

# Rancho Santa Teresa Swim & Racquet Club

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Dirk Seidel (President)

Vic Haddad (Treasurer)  
Michael Kirtland  
Nick Toprani

Arian Collen (Secretary)  
John O'Byrne  
- VACANT SEAT -

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## Board of Directors Meeting Minutes March 18, 2019

### Item Subject

#### 1. Call to Order

Meeting was called to order at 7:03 p.m.

#### 2. Approval of Minutes

##### A. February 11, 2019 Board Meeting

Action: (6-0-0) Michael moved to approve minutes for the February 11, 2019 meeting. Dirk seconded the motion.

Absent: No board members absent

Document Filed: February 11, 2019 minutes

#### 3. Town Hall

Dirk provided a brief update on the status of the proposed bylaws changes and upcoming membership vote.

#### 4. Staff Reports

##### A. Office Coordinator Report

Dirk provided an update on the status of various accounts and any with delinquent dues balances. A brief discussion ensued by the board. No action taken during the meeting.

##### B. Facilities Manager Report

No report on this item.

#### 5. Directors Reports

##### A. Presidents Report

No report on this item.

## B. **Treasury Report**

Vic provided an update and overview on the following items:

- Balance Sheet
- Monthly Profit & Loss
- PG&E costs

A discussion ensued on the various reports.

## C. **Nick Toprani**

Nick wanted to discuss the status of the Easter festivities and who would be taking the lead on the event planning. A brief discuss ensued.

## 6. **General Business**

### A. **Sea Otters Pool Usage**

The board discussed the proposed bylaws and the potential impacts to the Sea Otters swim team in the event the by-laws don't pass. The board discussed contingency options to continue to allow those affected families and team swimmers to continue to participate. The board discussed a fee for non-Rancho families to pay a fee for pool usage which would allow them to qualify for the Sea Otters and their league.

Action: (5-1-0) Dirk moved to approve a seasonal fee of \$165 for non-members based on the \$3 visitor rate for five Sea Otter events per week for the eleven week season ( $\$3 \times 5 \times 11 = \$165$ ). Nick seconded the motion. Arian was the lone NO vote.

### B. **Nor-Cal Tennis Usage**

The board discussed Nor-Cal Tennis' usage of the club facilities and its benefits to the membership vs. non-member activity. The board requested that a next step to be a discussion with Nor-Cal Tennis to discuss their business and opportunities to allow members to more readily benefit from the usage of the club facilities, and also to understand the financial impacts if the arrangement was terminated by the Board to maintain compliance with the 501c7 regulations related to non-member income.

## 7. **Future Meeting & Agenda Items**

The next member meeting and bylaw vote counting will be on April 12, 2019 at 7pm.

The next board meeting is scheduled for April 15, 2019 at 7pm.

Meeting was adjourned at 8:50 pm

## 8. **Executive Board Meeting – Not Open to Public**

### A. **Delinquent Dues Account Update**

No Report on this item.

**B. Employee Vacancies and Summer Lifeguard Staff Hiring**

The board discussed the clubs various staffing roles, responsibilities, pay scales, and the status of the recruitment for the Office Manager position and the summer lifeguards. A discussion ensued.

Action: (5-1-0) Vic motioned to approve a pay rate with no benefits/PTO. Dirk seconded the motion. Michael was the lone NO vote.

Action: (6-0-0) Michael made a motion to approve all summer lifeguard staffing contingent on them all receiving their lifeguard certifications. Arian seconded the motion.

Action: (6-0-0) John motioned to hire Christine to manage data entry and account management of the new access control system for the pool. Nick seconded the motion.

Executive Meeting was adjourned at 9:20 pm