



Adams County Health Department

Public Health
Prevent. Promote. Protect.

Environmental Health and Emergency Preparedness

923 Sunrise Avenue
West Union, Ohio 45693
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SITE EVALUATION APPLICATION

According to the Ohio Administrative Code a site evaluation and permit to install must be purchased prior to the installation of an on-site sewage disposal system or the construction of any new residential dwelling.

Steps for Obtaining a Site Evaluation and Permit to Install

1) Complete and return attached site evaluation application and the associated inspection fee. **The site evaluation fee for a new installation is \$250.00 and for a repair installation is \$100.00.** In addition, a copy of the deed or land contract, survey/ plot map of the property and a floor plan of the proposed home must be submitted at the time of application. **All required paperwork and fees must be submitted prior to an inspection being scheduled or conducted.** The site evaluation will be conducted in a timely manner, but may, depending on scheduling and limited personnel may take up to two weeks to occur. Adams County requires that all proposed development sites contain a minimum of one acre of usable ground for approval unless originally platted prior to 1994. **The fee for this service is non-refundable or transferrable after the application has been submitted.** Please allow for up to two weeks from the date submitted for the inspection and report to be completed.

2) The proposed development site must be ready for an inspection prior to submitting this application, a sign with the address or owners name need to be placed along the roadway for easy identification of the site and the home site needs to be identified with four corner markers showing the homes location. **If we are unable to locate the site or the site location changes after the site evaluation has been conducted a re-inspection fee of \$100.00 will assessed.**

No land clearing, bulldozing, or construction shall occur prior to the site evaluation being conducted. A penalty fee of two times the total fees will be assessed if these activities have occurred prior to the inspection. No part of the septic system shall be installed until a site approval has been given and a permit to install purchased. The installation of a septic system without a permit to install will result in a penalty of 2 ½ times the permit fee plus the permit fee. The homeowner is responsible for ensuring that all evaluations and permits are purchased prior to starting any work.

3) After the site has been inspected by our staff and advised that the property is developable, you will need to contract with a Soil Scientist, at the owners' expense, to have the soils on the property evaluated. You will receive a report from the Soil Scientist describing the soil conditions of your property. This report will need to be submitted to our office for the design of your onsite sewage treatment system. **This approval is valid for five years from the date of signature.**

4) Only licensed and bonded septic system installers are permitted to install on-site sewage disposal systems in Adams County. Attached is a list of those installers that are registered to install or repair septic systems in our county. Prior to obtaining your permit to install you will need to know which contractor will be installing your system.

Revised 03/19

Environmental Health Division

Sewage Treatment System Fees

(EFFECTIVE DATE 01/01/2019)

Site Evaluation for Repair	\$100.00
Site Evaluation for New Installation	\$250.00
Site Evaluation for Type 1 Gray Water System	\$250.00
Site Evaluation for SFOSTS (Commercial)	\$250.00
Site Evaluation for SFOSTS (Non- Commercial)	\$250.00
Lot Split Evaluation	\$250.00
Permit to Install (NEW)	\$360.00+\$74.00=\$434.00
Permit to Install (Type 1 Gray Water System)	\$360.00+\$74.00=\$434.00
Permit to Install (Commercial SFOSTS)	\$360.00+\$74.00=\$434.00
Permit to Install (Non- Commercial SFOSTS)	\$360.00+\$74.00=\$434.00
Permit to Install (Septic Tank Replacement)	\$165.00+\$35.00=\$200.00
Permit to Install (Aerator Motor Replacement)	\$65.00+\$35.00=\$100.00
Permit to Install (Replace Disposal Components)	\$165.00+\$35.00=\$200.00
Permit for Abandonment of Existing Onsite System	\$100.00
Operation of Maintenance Permit (All Systems)	\$50.00
Subdivision Review	\$200.00 + \$250.00 per lot
Loan Evaluation (Septic)	\$200.00
Septic Re-inspection Fee	\$100.00
Penalty Fee (Installing without Permit)	25% permit fee+permit fee
Land Disturbed/ building without site evaluation or permit-	2 times total fees



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HOUSEHOLD SEWAGE TREATMENT SYSTEM SITE EVALUATION APPLICATION

Date: _____ Receipt #: _____

Applicants Name: _____ Phone #: (____) _____

Mailing Address: _____

Location of Site: _____

Directions to Site: _____

Township: _____ Lot Size: _____ Water Supply: _____

Type of Installation: New: ____ Replacement: ____ Alteration: ____

Type of Home: Stick Built ____ Modular ____ Doublewide ____ Trailer ____ Existing ____

Foundation Type: Basement ____ Slab ____ Crawl Space ____

Number of Bedrooms: ____ Number of Rooms: ____ Number of Bathrooms: ____

Number of Occupants: ____

Other Information: _____

By signing below I declare all the above information is true and complete to the best of my knowledge. I grant permission to the Adams County Health Department to enter said property during regular business hours (8:00 am- 4:30 pm) for the purpose of inspecting site for the installation of the septic system. I also allow for the disclosure of past records and for them to contact septic contractors and/ or other inspectors. I understand that the fee for this service is non-refundable or transferrable after the application has been submitted. Please allow for up to two weeks from the date submitted for the inspection and report to be completed.

Applicant's signature: _____ Date: _____

-----OFFICE USE ONLY-----

Sanitarian: _____ Date of Inspection: _____

Ohio Approved Soil Scientist

Baldwin, Kyle
Roxsol, LLC
Zanesville, Ohio
(740) 704-1879
kylebaldwin@roxsol.com

Bauder, James R.
Bauder Certified Earth Sciences, Inc.
6106 Armistice Avenue NW, Canton, OH 44718-3759
(330) 499-1688
jbauder@sssnet.com

Buhovecky, Greg
The Mannick & Smith Group, Inc.
Maumee, Ohio
(419) 891-2222 ext. 197
(419) 270-2804
gbuhovecky@mannicksmithgroup.com

Burns, Ray
NeoSoils, Inc.
Warren, Ohio
(330) 399-2699
neosoilstesting@gmail.com

Buzard, Richard
854 17th Street NE, Massillon, OH 44646-4865
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buzard@sssnet.com

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J&L Environmental Solutions, LLC
4686 Valley Rd. Wooster, OH 44691
(925) 628-8187
bcavanna@gmail.com

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1427 Concord Fairhaven Rd. Eaton, OH 45320
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Fincham Soil Invest
Chardon, Ohio
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jrfinchsoil@yahoo.com

Flowers, Mark
Flowers Septic System Design, Inc.
Newark, Ohio
(740) 587-7363
mflowers@netzero.net

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Hamilton Soil Investigations, LLC
6702 Haggerty Rd. Hillsboro, OH 45133
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Prebonick, Steve
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Preistterry12@gmail.com

Redmand, Doc
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