

Approved Minutes

EVERETT TOWNSHIP
BOARD MEETING
January 16, 2018

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1:10 pm
2. **Roll call:** All Board Members present. Also in attendance – Jeffrey Craigmyle, Transfer Station, and Jon Bumstead, candidate for State Senate
3. **Pledge of Allegiance**
4. **Agenda Approval:** Trustee Curt Chaffee made the motion to approve the agenda, supported by Trustee Richard Long. Ayes all. Motion passed.
5. **Approval of Board Minutes of December 19, 2017:** Trustee Richard Long made the motion to approve the 12/19/17 meeting minutes as presented. Motion supported by Clerk Pam Chaffee. Ayes all. Passed.
6. **Public Comment** (limit to 3 minutes per person): Jon Bumstead gave the Board an update on the medical marijuana facility requirements. He said the State of Michigan should have the final bills approved by March or April. Mr Bumstead also said that the status of recreational marijuana may be changing as there is support in the State to get it to the ballot.
7. **Bills & Financials:**
 - A. **Treasurer’s Financial Report:** \$235,584.83 total in the general checking account and \$326,914.38 in the tax account for a total in Bank Accounts of \$562,499.21 as of December 29, 2017. The Treasurer balances perfectly with the bank balances and the Clerk’s books.
 - B. **Clerk Presents Township Bills:** Amount \$14,354.57 from 12/20/2017 thru 01/16/2018. Check numbers presented E220-E228 & ck# 10733 – 10763. Trustee Curt Chaffee made the motion to pay the Township’s bills as presented, supported by Trustee Richard Long, ayes all, motion passed.
 - C. **Budget Review:** Reports distributed and reviewed. 84% of the fiscal year has passed and we appear to be in good shape. It was decided that we will have our first Budget Meeting to begin preparation of the 2018/19 budget on February 13 at 4 pm.
8. **Unfinished Business:**
 - A. **Section 218 follow-up by the Clerk:** Tabled for more information.
 - B. **Sign for the Township Hall:** We have paid ½ of the estimated cost as down payment. The sign should be delivered and installed before our next meeting.
9. **New Business:**
 - A. **Planning Commission Board is in need of a member:** Clerk Pam Chaffee informed the Board that Terri Feldpausch had attended the January Planning Commission meeting. After a short discussion it was decided that the Board would hold interviews for the Planning Commission seat immediately following the February 13th Budget Workshop. Clerk Pam Chaffee will send out letters to all of the interested parties asking them to come in at 5 on that date. Trustee Richard Long stated that Ms Feldpausch was his step daughter and asked that MTA be asked if there would be any conflict because of that relationship.
 - B. **Library Resolution:** The attorney for the White Cloud District Library has prepared a resolution which would bring those residents of Sherman Township who are in the White Cloud District Libraries’ geographical area also legally into the “district”. This would finally allow those residents to vote on Library matters and would do away with the current situation where their library taxes are paid to the Fremont District Library and then forwarded to the White Cloud District Library.

Trustee Curt Chaffee moved that the Resolution 18-01 be adopted as written. Support by Clerk Pam Chaffee. Roll Call vote – all ayes. Resolution 18-01 passed.

C. Bids for cleaning up the M37 site – People Fund Grant? – Trustee Curt Chaffee would like the township owned property on M37 cleaned up and made safe. He suggested that we may be able to get a People Fund Grant or even help from the Par Plan to offset the cost of accomplishing that job. Trustee Curt Chaffee will seek some bids on closing up that building before our next meeting so that we may pursue this farther.

10. Officer's Reports:

a. **Zoning Official/Planning Co/ZBA** – The Board was brought up to date on the Planning Commission's push to get the Zoning Ordinance complete and on the Township website. They will include the Private Roads Ordinance as an addendum. Ryan Coffey will be invited to the next Planning Commission meeting to clear up some of the very latest (and hopefully last) questions prior to publicly posting to the website.

b. **County Commissioner** County Commissioner Jim Maike Jr was not present.

c. **Transfer Station** – Jeffrey Craigmyle reported that use the transfer station receipts have been down probably due to the very cold weather. He also expressed concern that the propane level was getting very low

d. **Supervisor** – Supervisor Judy Maike gave information regarding the MTA Capital Conference to Trustee Curt Chaffee. She also mentioned that the County will be offering classes on Parliamentary Procedures (Robert's Rules) at two times on February 6th. She shared that the Road Commission has been advised that some of the materials used in resurfacing may have been subpar, but she doesn't think it will affect our Township.

e. **Clerk** - Clerk Pam Chaffee asked for clarification on the payroll schedule as we had just hired a second Deputy Treasurer and that position is paid much more than a Deputy Clerk. After a short discussion, a Resolution 2018-02 was offered by Trustee Curt Chaffee with support by Trustee Richard Long to make the starting wage for both positions \$11 per hour with a step increase at two years to \$13. This resolution will also include the changes made since 4/1/17, including PC Recording Secretary, Salary for Zoning Administrator, and Board of Review meetings up to and over 4.5 hours. Roll Call vote, ayes all.

f. **Treasurer** – nothing

g. **Trustees** – Trustee Richard Long stated that the Fire Board's budget was right around \$200k. Trustee Curt Chaffee asked for a copy of the monthly budget report from the Fire Board.

11. Public Comment (limit to 3 minutes per person) – none present

12. Adjournment - The meeting was adjourned at 2:12 pm.

Next regular meeting scheduled for Feb 20, 2018.

Budget Workshop and Planning Commission interviews scheduled for Feb 13th at 4 & 5 pm.

Respectfully submitted on 2/8/2018 by Clerk Pam Chaffee