alt)	Charles Lyall (Alt)

Committee Appointments:

The Power Steering Advisory Committee and the Quincy Chute & P.E.C. Headworks Projects Advisory Committee appointments from the respective Districts, Cities, and Grant County PUD were discussed and confirmed. No approval needed.

ORGANIZATION OF BOARDElection of Officers:

On motion by J.J. Danz, seconded by John Rylaarsdam, which motion passed unanimously, the election of Mike LaPlant for President was approved.

On motion by Reid Baker, seconded by Phil Stadelman, which motion passed unanimously, the election of Duaine Anderson for Vice-President was approved.

Appointment of Staff:

On motion by Phil Stadelman, seconded by J.J. Danz, which motion passed unanimously, the appointment of Darvin Fales as Secretary-Manager was approved.

On motion by Richard Conrad, seconded by Phil Stadelman, which motion passed unanimously, the appointment of Jacob Taylor as Treasurer was approved.

On motion by Phil Stadelman, seconded by Reid Baker, which motion passed unanimously, the appointment of Anna Franz as Attorney was approved.

Issuance of Oaths of Office:

An Oath of Office will be issued to each appointed Board Member and Officer.

Other Committee Appointments

Secretary Fales requested confirmation of the CBHP Committee appointments. President LaPlant appointed the following members to serve on respective committees for 2021.

**BUDGET AND FINANCE:**

East District – Duaine Anderson, Kevin Lyle, Reid Baker (Alt)

Quincy District – Phil Stadelman

South District – J.J. Danz, Richard Conrad, David Solem

Tacoma Power – Michael Hill

Seattle City Light – Carla Colamonic

CBHP – Darvin Fales, Jacob Taylor, Larry Thomas

Attorney – Anna Franz

PERSONNEL:

- East District – Duaine Anderson
- Quincy District – Mike LaPlant
- South District – Richard Conrad
- Tacoma Power – Michael Hill
- Seattle City Light – Carla Colamonici
- CBHP – Darwin Fales

PROJECT DEVELOPMENT:

- East District – Craig Simpson, Don Osborne, Duaine Anderson (Alt)
- Quincy District – Roger Sonnichsen, John Rylaarsdam
- South District – David Solem, Richard Conrad

ACKNOWLEDGEMENT, REVIEW AND/OR APPROPRIATE CONSIDERATION OF THE FOLLOWING:

Contracts:

On motion by Phil Stadelman, seconded by Reid Baker, which motion passed unanimously, HDR Contract 5-28-21, Task Order No. 1 for Seventh Part 12D Independent Consultant’s Safety Inspection of the Main Canal Headworks Project (not to exceed \$48,200) was approved.

President LaPlant requested that consideration of the Green Giraffe Mandate Letter be moved down the agenda after Executive Session.

Resolutions:

On motion by Reid Baker, seconded by Phil Stadelman, which motion passed unanimously, Resolution 2021-01 of CBHP Adopting 2021 Budget for Project Reserved Works Activities was approved. A copy of said resolution is hereby incorporated by reference.

On motion by Phil Stadelman, seconded by J.J. Danz, which motion passed unanimously, Resolution 2021-02 of CBHP Adopting 2021 Budget for Quincy Chute & P.E.C. Headworks Power Plants was approved. A copy of said resolution is hereby incorporated by reference.

On motion by Duaine Anderson, seconded by Phil Stadelman, which motion passed unanimously, Resolution No. 2021-03, Adopting Use of Credit Cards was approved. A copy of said resolution is hereby incorporated by reference.

Training Authorizations:

On motion by Duaine Anderson, seconded by Reid Baker, which motion passed unanimously, authorization of attendance and registration for the following was approved by Board members:

- (1) NWA 2021 Annual Virtual Conference, February 17-18, 2021, Registration \$199 each – D. Fales, J. Taylor, L. Thomas, D. Wolf

#### Vehicle Purchase Proposal:

On motion by Reid Baker, seconded by Duaine Anderson, which motion passed unanimously, the vehicle purchase proposal of a 2020 Mercedes-Benz Sprinter 2500 Cargo Van for \$55,270.06 was approved.

#### NWRA Hydropower Task Force:

Secretary Fales reported that he was asked to be co-chair of the NWRA Hydropower Task Force.

### TREASURER'S REPORT

#### Financial Reports:

The December 31, 2020 Balance Sheet (unaudited) and the December 31, 2020 All Power Plants Income Statement (unaudited) were included in the Board packets for review.

#### Approval of Voucher:

The Current Expense Voucher (O&M) was presented at the meeting for consideration. Check numbering is as follows:

Current Expense Voucher (O&M): \$394,445.57

Check Numbers: 19966-20026

On motion by Richard Conrad, seconded by Duaine Anderson, which motion passed unanimously, the Current Expense Voucher (O&M) dated January 26, 2021 in the amount of \$394,445.57 was approved.

#### Fourth Quarter Deposit Report:

Treasurer Taylor reviewed the Fourth Quarter Deposit Report of October-December 2020 that was included in the Board packets. One item was corrected from the October data.

### STAFF ACTIVITY REPORT

Larry Thomas presented the Staff Activity Report for the period of December 15, 2020 to January 19, 2021 that was included in the Board packets for review and comments.

PROJECT DEVELOPMENT

Jacob Taylor reviewed the Monthly Summarized Project Development Expense Report for December 2020 that was distributed in the Board packets.

OTHER BUSINESS

Columbia River Treaty – Tom Myrum gave a brief update.

USBR – nothing to report.

Cities – nothing to report.

Districts – nothing to report.

DATE OF NEXT BOARD MEETING – FEBRUARY 23, 2021

Secretary Fales requested that the Personnel Committee meet on February 23, 2021, at 8:30 AM.

EXECUTIVE SESSION

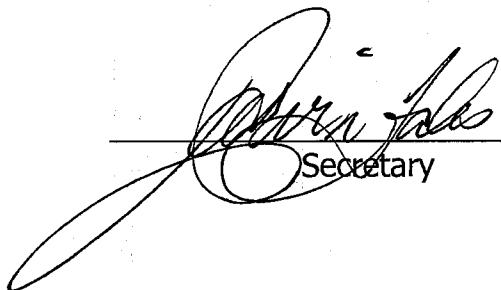
An executive session was held under RCW 42.30.110(c) for 15 minutes to consider sale of CBHP property.

CONTRACTS – Green Giraffe Mandate Letter

Secretary Fales reviewed the Green Giraffe Mandate Letter with the Board. Comments from the directors, managers, and attorneys were requested by the close of business of the following day.

ADJOURNMENT

There being no further business to come before the Board, President LaPlant continued the meeting to Tuesday, February 16 at 10:00 AM to consider an Agreement with Green Giraffe.



Secretary



President

**RESOLUTION NO. 2021-01  
OF COLUMBIA BASIN HYDROPOWER  
ADOPTING 2021 BUDGET FOR PROJECT RESERVED WORKS ACTIVITIES**

**WHEREAS**, the East, Quincy and South Columbia Basin irrigation districts are jointly responsible for the payment of certain of the costs of operating and maintaining the Project Reserved Works, all as set forth in the Districts' respective Repayment Contracts with the United States of America dated December 18, 1968; and

**WHEREAS**, by Agreement executed by the said Districts and Columbia Basin Hydropower (CBHP), the said Districts transferred to CBHP the responsibility of performing certain functions of the Districts related to the operation and maintenance of the Project Reserved Works; and

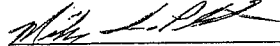
**WHEREAS**, it is advisable for CBHP to adopt a budget setting forth the estimated costs pertaining to the functions of the Project Reserved Works to be performed by CBHP on behalf of the East, South and Quincy-Columbia Basin irrigation districts for presentation to the said Districts for their review and approval;

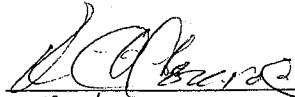
**NOW, THEREFORE, BE IT HEREBY RESOLVED** as follows:

That the proposed 2021 budget estimates for the Project Reserved Works Activities be performed by CBHP as set forth in the attached proposed budget, which is hereby incorporated by reference, is hereby adopted subject to the approval of the Board of Directors of the East, Quincy and South Columbia Basin irrigation districts.

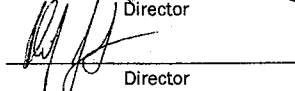
**ADOPTED** this 26<sup>th</sup> day of January, 2021.

BOARD OF DIRECTORS:

  
\_\_\_\_\_  
Director

  
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Director

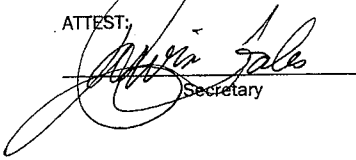
  
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Director

  
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Director

  
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Director

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Director

ATTEST:

  
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Secretary



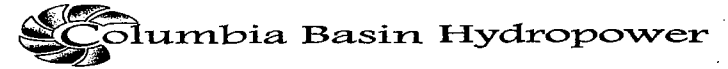
**Reserved Works  
2021 Budget**

EXPENSES BUDGETED THROUGH:	December 31, 2021
Staff time and payroll costs	\$ 17,000
Travel	\$ 2,250
Conference Registration and Membership Fees	\$ 10,000
Audit Costs	\$ 2,000
Legal	\$ 500
Miscellaneous Expenses	\$ 250
<b>TOTAL 2021 BUDGET RESERVED WORKS</b>	<b>\$ 32,000</b>

District	Reserve Works Rate	Amount
East District	0.309766	\$ 9,913
Quincy District	0.406718	\$ 13,015
South District	0.283517	\$ 9,073

Prior Year Expenses	
2016	\$ 25,953.02
2017	\$ 15,153.25
2018	\$ 23,798.55
2019	\$ 21,105.00
2020	\$ 13,306.00

**RESOLUTION NO. 2021-02  
OF COLUMBIA BASIN HYDROPOWER  
ADOPTING 2021 BUDGET FOR QUINCY CHUTE  
AND P.E.C. HEADWORKS POWER PLANTS**



**WHEREAS**, the Quincy Chute and P.E.C. Headworks Power Plants are owned by the East, Quincy and South Columbia Basin irrigation districts; and

**WHEREAS**, by Agreement dated the 10th day of December, 1987, the said three Districts transferred to Columbia Basin Hydropower (CBHP) the responsibility of administering certain functions of the Districts with respect to their ownership of the said plants; and

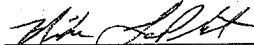
**WHEREAS**, it is necessary for CBHP to adopt a budget representing the costs pertaining to administering said power plants incurred by CBHP during the year 2021 for presentation to the East, Quincy and South Columbia Basin irrigation districts for their review and approval;


**NOW, THEREFORE, BE IT HEREBY RESOLVED** as follows:


That the proposed 2021 Budget for the Quincy Chute and P.E.C. Headworks Power Plants as set forth on the attached sheet entitled "CBHP 2021 Budget for Quincy Chute and P.E.C. Headworks Power Plants", which is hereby incorporated by reference as if fully set forth herein, is hereby adopted, subject to the approval of the East, Quincy and South Columbia Basin irrigation districts.

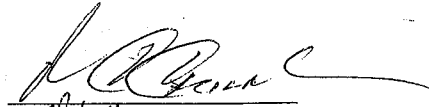
**ADOPTED** this 26<sup>th</sup> day of January, 2021.

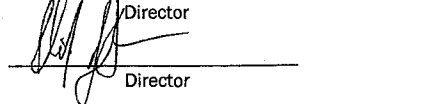
BOARD OF DIRECTORS:

  
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Director

  
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Director

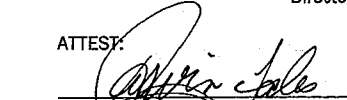
  
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Director

  
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Director

  
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Director

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Director

ATTEST:

  
\_\_\_\_\_  
Secretary

**Quincy Chute/  
P.E.C. Headworks 2021 Budget**

EXPENSES BUDGETED THROUGH: December 31, 2021

**QUINCY CHUTE 2021 BUDGET**

Staff Time and Payroll Costs	\$ 8,525
Travel	\$ 300
Legal	\$ 1,000
Miscellaneous Expenses	\$ 50
<b>TOTAL 2021 BUDGET QUINCY CHUTE</b>	<b>\$ 9,875</b>

**P.E.C. HEADWORKS 2021 BUDGET**

Staff Time and Payroll Costs	\$ 4,500
Travel	\$ 75
Legal	\$ 500
Miscellaneous Expenses	\$ 50
<b>TOTAL 2021 BUDGET PEC HEADWORKS</b>	<b>\$ 5,125</b>

**TOTAL 2021 BUDGET QUINCY CHUTE & P.E.C. HEADWORKS \$ 15,000**

2021 Q/C/P.E.C. Budget Allocation Breakdown		
District	Reserve Works Rate	Amount
East District	0.309766	\$ 4,646
Quincy District	0.406718	\$ 6,101
South District	0.283517	\$ 4,253

**Prior Year Expenses**

2016	\$ 536.09
2017	\$ 15,153.25
2018	\$ 21,075.00
2019	\$ 8,877.50
2020	\$ 3,937.00

**RESOLUTION NO. 2021-03  
RESOLUTION OF COLUMBIA BASIN HYDROPOWER (CBHP)  
ADOPTING USE OF CREDIT CARDS**

**WHEREAS**, the Washington State Legislature has determined that the use of credit cards is a customary and economical business practice to improve cash management, reduce costs, increase efficiency, and

**WHEREAS**, RCW 42.24.115 provides authority for municipal corporations to provide for the issuance of charge cards to officers and employees for the purpose of covering expenses incident to authorized travel; and

**WHEREAS**, RCW 43.09.2855 provides authority for municipal corporations to provide for the issuance of credit cards for official government purchases and acquisitions.

**NOW, THEREFORE, BE IT RESOLVED** that the President of the Board of Directors is authorized to execute a contract on behalf of CBHP for the issuance by Washington Trust Bank of seven CBHP credit cards and for the issuance by American Express of one Amazon Business credit card to be used as established in this Resolution, effective January 26, 2021.

**BE IT FURTHER RESOLVED** as follows:

1. That Darvin Fales, Secretary-Manager of CBHP, is hereby authorized to obtain and utilize a Washington Trust Bank credit card for expenses incident to authorized travel and for official government purchases and acquisitions provided the credit limit of the credit card issued to the Secretary-Manager shall not exceed \$15,000.00.
2. That Jacob M. Taylor, Treasurer of CBHP, is hereby authorized to obtain and utilize a Washington Trust Bank credit card for expenses incident to authorized travel and for official government purchases and acquisitions provided that the credit limit of the credit card issued to the Treasurer shall not exceed \$15,000.00.
3. That Larry D. Thomas, Assistant Manager/Hydro Supervisor of CBHP, is hereby authorized to obtain and utilize a Washington Trust Bank credit card for expenses incident to authorized travel and for official government purchases and acquisitions provided that the credit limit of the credit card issued to the Hydro Supervisor shall not exceed \$15,000.00.
4. That Betty J. Craig, Technical Information Administrator of CBHP, is hereby authorized to obtain and utilize a Washington Trust Bank credit card for expenses incident to authorized travel and for official government purchases and acquisitions provided that the credit limit of the credit card issued to the Technical Information Administrator shall not exceed \$15,000.00.
5. That Robert E. Stoaks, Electrical Engineer of CBHP, is hereby authorized to obtain and utilize a Washington Trust Bank credit card for expenses incident to authorized travel and for official government purchases and acquisitions provided that the credit limit of the credit card issued to the Electrical Engineer shall not exceed \$15,000.00.
6. That Derek A. Wolf, Mechanical Engineer of CBHP, is hereby authorized to obtain and utilize a Washington Trust Bank credit card for expenses incident to

authorized travel and for official government purchases and acquisitions provided that the credit limit of the credit card issued to the Mechanical Engineer shall not exceed \$15,000.00.

7. That Stacey J. Bresee, Administrative Services Coordinator of CBHP, is hereby authorized to obtain and utilize a Washington Trust Bank credit card for expenses incident to authorized travel and for official government purchases and acquisitions provided that the credit limit of the credit card issued to the Administrative Services Coordinator shall not exceed \$15,000.00.

8. One Amazon Business credit card issued by American Express for the sole purpose of making official government purchases and acquisitions exclusively through CBHP's authorized Amazon Business Account provided that the credit limit of the credit cards issued by American Express shall not exceed \$20,000.00.

9. That liability for and payment of expenses incurred through the use of authorized credit cards for expenses incident to authorized travel shall be as provided for in RCW 42.24.115.

10. That liability for and payment of bills incurred through the use of authorized credit cards for official government purchases and acquisitions shall be subject to the same authority, process and individual obligation as provided for expenses incident to travel in RCW 42.24.115.

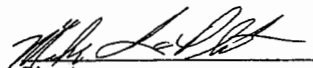
11. That cash advances on CBHP credit cards shall be prohibited.

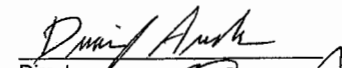
12. That the Board of Directors of CBHP shall have unlimited authority to revoke any use of any CBHP credit cards obtained pursuant to this Resolution.

13. This resolution supersedes Resolution No. 2020-07 adopting use of credit cards.


**ADOPTED IN OPEN MEETING** by the BOARD of Columbia Basin Hydropower on the 26<sup>th</sup> day of January, 2021.

BOARD OF DIRECTORS

  
\_\_\_\_\_  
Director

  
\_\_\_\_\_  
Director


  
\_\_\_\_\_  
Director

  
\_\_\_\_\_  
Director

  
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Director

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Director

(Seal)

ATTEST:  
  
\_\_\_\_\_  
Secretary



**MINUTES OF THE SPECIAL BOARD MEETING OF THE  
BOARD OF DIRECTORS OF COLUMBIA BASIN HYDROPOWER**

February 16, 2021

Ephrata, Washington

The continued January meeting of the Board of Directors of Columbia Basin Hydropower (CBHP) was called to order by President Mike LaPlant at 10:00 AM on February 16, 2021. Those in attendance were:

Directors

Kevin Lyle, ECBID (*called in*)  
Don Osborne, ECBID (*present*)  
Mike LaPlant, QCBID (*called in*)  
Phil Stadelman, QCBID (*called in*)  
Richard Conrad, SCBID (*called in*)  
J.J. Danz, SCBID (*called in*)

Others (*all called in*)

Craig Simpson, ECBID  
John Rylaarsdam, QCBID  
Norman Semanko, QCBID  
Roger Sonnichsen, QCBID  
Charles Lyall, SCBID  
Larry Martin, SCBID  
John O'Callaghan, SCBID  
Dave Solem, SCBID  
John Pierce, Perkins Coie

Staff

Darvin Fales, Secretary-Manager  
Anna Franz, Attorney (*called in*)  
Larry Thomas, Asst. Manager/Hydro Supervisor  
Jacob Taylor, Treasurer  
Stacey Bresee, Administrative Services Coord.

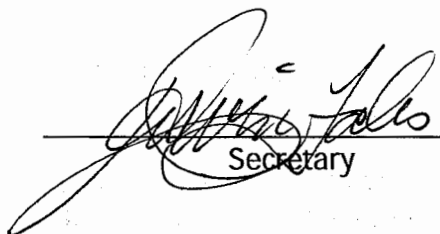
REVIEW AND/OR APPROPRIATE CONSIDERATION OF THE FOLLOWING:


Green Giraffe Engagement Letter:

On motion by Phil Stadelman, seconded by Don Osborne, which motion passed unanimously, entering into the Engagement Letter between CBHP and Green Giraffe giving Secretary Fales the authority to sign was approved.

ADJOURNMENT

There being no further business to come before the Board, President LaPlant adjourned the meeting at 11:25 AM.

  
\_\_\_\_\_  
Secretary

  
\_\_\_\_\_  
President

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF COLUMBIA BASIN HYDROPOWER**

February 23, 2021

Ephrata, Washington

The regular meeting of the Board of Directors of Columbia Basin Hydropower (CBHP) was called to order by President Mike LaPlant at 9:30 AM on February 23, 2021. Those in attendance were:

Directors

Duaine Anderson, ECBID *(called in)*  
Don Osborne, ECBID  
Mike LaPlant, QCBID *(called in)*  
Phil Stadelman, QCBID *(called in)*  
Richard Conrad, SCBID *(called in)*  
J.J. Danz, SCBID

Staff

Darvin Fales, Secretary-Manager  
Anna Franz, Attorney *(called in)*  
Larry Thomas, Asst. Manager/Hydro Supervisor  
Jacob Taylor, Treasurer  
Robert Stoaks, Electrical Engineer  
Derek Wolf, Mechanical Engineer  
Betty Craig, TI Administrator *(called in)*  
Stacey Bresee, Administrative Services Coord.

Others (all called in)

Kevin Lyle, ECBID  
Craig Simpson, ECBID  
John Rylaarsdam, QCBID  
Norman Semanko, QCBID  
Roger Sonnichsen, QCBID  
Ko Weyns, QCBID  
Maurice Balcom, SCBID  
Eric Dixon, SCBID  
Charles Lyall, SCBID  
Larry Martin, SCBID  
John O'Callaghan, SCBID  
Dave Solem, SCBID  
Carla Colamonici, SCL  
Mike Hill, TP  
Sara Millard, USBR  
Amy Rodman, USBR  
Tom Myrum, WSWRA

CONSIDERATION OF MEETING MINUTES

On motion by Phil Stadelman seconded by Duaine Anderson, which motion passed unanimously, the minutes of the January 26, 2021 and February 16, 2021 meetings were approved as distributed.

ACKNOWLEDGEMENT, REVIEW AND/OR APPROPRIATE CONSIDERATION OF THE FOLLOWING:

Recommendations from the Personnel Committee:

Secretary Fales shared with the Board the updated CBHP organization chart of February 2021. No motion necessary.

The Personnel Committee met previous to the Board meeting to discuss salary adjustments for non-bargaining unit employees. On motion by Richard Conrad, seconded by Duaine Anderson, which motion passed unanimously, the Board approved a general wage increase to the general wage schedule of 3.5% for non-bargaining unit employees effective March 7, 2021 as recommended by the

Personnel Committee. A copy of the 2021 Salary Schedule effective March 7, 2021 is hereby incorporated by reference.

Resolutions:

On motion by Richard Conrad, seconded by Phil Stadelman, which motion passed unanimously, Resolution 2021-04 of CBHP Declaring Certain Motor Vehicles Surplus to the Needs of CBHP and Resolution 2021-05 of CBHP Declaring Miscellaneous Equipment Surplus to the Needs of CBHP were approved. A copy of said resolutions is hereby incorporated by reference.

Sharp Copier/Printer Purchase Proposal:

On motion by Phil Stadelman, seconded by J.J. Danz, which motion passed unanimously, the copier/printer purchase proposal of a Sharp MX5071 for \$6,865.00 was approved.

Other:

Secretary Fales discussed with the Board the possibility of in person meetings to begin in March 2021. Directors from each District can attend as capacity needs to be at 25% and covid requirements observed. President LaPlant suggested that Directors only attend in person for the regular March meeting.

TREASURER'S REPORT

Financial Reports:

The January 31, 2021 Balance Sheet (unaudited) and the January 31, 2021 All Power Plants Income Statement (unaudited) were included in the Board packets for review.

Approval of Voucher:

The Current Expense Voucher (O&M) was presented at the meeting for consideration. Check numbering is as follows:

Current Expense Voucher (O&M): \$502,838,30  
Check Numbers: 20027-20044

On motion by Phil Stadelman, seconded by Duaine Anderson, which motion passed unanimously, the Current Expense Voucher (O&M) dated February 23, 2021 in the amount of \$502,838.30 was approved.

STAFF ACTIVITY REPORT

Larry Thomas presented the Staff Activity Report for the period of January 20 to February 16, 2021 that was included in the Board packets for review and comments.

2020 Owner's Dam Safety Program Report was also presented and discussed by Larry Thomas.

### PROJECT DEVELOPMENT

Jacob Taylor reviewed the Monthly Summarized Project Development Expense Report for January 2021 that was distributed in the Board packets.

Secretary Fales reported on recent project development activity.

### OTHER BUSINESS

Columbia River Treaty – Tom Myrum gave a brief update.

USBR – nothing to report.

Cities – nothing to report. Mike Hill asked about plant startup dates. Larry Thomas will let the Cities know startup dates once it is determined.

Districts – nothing to report.


DATE OF NEXT BOARD MEETING – MARCH 23, 2021

### EXECUTIVE SESSION

At 10:10 AM President LaPlant called for a 20-minute executive session to begin after a 5-minute break to consider sale of CBHP property.

### ADJOURNMENT

There being no further business to come before the Board, President LaPlant adjourned the meeting at 10:35 AM.

  
Secretary

  
President

**RESOLUTION 2021-04**  
**RESOLUTION OF COLUMBIA BASIN HYDROPOWER (CBHP) DECLARING**  
**CERTAIN MOTOR VEHICLES SURPLUS TO THE NEEDS OF CBHP**

**WHEREAS**, listed motor vehicles have become obsolete, uneconomical to maintain and surplus to the needs of CBHP;

**NOW, THEREFORE, BE IT HEREBY RESOLVED**, that the following motor vehicles are hereby declared to be not necessary and surplus to the needs of CBHP and shall be sold at auction and/or by sealed bid to the highest and best bidder:

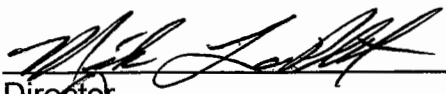
<u>CBHP PROPERTY NO.</u>	<u>YEAR</u>	<u>DESCRIPTION</u>
6-64	2011	Ford 350 Super Cab 4x4 ID: 1FD8X3H63BEA47811
6-68	2012	Chevrolet Express Cargo Van 4x2 ID: 1GCSHAF43C1143024


**BE IT FURTHER RESOLVED** that the Secretary of CBHP shall cause to be published Notice of Public Sale by auction and/or sealed bid for disposal of listed property as required by Title 87, R.C.W.; and

**BE IT FURTHER RESOLVED** that the Secretary of CBHP is hereby authorized to execute a document transferring ownership of listed items upon receipt of payment by the highest and best bidder.

**ADOPTED** this 23<sup>rd</sup> day of February, 2021.

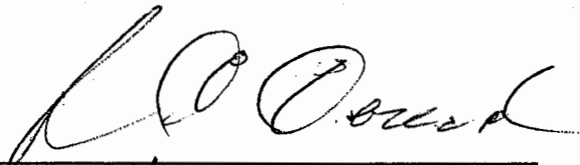
**BOARD OF DIRECTORS**

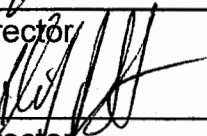
  
\_\_\_\_\_  
Director

  
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Director

  
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Director

(Seal)

  
\_\_\_\_\_  
Director

  
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Director

  
\_\_\_\_\_  
Director

ATTEST:

  
\_\_\_\_\_  
Secretary

**RESOLUTION NO. 2021-05**  
**RESOLUTION OF COLUMBIA BASIN HYDROPOWER (CBHP)**  
**DECLARING MISCELLANEOUS EQUIPMENT SURPLUS TO THE NEEDS OF CBHP**

**WHEREAS**, listed miscellaneous equipment has become obsolete, uneconomical to maintain, and surplus to the needs of CBHP;


**NOW, THEREFORE, BE IT HEREBY RESOLVED**, that the following miscellaneous equipment are here by declared to be not necessary or needed for the use of CBHP.


ITEM	DESCRIPTION	SERIAL NUMBER	ASSET TAG	DATE PURCHASED
Telephone System	Norstar Telephone System w/VM	NNTMH1009FPA – NNTM040E2NTA	0001	1999
Printer	Savin CLP350D	S48071000024	0034	2011
Computer	Dell Vostro 220S	5SK5JG1-12610815409	0016	2009
Computer	Dell Optiplex 9010	HDZSXV1-37851496813	0064	2012
Computer	Dell Optiplex 9010	JFXSPW1-42322624273	0065	2013
Computer	Dell Optiplex 3020	FH2UBZ1-33684481117	0077	2013
Computer	Dell Optiplex 3020	6FRHK02-14013855362	0085	2014
Computer	Dell Optiplex 3040	9V79HB2-21477692126	0110	2016

**BE IT FURTHER RESOLVED** that the above-listed equipment has no salvage value and that the Secretary-Manager of CBHP is instructed to dispose of the equipment in the least cost manner as allowed by RCW 87.03.136.

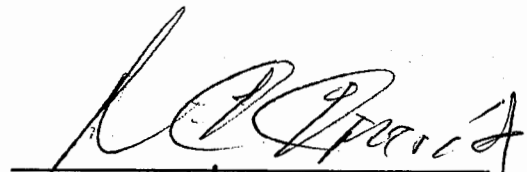
**ADOPTED IN OPEN MEETING** by the Board of Columbia Basin Hydropower on the 23<sup>rd</sup> day of February, 2021.

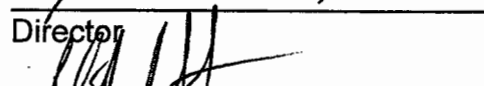
BOARD OF DIRECTORS

  
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Director

  
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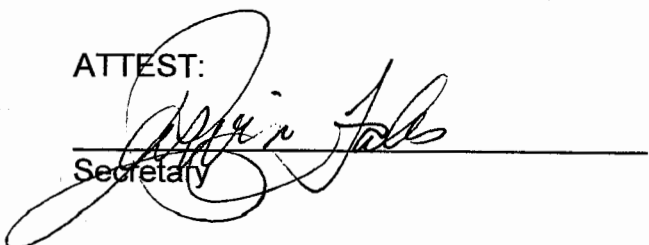
  
\_\_\_\_\_  
Director

  
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Director

ATTEST:

  
\_\_\_\_\_  
Secretary

(Seal)

Grade	Step									
	1	2	3	4	5	6	7	8	9	10
1	38,114	39,383	40,654	41,925	43,194	44,463	45,736	47,005	48,275	49,953
2	42,642	44,064	45,485	46,904	48,326	49,747	51,168	52,589	54,011	55,430
3	47,532	49,117	50,702	52,285	53,870	55,453	57,037	58,622	60,205	61,790
4	52,821	54,582	56,344	58,106	59,866	61,628	63,390	65,150	66,912	68,672
5	58,499	60,449	62,398	64,347	66,297	68,245	70,196	72,145	74,094	76,044
6	64,611	66,764	68,918	71,071	73,224	75,377	77,529	79,682	81,836	83,988
7	71,153	73,524	75,897	78,270	80,641	83,014	85,386	87,759	90,130	92,504
8	78,173	80,780	83,384	85,990	88,594	91,200	93,806	96,412	99,016	101,622
9	93,699	96,820	99,946	103,067	106,190	109,313	112,436	115,558	118,683	121,806
10	111,421	115,132	118,847	122,561	126,274	129,988	133,704	137,416	141,129	144,844

Position	Grade/Step	Annual	Hourly	Monthly
ASC	7/6	\$ 83,014.19	\$ 39.91	\$ 6,917.85
TIA	8/10	\$ 101,622.23	\$ 48.86	\$ 8,468.52
AP Asst.	4/6	\$ 61,628.28	\$ 29.63	\$ 5,135.69
Engineer PE/E	N/A	\$ 150,652.94	\$ 72.43	\$ 12,554.41
Treasurer	10/6	\$ 129,988.30	\$ 62.49	\$ 10,832.36
Asst. MGR	N/A	\$ 165,600.00	\$ 79.62	\$ 13,800.00
Engineer PE/M	10/8	\$ 137,416.34	\$ 66.07	\$ 11,451.36
Secretary Mang	N/A	\$ 232,875.00	\$ 111.96	\$ 19,406.25

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF COLUMBIA BASIN HYDROPOWER**

March 23, 2021

Ephrata, Washington

The regular meeting of the Board of Directors of Columbia Basin Hydropower (CBHP) was called to order by President Mike LaPlant at 9:30 AM on March 23, 2021. Those in attendance were:

Directors

Duaine Anderson, ECBID (*called in*)  
Don Osborne, ECBID  
Mike LaPlant, QCBID  
Phil Stadelman, QCBID (*called in*)  
Richard Conrad, SCBID  
J.J. Danz, SCBID

Staff

Darvin Fales, Secretary-Manager  
Anna Franz, Attorney  
Larry Thomas, Asst. Manager/Hydro Supervisor  
Jacob Taylor, Treasurer  
Robert Stoaks, Electrical Engineer  
Derek Wolf, Mechanical Engineer (*called in*)  
Betty Craig, TI Administrator (*called in*)  
Stacey Bresee, Administrative Services Coord.

Others (*all called in*)

Kevin Lyle, ECBID  
Craig Simpson, ECBID  
Norman Semanko, QCBID  
Roger Sonnichsen, QCBID  
Maurice Balcom, SCBID  
Charles Lyall, SCBID  
Larry Martin, SCBID  
John O'Callaghan, SCBID  
Dave Solem, SCBID  
Carla Colamonici, SCL  
Mike Hill, TP  
Sara Millard, USBR  
Tom Myrum, WSWRA  
Randy Male, Green Giraffe  
Michael Tam, Green Giraffe

CONSIDERATION OF MEETING MINUTES

On motion by Richard Conrad seconded by J.J. Danz, which motion passed unanimously, the minutes of the February 23, 2021 meeting were approved as distributed.

ACKNOWLEDGEMENT, REVIEW AND/OR APPROPRIATE CONSIDERATION OF THE FOLLOWING:

Contracts:

On motion by Richard Conrad, seconded by Don Osborne, which motion passed unanimously, the Kleinschmidt Contract 12356-08-14 B Task Order No. 18, Change Order No. 3 for Banks Lake Pumped Storage Project and Task Order No. 20, Change Order No. 4 for Small Hydro Support were approved to extend completion dates to September 15, 2021.



Resolutions:

Resolution of CBHP Adopting an Investment Policy draft for future approval was distributed for further Board review.

On motion by Don Osborne, seconded by J.J. Danz, which motion passed unanimously, Resolution 2021-06 of CBHP Authorizing Persons to Exercise Certain Powers with Funds to remove Bryan Alford and replace with Mike LaPlant was approved. A copy of said resolution is hereby incorporated by reference.

Conference Authorization:

On motion by Richard Conrad, seconded by J.J. Danz, which motion passed unanimously, authorization of attendance and registration for the following was approved by Board members:

NWRA 2021 Federal Water Issues Conference, April 28-29 & May 5-6, 2021 –  
Registration is \$350 – Darwin Fales

TREASURER’S REPORT

Financial Reports:

The February 28, 2021 Balance Sheet (unaudited) and the February 28, 2021 All Power Plants Income Statement (unaudited) were included in the Board packets for review.

Approval of Voucher:

The Current Expense Voucher (O&M) was presented at the meeting for consideration. Check numbering is as follows:

Current Expense Voucher (O&M): \$455,529.63  
Check Numbers: 20045-20051

On motion by Don Osborne, seconded by J.J. Danz, which motion passed unanimously, the Current Expense Voucher (O&M) dated March 23, 2021 in the amount of \$455,529.63 was approved.

Jacob Taylor discussed the Washington State Audit for 2018-2019 that was included in the Board packets. He also stated that the 2019 True-up calculations are close to being complete.

STAFF ACTIVITY REPORT

Larry Thomas presented the Staff Activity Report for the period of February 17 to March 15, 2021 that was included in the Board packets for review and comments.

PROJECT DEVELOPMENT

Jacob Taylor reviewed the Monthly Summarized Project Development Expense Report for February 2021 that was distributed in the Board packets.

Secretary Fales reported on recent project development activity.

OTHER BUSINESS

Columbia River Treaty – Tom Myrum gave a brief update.

USBR – nothing to report.

Cities – Mike Hill mentioned the AARUC True-up will be payable in April.

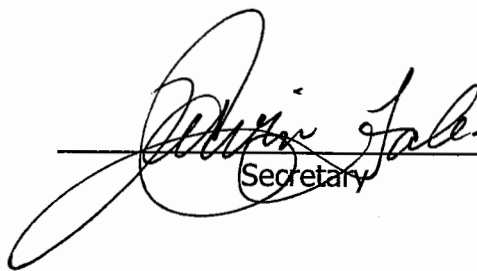
Districts – Roger Sonnichsen commented about water flow of 1700 cfs. as delivery was requested.

DATE OF NEXT BOARD MEETING – APRIL 27, 2021EXECUTIVE SESSION

At 10:35 AM President LaPlant called for an 75-minute executive session to begin after a 5-minute break to consider sale of CBHP property and personnel issues.

ADJOURNMENT

There being no further business to come before the Board, President LaPlant adjourned the meeting at 11:55 AM.

  
Secretary

  
President

11

**RESOLUTION NO. 2021-06**  
**RESOLUTION OF COLUMBIA BASIN HYDROPOWER (CBHP)**  
**AUTHORIZING PERSONS TO EXERCISE CERTAIN POWERS WITH FUNDS**

**WHEREAS**, Washington Trust Bank of Spokane, Washington (Branch 0000042) has been designated as a depository for funds of Columbia Basin Hydropower since April 22, 1988;

**WHEREAS**, Larry D. Thomas was appointed Assistant Manager/Hydro Supervisor on September 1, 2014; and

**WHEREAS**, Jacob M. Taylor was appointed Treasurer on September 1, 2016; and

**WHEREAS**, Darvin Fales was appointed Secretary-Manager on July 22, 2019; and

**WHEREAS**, Mike LaPlant was elected CBHP President on January 26, 2021; and

**NOW, THEREFORE, BE IT HEREBY RESOLVED**, as follows:

1. The Financial institution named above is designated as a depository for the funds of CBHP.

2. This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by this Financial Institution.

3. All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of this corporation with this Financial Institution prior to the adoption of this resolution are hereby ratified, approved and confirmed.

4. Any of the persons named below, so long as they act in a representative capacity as agents of this corporation, are authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the power indicated below, from time to time with this Financial Institution, concerning funds deposited in this Financial Institution, moneys borrowed from this Financial Institution or any other business transacted by and between this corporation and this Financial Institution subject to any restricts stated below.

5. Any and all prior resolutions adopted by the Board of Directors of this corporation and certified to this Financial Institution as governing the operation of this corporation's account(s), are in full force and effect, unless supplemented or modified by this authorization. This resolution supersedes Resolution No. 2019-07 authorizing persons to exercise certain powers with funds.

6. This corporation agrees to the terms and conditions of any account agreement, properly opened by any authorized representative(s) of this corporation, and authorizes the Financial Institution named above, at any time, to charge this corporation for all checks, drafts, or other orders, for the payment of money, that are drawn on this Financial Institution, regardless of by whom or by what means the facsimile signature(s) may have been affixed so long as they resemble the facsimile signature specimens (or the facsimile signature specimens that this corporation files with this Financial Institution from time to time) and contain the required number of signatures for this purpose. If indicated, any person listed below (subject to any expressed restrictions) is authorized to:

Mike LaPlant, President  
Darvin D. Fales, Secretary-Manager  
Jacob M. Taylor, Treasurer  
Larry D. Thomas, Assistant Manager / Hydro Supervisor

N/A      6.1      Exercise all of the powers listed in 2 through 6.

All Signers      6.2      Open any deposit or checking account(s) in the name of this corporation.

All Signers

6.3 Endorse checks and orders for the payment of money and withdraw funds on deposit with this Financial Institution.

Number of authorized signatures required for this purpose 1.

N/A

6.4 Borrow money on behalf and in the name of this corporation, sign, execute and deliver promissory notes or other evidences of indebtedness.

Number of authorized signatures required for this purpose n/a.

N/A

6.5 Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by this corporation as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.

Number of authorized signatures required for this purpose n/a.

N/A

6.6 Enter into written lease for the purpose of renting and maintaining a Safe Deposit Box in this Financial Institution.

Number of authorized persons required to gain access and to terminate the lease n/a.

**BE IT FURTHER RESOLVED**, that the Board of Directors of this corporation has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the foregoing resolutions and to confer the powers granted to the persons named who have full power and lawful authority to exercise the same effective March 23, 2021.

**ADOPTED IN OPEN MEETING** by the Board of Columbia Basin Hydropower on the 23<sup>rd</sup> day of March, 2021.

BOARD OF DIRECTORS



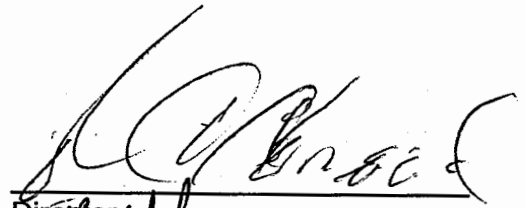
Director



Director



Director



Director



Director



Director

(Seal)

ATTEST:



Secretary

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF COLUMBIA BASIN HYDROPOWER**

April 27, 2021

Ephrata, Washington

The regular meeting of the Board of Directors of Columbia Basin Hydropower (CBHP) was called to order by Vice-President Duaine Anderson at 9:30 AM on April 27, 2021. Those in attendance were:

Directors

Duaine Anderson, ECBID  
Don Osborne, ECBID  
Phil Stadelman, QCBID  
Richard Conrad, SCBID  
Charles Lyall, SCBID

Staff

Darvin Fales, Secretary-Manager  
Anna Franz, Attorney  
Larry Thomas, Asst. Manager/Hydro Supervisor  
Jacob Taylor, Treasurer  
Robert Stoaks, Electrical Engineer  
Derek Wolf, Mechanical Engineer  
Betty Craig, TI Administrator (*called in*)  
Stacey Bresee, Administrative Services Coord.

Others (all called in)

Kevin Lyle, ECBID  
Craig Simpson, ECBID  
John Rylaarsdam, QCBID  
Norman Semanko, QCBID  
Roger Sonnichsen, QCBID  
J.J. Danz, SCBID (*10:12am*)  
Eric Dixon, SCBID  
Larry Martin, SCBID  
John O'Callaghan, SCBID  
Dave Solem, SCBID  
Carla Colamonici, SCL  
Mike Hill, TP  
Tom Myrum, WSWRA  
Randy Male, Green Giraffe  
Bruce Dick, Perkins Coie

CONSIDERATION OF MEETING MINUTES

On motion by Don Osborne seconded by Charles Lyall, which motion passed unanimously, the minutes of the March 23, 2021 meeting were approved as distributed.

ACKNOWLEDGEMENT, REVIEW AND/OR APPROPRIATE CONSIDERATION OF THE FOLLOWING:

Power Production Reports – March 2021:

Generation Summary, Accumulated Kilowatt Hours, and Energy & Incentive reports were distributed. Total March generation was 177% of 2016-2020 average.

Resolution:

Resolution No. 2021-07, Adopting an Investment Policy was discussed. No action was taken.

Non-Disclosure Agreement:

On motion by Richard Conrad, seconded by Phil Stadelman, which motion passed unanimously, all changes to the Non-Disclosure Agreement are acceptable and approved.

Joint Defense and Confidentiality Agreement:

On motion by Phil Stadelman, seconded by Charles Lyall, the Joint Defense and Confidential Agreement was approved. Richard Conrad opposed the Agreement if changes he suggested to article 12 are not made.

Insurance Renewal - PayneWest:

On motion by Richard Conrad, seconded by Phil Stadelman, the PayneWest Insurance Renewal Proposal was approved.

WREGIS Application:

On motion by Don Osborne, seconded by Richard Conrad, to allow CBHP to apply for the WREGIS Generating Unit Registration was approved.

TREASURER'S REPORTFinancial Reports:

The March 31, 2021 Balance Sheet (unaudited) and the March 31, 2021 All Power Plants Income Statement (unaudited) were included in the Board packets for review.

Approval of Voucher:

The Current Expense Voucher (O&M) was presented at the meeting for consideration. Check numbering is as follows:

Current Expense Voucher (O&M): \$461,831.56  
Check Numbers: 20052-20057

On motion by Richard Conrad, seconded by Phil Stadelman, which motion passed unanimously, the Current Expense Voucher (O&M) dated April 27, 2021 in the amount of \$461,831.56 was approved.

First Quarter Deposit Report – January-March 2021:

The First Quarter 2021 Deposit Report (unaudited) was included in the Board packets for review.

STAFF ACTIVITY REPORT

Larry Thomas presented the Staff Activity Report for the period of March 16, 2021 to April 19, 2021 that was included in the Board packets for review and comments.

EXECUTIVE SESSION

At 11:20 AM Vice-President Anderson called for a 10-minute executive session to consider sale of CBHP property.

PROJECT DEVELOPMENT

Jacob Taylor reviewed the Monthly Summarized Project Development Expense Report for March 2021 that was distributed in the Board packets.

Secretary Fales reported on recent project development activity.

OTHER BUSINESS

Columbia River Treaty – nothing to report.

USBR – nothing to report.

Cities – nothing to report.


Districts – nothing to report.

DATE OF NEXT BOARD MEETING – MAY 25, 2021EXECUTIVE SESSION

At 12:00 PM Vice-President Anderson called for a 65-minute executive session to consider sale of CBHP property.

ADJOURNMENT

There being no further business to come before the Board, Vice-President Anderson adjourned the meeting at 1:10 PM.

  
Secretary

  
President

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF COLUMBIA BASIN HYDROPOWER**

May 25, 2021

Ephrata, Washington

The regular meeting of the Board of Directors of Columbia Basin Hydropower (CBHP) was called to order by President Mike LaPlant at 9:30 AM on May 25, 2021. Those in attendance were:

Directors

Duaine Anderson, ECBID  
Don Osborne, ECBID  
Mike LaPlant, QCBID  
Maurice Balcom, SCBID  
J.J. Danz, SCBID

Staff

Darvin Fales, Secretary-Manager  
Anna Franz, Attorney  
Larry Thomas, Asst. Manager/Hydro Supervisor  
Jacob Taylor, Treasurer  
Robert Stoaks, Electrical Engineer  
Betty Craig, TI Administrator (*called in*)  
Stacey Bresee, Admin. Services Coord.

Others (*all called in*)

Kevin Lyle, ECBID  
Craig Simpson, ECBID  
John Rylaarsdam, QCBID  
Norman Semanko, QCBID  
Roger Sonnichsen, QCBID  
Phil Stadelman, QCBID  
Eric Dixon, SCBID  
Charles Lyall, SCBID  
Larry Martin, SCBID  
John O'Callaghan, SCBID  
Dave Solem, SCBID  
Carla Colamonici, SCL  
Mike Hill, TP  
Amy Rodman, USBR  
Tom Myrum, WSWRA  
Michael Tam, Green Giraffe

CONSIDERATION OF MEETING MINUTES

On motion by J.J. Danz, seconded by Duaine Anderson, which motion passed unanimously, the minutes of the April 27, 2021 meeting were approved as distributed.

ACKNOWLEDGEMENT, REVIEW AND/OR APPROPRIATE CONSIDERATION OF THE FOLLOWING:

Power Production Reports – April 2021:

Generation Summary, Accumulated Kilowatt Hours, and Energy & Incentive reports were distributed. Total April generation was 120% of 2016-2020 average.

Contract Renewal Committee:

President LaPlant and Secretary Fales requested that a committee be organized to attend contract negotiations for the existing Projects and report back to the Districts. President LaPlant appointed CBHP management staff, District managers, District attorneys, and one Board member from each District as the negotiating committee.



Conflict Waiver – Cable Huston:

On motion by Duaine Anderson, seconded by Don Osborne, which motion passed unanimously, the conflict waiver request from Cable Huston was approved.

Strategies 360 – Retainer Request:

On motion by Duaine Anderson, seconded by J.J. Danz, which motion passed unanimously, the retainer request with Strategies 360 was approved.

MRETS Registration:

On motion by Duaine Anderson, seconded by Maurice Balcom, to allow CBHP to apply for the MRETS registration and to authorize the Manager to negotiate and enter into an agreement with ACT was approved.

TREASURER'S REPORTFinancial Reports:

The April 30, 2021 Balance Sheet (unaudited) and the April 30, 2021 All Power Plants Income Statement (unaudited) were included in the Board packets for review.

Approval of Voucher:

The Current Expense Voucher (O&M) was presented at the meeting for consideration. Check numbering is as follows:

Current Expense Voucher (O&M): \$1,683,245.56

Check Numbers: 20058-20064

On motion by Duaine Anderson, seconded by J.J. Danz, which motion passed unanimously, the Current Expense Voucher (O&M) dated May 25, 2021 in the amount of \$1,683,245.56 was approved.

STAFF ACTIVITY REPORT

Larry Thomas presented the Staff Activity Report for the period of April 19 to May 14, 2021 that was included in the Board packets for review and comments.

PROJECT DEVELOPMENT

Jacob Taylor reviewed the Monthly Summarized Project Development Expense Report for April 2021 that was distributed in the Board packets.

Secretary Fales reported on recent project development activity.

EXECUTIVE SESSION

At 10:30 AM President LaPlant called for a 35-minute executive session to consider sale of CBHP property.

RECONVENEOTHER BUSINESS

Columbia River Treaty – report by Tom Myrum.

USBR – nothing to report.

Cities – nothing to report.

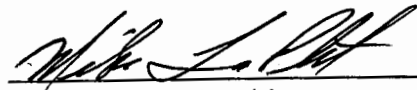
Districts – Craig Simpson invited everyone to attend the EL47.5 celebration at 2:00 PM on Thursday at the new EL47.5 pumping plant. Dave Solem asked about the status of future meetings being able to be held in person.

DATE OF NEXT BOARD MEETING – June 22, 2021

ADJOURNMENT

There being no further business to come before the Board, President LaPlant adjourned the meeting at 11:20 AM.

  
Secretary

  
President

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF COLUMBIA BASIN HYDROPOWER**

June 22, 2021

Ephrata, Washington

The regular meeting of the Board of Directors of Columbia Basin Hydropower (CBHP) was called to order by President Mike LaPlant at 9:36 AM on June 22, 2021. Those in attendance were:

Directors

Duaine Anderson, ECBID  
Don Osborne, ECBID  
Mike LaPlant, QCBID  
Phil Stadelman, QCBID (*called in*)  
Maurice Balcom, SCBID  
Richard Conrad, SCBID

Staff

Darvin Fales, Secretary-Manager  
Anna Franz, Attorney  
Larry Thomas, Asst. Manager/Hydro Supervisor  
Jacob Taylor, Treasurer  
Robert Stoaks, Electrical Engineer  
Betty Craig, TI Administrator (*called in*)  
Stacey Bresee, Admin. Services Coord.

Others Present

Craig Simpson, ECBID  
Roger Sonnichsen, QCBID  
John O'Callaghan, SCBID  
Dave Solem, SCBID

Others (*all called in*)

John Rylaarsdam, QCBID  
Norman Semanko, QCBID  
Eric Dixon, SCBID  
Charles Lyall, SCBID  
Larry Martin, SCBID  
Carla Colamonici, SCL  
Mike Hill, TP  
Sara Millard, USBR  
Tom Myrum, WSWRA  
Randy Male, Green Giraffe

CONSIDERATION OF MEETING MINUTES

On motion by Duaine Anderson, seconded by Maurice Balcom, which motion passed unanimously, the minutes of the May 25, 2021 meeting were approved as distributed.

ACKNOWLEDGEMENT, REVIEW AND/OR APPROPRIATE CONSIDERATION OF THE FOLLOWING:

Personnel Committee Recommendation:

On motion by Duaine Anderson, seconded by Richard Conrad, which motion passed unanimously, to continue Manager Fales performance evaluation and that any salary increase be retroactive to July 11, 2021 (first full pay period in July).

Power Production Reports – May 2021:

Generation Summary, Accumulated Kilowatt Hours, and Energy & Incentive reports were distributed. Total May generation was 120% of 2016-2020 average.

Big Bend Electric Cooperative (BBEC) "No Objection" Letter:

On motion by Maurice Balcom, seconded by Duaine Anderson, which motion passed unanimously, ratification of the BBEC "no objection" letter was approved.

TREASURER'S REPORTFinancial Reports:

The May 31, 2021 Balance Sheet (unaudited) and the May 31, 2021 All Power Plants Income Statement (unaudited) were included in the Board packets for review.

Approval of Voucher:

The Current Expense Voucher (O&M) was presented at the meeting for consideration. Check numbering is as follows:

Current Expense Voucher (O&M): \$2,547,946.76  
Check Numbers: 20065-20070

On motion by Richard Conrad, seconded by Duaine Anderson, which motion passed unanimously, the Current Expense Voucher (O&M) dated June 22, 2021 in the amount of \$2,547,946.76 was approved.

STAFF ACTIVITY REPORT

Larry Thomas presented the Staff Activity Report for the period of May 15 to June 11, 2021 that was included in the Board packets for review and comments.

PROJECT DEVELOPMENT

Jacob Taylor reviewed the Monthly Summarized Project Development Expense Report for May 2021 that was distributed in the Board packets.

Secretary Fales reported on recent project development activity.

OTHER BUSINESSTravel Authorizations:

On motion by Richard Conrad, seconded by Duaine Anderson, which motion passed unanimously, authorization of attendance and payment of reasonable expenses for travel and meals for the following was approved by Board members:

- (1) NWRA Summer Conference, August 10-13, 2021, Spokane, WA,  
Registration fee \$550 - Darvin Fales

Columbia River Treaty – report by Tom Myrum.

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Columbia River Treaty – report by Tom Myrum.

USBR – nothing to report.

Cities – nothing to report.

Districts – nothing to report.

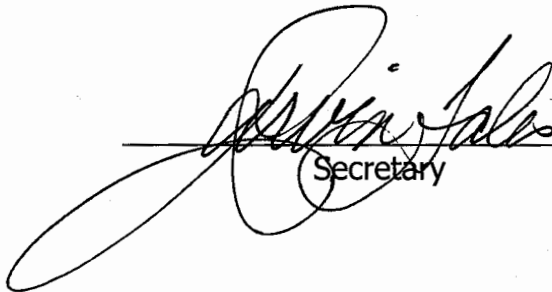
DATE OF NEXT BOARD MEETING – July 27, 2021

EXECUTIVE SESSION

At 10:20 AM President LaPlant called for a 50-minute executive session to begin after a 5-minute break to consider sale of CBHP property.

ADJOURNMENT

There being no further business to come before the Board, President LaPlant adjourned the meeting at 11:15 AM.

  
Secretary

  
\_\_\_\_\_  
President

**MINUTES OF THE SPECIAL MEETING OF THE  
BOARD OF DIRECTORS OF COLUMBIA BASIN HYDROPOWER**

July 8, 2021

Ephrata, Washington

The special meeting of the Board of Directors of Columbia Basin Hydropower (CBHP) was called to order by President Mike LaPlant at 12:00 PM on July 8, 2021. Those in attendance were:

Directors

Duaine Anderson, ECBID – *called in*

Mike LaPlant, QCBID

Richard Conrad, SCBID – *called in*

J.J. Danz, SCBID – *called in*

Staff

Darvin Fales, Secretary-Manager – *called in*

Anna Franz, Attorney – *called in*

Larry Thomas, Asst. Manager – *called in*

Jacob Taylor, Treasurer

Stacey Bresee, Admin. Services Coord.

Others Present

Bernie Erickson, ECBID

Others (all called in)

Craig Simpson, ECBID

Norman Semanko, QCBID

Roger Sonnichsen, QCBID

Bryan Alford, SCBID

Eric Dixon, SCBID

Terrie Larson, SCBID

Charles Lyall, SCBID

Larry Martin, SCBID

John O'Callaghan, SCBID

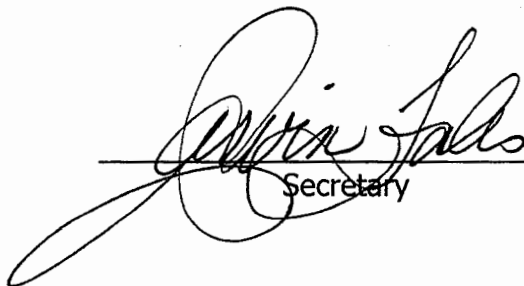
Kelly Pierson-Geddes, SCBID

CONSIDERATION OF PROJECT DEVELOPMENT ITEM

On motion by Richard Conrad, seconded by J.J. Danz, which motion passed unanimously, decision to engage in discussions with Copenhagen Infrastructure Partners (CIP) for the purchase of Banks Lake Pumped Storage Project.

ADJOURNMENT

There being no further business to come before the Board, President LaPlant adjourned the meeting at 12:15 PM.

  
Secretary

  
President

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**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF COLUMBIA BASIN HYDROPOWER**

July 27, 2021

Ephrata, Washington

The regular meeting of the Board of Directors of Columbia Basin Hydropower (CBHP) was called to order by Vice-President Duaine Anderson at 9:30 AM on July 27, 2021. Those in attendance were:

Directors

Duaine Anderson, ECBID  
Don Osborne, ECBID  
Mike LaPlant, QCBID (*called in*)  
John Rylaarsdam, QCBID (*called in*)  
Richard Conrad, SCBID  
J.J. Danz, SCBID

Staff

Darvin Fales, Secretary-Manager  
Anna Franz, Attorney  
Larry Thomas, Asst. Manager/Hydro Supervisor  
Jacob Taylor, Treasurer  
Robert Stoaks, Electrical Engineer  
Derek Wolf, Mechanical Engineer  
Betty Craig, TI Administrator  
Stacey Bresee, Admin. Services Coordinator

Others Present

Norman Semanko, QCBID  
Roger Sonnichsen, QCBID  
John O'Callaghan, SCBID  
Kelly Larimer, Kleinschmidt

Others (*all called in*)

Maurice Balcom, SCBID  
Eric Dixon, SCBID  
Charles Lyall, SCBID  
Larry Martin, SCBID  
Carla Colamonici, SCL  
Mike Hill, TP  
Amy Rodman, USBR  
Tom Myrum, WSWRA

CONSIDERATION OF MEETING MINUTES

On motion by Don Osborne, seconded by Richard Conrad, which motion passed unanimously, the minutes of the June 22, 2021 and July 8, 2021 meetings were approved as distributed.

ACKNOWLEDGEMENT, REVIEW AND/OR APPROPRIATE CONSIDERATION OF THE FOLLOWING:

Personnel Committee Recommendation:

On motion by Richard Conrad, seconded by J.J. Danz, which motion passed unanimously, the Personnel Committee recommendation to approve the successor labor agreement as negotiated between CBHP and the Local Union 77 IBEW and to authorize officers to sign the said agreement effective for period August 1, 2021 through July 31, 2024 subject to Union approval by vote.

Power Production Reports – June 2021:

Generation Summary, Accumulated Kilowatt Hours, and Energy & Incentive reports were distributed. Total June generation was 115% of 2016-2020 average.

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### Travel/Training Authorizations:

On motion by Richard Conrad, seconded by Don Osborne, which motion passed unanimously, authorization of attendance and payment of reasonable expenses for travel for the following was approved:

- (1) Hydro Vision International, Sept. 21-23, 2021, Spokane WA, cost is \$600 each – D. Fales, J. Taylor, L. Thomas
- (2) Controller Programming, Proficy Developer Machine Edition for the RX3i PLC, Oct. 5-8, 2021, remote training class cost is \$2495 per student – B. Knesek
- (3) Controller Maintenance for the RX3i PLC, Sept. 21-23, 2021, remote training class cost is \$1900 per student – T. Ogle and B. Skidmore

### Annual Educational Report:

Darvin Fales reviewed the Annual Educational Report of July 31, 2020 to July 30, 2021 that were included in the Board packets.

### TREASURER'S REPORT

#### Financial Reports:

The June 30, 2021 Balance Sheet (unaudited) and the June 30, 2021 All Power Plants Income Statement (unaudited) were included in the Board packets for review.

#### Approval of Voucher:

The Current Expense Voucher (O&M) was presented at the meeting for consideration. Check numbering is as follows:

Current Expense Voucher (O&M): \$2,007,208.27

Check Numbers: 20071-20076

On motion by Don Osborne, seconded by Richard Conrad, which motion passed unanimously, the Current Expense Voucher (O&M) dated July 27, 2021 in the amount of \$2,007,208.27 was approved.

#### Second Quarter Deposit Reports:

Jacob Taylor reviewed the Second Quarter Deposit Report of April-June 2021 that were included in the Board packets.

### STAFF ACTIVITY REPORT

Larry Thomas presented the Staff Activity Report for the period of June 12 to July 19, 2021 that was included in the Board packets for review and comments.



PROJECT DEVELOPMENT

Jacob Taylor reviewed the Monthly Summarized Project Development Expense Report for June 2021 that was distributed in the Board packets.

Secretary Fales reported on recent project development activity.

OTHER BUSINESS

Columbia River Treaty – report by Tom Myrum.

USBR – nothing to report.

Cities – nothing to report.

Districts – Roger Sonnichsen and John O'Callaghan discussed current water demands.

BUDGET & FINANCE COMMITTEE MEETING

Darvin Fales suggested that the Budget & Finance Committee Meeting be held virtually at 9:00 AM on August 18, 2021.

DATE OF NEXT BOARD MEETING – August 24, 2021

EXECUTIVE SESSION

At 10:10 AM Vice-President Anderson called for a 45-minute executive session to begin after a 5-minute break to consider sale of CBHP property.

ADJOURNMENT

There being no further business to come before the Board, Vice-President Anderson adjourned the meeting at 11:05 AM.

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President

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Secretary