

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: May 24, 2021

Ms. Libby Stidam called the meeting to order at 5:00 p.m.

Roll Call: Ms. Pat Cochenour, present; Ms. Libby Stidam, present; Ms. Mary Herring, present

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Greg Iiams, Council Member
Mr. Tim Reese, Maintenance Supervisor
Mr. Dale Albert, Contracted Licensed Operator
Mr. Dan Tynan, Water Superintendent

Minutes: May 11, 2021 Meeting
Ms. Mary Herring made a motion to approve the minutes of May 11, 2021 as written.
Ms. Libby Stidam the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea.
The motion passed: 3 yeas – 0 nays

Vouchers: *Vouchers will be presented at the next meeting.*

REPORTS: None

ADJUSTMENTS: None

RESOLUTIONS: None

CITIZEN'S COMMENTS: None

OLD BUSINESS:

- A. Well #4 Repair
The well pump is scheduled for repair and is to take place this week.
- B. Air Tank Purchase
The new tank is supposed to be here June 8, 2021.
- C. Hydrant Purchase
No new information.
- D. Operator of Record
Mr. Tynan asked that the board wait until the end of June to officially make him the operator of record. This will allow Mr. Albert time to complete the matrix report and the CCR reports that are due. He also reported that he has established an Ohio ID required by the EPA to obtain access to do monthly reporting online.

NEW BUSINESS:

- A. Bad Debt Write-Off
Mr. Weidner presented the board with a list of accounts to be written off as bad debt (attached). Many of these accounts were from old properties that were razed many years ago and placed on Route 2 in the billing system but had an outstanding balance on accounts associated with the properties. One account for location 1352 had an outstanding balance of \$3,671.91 which was the result of the property being

razed in 2005 but the customer’s account was never final billed until 2008. The remaining accounts were from final bills that were outstanding and cannot be assessed to taxes since the property has sold.

Ms. Libby Stidam made a motion to approve the write off of the balances on the accounts as listed.

Ms. Mary Herring seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea.

The motion passed: 3 yeas – 0 nays

B. Water Superintendent Report

Mr. Tynan reported that he has been working on establishing a standard operating procedure booklet for all operations. He has also created a daily checklist for the plant and all safety data sheets have been reviewed and updated as necessary.

C. Logan County Chamber

An email was received from the Chamber requesting various waterflow information for the industrial park south of town. The form was turned over to the water superintendent for completion and return to the chamber office.

D. Water Leak Madison & Garfield

The board was made aware of a water leak near the intersection of Madison and Garfield. Workers will be making the repair tomorrow.

Ms. Pat Cochenour moved to adjourn the meeting. Ms. Mary Herring seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea

The motion passed: 3 yeas – 0 nays

The meeting was adjourned at 5:40 p.m.

Next Meeting Date: **Monday, June 14, 2021 at 5:00 p.m.**

Jeff Weidner, Fiscal Officer

BPA Chairperson Libby Stidam

Date Accepted _____

BAD DEBT WRITE OFFS

| NAME | SERVICE NO. | ACCT. NO. | AMOUNT | REASON | FINAL |
|-------------------|--------------------|------------------|---------------|---------------|--------------|
| John Grimm | 1026 | 3576 | 43.94 | Sold | 12/2000 |
| Terry Shisler | 1057 | 3593 | 72.71 | Sold | 11/2020 |
| Lacy Howell | 1075 | 4193 | 30.72 | Sold | 6/2020 |
| Dan Brown | 1075 | 4712 | 48.55 | Sold | 7/2020 |
| AP Elmore | 1085 | 3871 | 78.55 | Sold | 12/2019 |
| Mona Little | 1090 | 3853 | 304.24 | Died/Sold | 03/2020 |
| Danita Lazenby | 1157 | 3899 | 35.95 | Razed | 12/2019 |
| Michelle Auske | 1184 | 3710 | 12.94 | Sold | 12/2019 |
| Home Opportunity | 1329 | 4570 | 32.69 | Razed | 2014 |
| John Baemel | 1351 | 3765 | 13.45 | Razed | 1998 |
| John Baemel | 1352 | 3926 | 3,671.91 | Razed | 2008 |
| William Reed | 1367 | 4426 | 13.45 | Razed | 2001 |
| Kevin Spitler | 1400 | 4409 | 130.50 | Razed | 2001 |
| Darnita Mallow | 1485 | 3784 | 194.91 | Razed | 2011 |
| Burnes Carr | 1501 | 3994 | 87.45 | Razed | 2003 |
| Travis Downs | 1577 | 4255 | 3.97 | Sold | 2020 |
| Douglas Curtis | 1581 | 3711 | 13.91 | Sold | 1999 |
| Tobbie Wallace | 1583 | 3709 | 41.97 | Sold | 2000 |
| Betty Predmore | 1583 | 4264 | 42.67 | Sold | 2002 |
| John Watkins | 1601 | 3696 | 62.91 | Sold | 1999 |
| Raymond Steffey | 1605 | 3733 | 89.14 | Razed | 2004 |
| Kim Bonner | 1606 | 4036 | 132.12 | Sold | 08/2020 |
| Lynn Hammond | 1624 | 3797 | 13.81 | Sold | 2000 |
| Shelly Dapice | 1629 | 3879 | 23.85 | Sold | 2001 |
| Danny Hinkle | 1632 | 3766 | 116.41 | Razed | 2011 |
| PA Wood Inc. | 1744 | 3932 | .45 | Sold | 1999 |
| Kevin Sloas | 1755 | 3942 | 116.41 | Razed | 2011 |
| Enrique Sawmiller | 1789 | 3440 | 16.00 | Sold | 2018 |
| Wendy Depoy | 1789 | 4542 | 96.77 | Sold | 2017 |
| Marilyn Partlow | 1868 | 3866 | 124.00 | Razed | 2008 |
| Alana Adkins | 1881 | 4454 | 18.45 | Razed | 2002 |
| William Rose | 1935 | 3700 | 62.93 | Sold | 2000 |
| Robert Thomson | 1959 | 3714 | 28.25 | Razed | 2003 |
| Steve Spofford | 1965 | 3713 | 54.35 | Razed | 2001 |
| Unknown | 2139 | 3946 | 13.45 | ? | |
| Kelly Kuhlbeck | 2158 | 3920 | 22.87 | Sold | 2001 |
| Merle Blakeman | 2162 | 3824 | 51.92 | Sold | 2000 |
| Robert Elliott | 2175 | 3863 | 66.08 | Razed | 2000 |
| Lloyd Harden | 2179 | 4449 | 102.60 | Razed | 2007 |
| Kathryn Wauben | 2193 | 3757 | 24.70 | Sold | 2000 |
| Kevin Sloas | 2198 | 4102 | 157.37 | Razed | 2011 |
| Waid Houser | 2251 | 3978 | 21.55 | Sold | 2000 |