

January 11, 2016

The Board of Education of the Baltic School District met in regular session on January 11, 2016 at 7:00 p.m. in the school library with the following members present or absent:

Present: Liester, Brende, Larson, Schmidt, and Hefty

Absent: none

Officers and Other Persons Present:

R. Sittig, Supt./Elem Principal

M. Polzin, Business Manager

J. Aisenbrey, Secondary Principal

Others

Liester called the meeting to order.

Approve Agenda:

Action #16-70: Motion by Brende, seconded by Larson to approve the agenda as presented. All ayes.

Reports:

Administrators presented written reports.

Minutes, Financial Reports, Bills, Gas Quotes:

Action #16-71: Motion by Schmidt, seconded by Brende to approve the following:

1. Minutes from the December 14, 2015 regular School Board meeting.
2. December 2015 financial report.
3. Monthly bills.

All ayes.

DECEMBER 2015 FINANCIAL REPORT				
	GENERAL	CAP. OUT.	SP ED	PENSION
Balance 12-01-15	962,074.46	113,620.61	22,150.18	21,797.72
Cash	-	-	-	-
Invested in Sec.	962,074.46	113,620.61	22,150.18	21,797.72
Receipts				
Local Sources				
Taxes	66,977.05	38,180.75	22,158.70	4,491.88
Interest Earn.	188.41	26.94	3.22	5.14
Cocurricular Act	2,016.00	-	-	-
Donations	-	450.00	-	-
Medicaid	-	-	-	-
Other	71.13	-	-	-
Intermediate Sources				
County Apport.	1,341.95	-	-	-
State Sources				
State Aid	172,595.00	-	16,017.00	-
Other State	-	-	-	-
Federal Sources				
Total Receipts	243,189.54	38,657.69	38,178.92	4,497.02
Subtotal	1,205,264.00	152,278.30	60,329.10	26,294.74
Total Disbursements	242,173.67	14,533.48	43,857.82	-
Balance 12-31-15	963,090.33	137,744.82	16,471.28	26,294.74
Cash	-	-	-	-
Invested in Sec.	963,090.33	137,744.82	16,471.28	26,294.74
			PRESCHOOL/ DRIVERS ED/	
	BOND RED	FOOD SER	FITNESS CENTER	AGENCY
Balance 12-01-15	76,627.63	111,507.24	17,112.97	114,827.85
Cash	-	-	-	55,151.06
Invested in Sec.	76,627.63	111,507.24	17,112.97	59,676.79
Receipts				
Local Sources				
Taxes	35,173.30	-	-	-
Interest Earn.	21.87	14.91	2.94	-
Food Service	-	12,988.41	-	-
Pre-School Tuition	-	-	3,430.00	-
Drivers Ed	-	-	-	-
Fitness Center	-	-	80.00	-
Federal Sources				
Federal Reimbursement	-	-	-	-
Total Receipts	35,195.17	13,003.32	3,512.94	50,957.23
Subtotal	111,822.80	124,510.56	20,625.91	165,785.08
Total Disbursements	-	48,280.60	5,580.63	58,866.75
Balance 12-31-15	111,822.80	76,229.96	15,045.28	106,918.33
Cash	-	-	-	47,389.87
Invested in Sec.	111,822.80	76,229.96	15,045.28	59,528.46

Claims Approved:

General Fund:

3-D Security	Repairs	180.00
A-OX Welding Supply	Supplies	76.75
Aisenbrey, James	Cell phone	40.00
Alliance Communications	Phone service	353.00
Cardmember Services	Flight	625.91
Carroll Institute	Services	500.00
Cedar Shore	Room	111.95
City of Baltic	Water, sewer, garbage removal	709.59
County Fair Food Store	Supplies	54.87
Cummins Central Power	Repairs	1,498.90
Dakota Auto Parts	Repairs	122.96
Dell Rapids Lumber Co	Supplies	508.43
Dust-Tex Services	Services	108.70
Eastern Farmers Coop	Snow removal	2,137.50
Elite Business Systems	Supplies	170.69
G&R Controls	Repairs	461.23
Grate Interpreting	Services	274.50
Gunderson, Steve	Cell phone	40.00
Hillyard	Supplies	152.72
Innovative Office Solutions	Supplies	154.30
Jaymar Business Forms	Supplies	222.83
K&M Music	Supplies/Repairs	186.58
Menards	Supplies	88.20
Meyer, Randy	Cell phone	40.00
Midstates Audio	Repairs	85.00
MidAmerican Energy	Gas	2,888.19
Midway Service	Supplies	27.82
North Central Bus Services	Repairs	258.92
Petty Cash	Postage	14.82
Polzin, Marsha	Cell phone	40.00
Prairie Lakes Educational Coop	Services	76.25
Roelfsema, Mark	Supplies	34.07
Roemen's Automotive	Supplies	34.30
Sittig, Robert	Cell phone	40.00
Swedean, Wendy	Services	80.00
Time Management Systems	Services	59.92
Trust & Agency	Officials, registration fees, supplies	1,234.31
West Sioux Ceramics	Supplies	366.21
Xcel Energy	Electricity	2,779.32
Jason Aberson	Weightroom supervision	204.57
AnnaMae Boer	Substitute teacher	96.89
Nikki Determan	Ticket seller	22.73
Linda Faner-Wilke	Ticket seller	22.73
Amanda Fosheim	Ticket seller	22.73
Shawn Geigle	Curriculum development	272.76
Paula Gunderson	Substitute teacher	107.65
Michael Koopman	Bus driver	327.18
Amber Krogstad	Weightroom supervision	61.37
Rory Lavalliere	Weightroom supervision	61.37
Darla Ling	Substitute teacher	48.44
Lilah Meier	Substitute teacher	242.21
Marv Miller	Driver	40.37

Tricia Ochsner	Saturday school	56.83
Suzy Ries	Ticket seller	22.73
Wendy Runestad	Ticket seller	22.73
Tina Schneider	Ticket seller	22.73
Deb Sittig	Ticket seller	22.73
Marissa Whipple	Supervision, tickets, prep time	99.44
Lisa Wolff	Supervision	85.24

December Payroll

Salaries		
Instruction	103,123.58	
Support Services	56,310.02	
Cocurricular	8,570.95	
Total Salaries		169,907.17
Benefits		44,694.11
Total General Fund		233,303.45

Capital Outlay Fund:

Amazon	Computer equipment/library books	568.41
Barnes & Noble	Library Books	273.34
Bright Arrow Technologies	License	569.00
Connecting Point	Computer equipment	143.75
Elite Business Systems	Copier lease	1,062.64
Infinite Campus	License	291.67
Leaf Capital Funding	Computer lease	29,218.27
Safe-N-Secure	Camera	476.00
Schmoop University	License	1,025.00
School Specialty	Tables	312.77
Total Capital Outlay Fund		33,940.85

Special Education Fund:

Children's Home Society	Tuition	1,463.19
Prairie Lakes Educational Coop	Services	2,200.45
Walsh, Rebecca	Membership fee	225.00
AnnaMae Boer	Substitute teacher	193.77
Paula Gunderson	Substitute teacher	107.65
Lilah Meier	Substitute teacher	48.44
Ashley Prieto	Substitute teacher	48.44

December Payroll

Salaries		
Instructional Salaries	25,624.55	
Support Salaries	3,363.19	
Total Salaries		28,987.74
Benefits		9,630.85
Total Special Education Fund		42,905.53

Food Service Fund:

CBM Managed Services	Food service	16,904.31
Institutions Services	Repairs	377.35
December Payroll		
Food Service Salaries	519.03	
Total Salaries		519.03
Benefits		167.88
Total Food Service Fund		17,968.57

Preschool/Driver's Ed Fund/Fitness Center:		
Cardmember Services	Supplies	162.69
December Payroll		
Pre-School Salaries	4,415.26	
Total Salaries		4,415.26
Benefits		1,148.38
Total Preschool/Driver's Ed/Fitness Center Fund		5,726.33

Reports:

Reports included Governor's State of the State Address and teacher in-service on January 18, 2016.

Commitment to Excellence Initiative:

Chairman Liester declared a special meeting on March 2, 2016 at 6:00 pm to further discuss the Commitment to Excellence Initiative.

Reports:

Reports included school security measures, remedial math or language arts class enrollment, Junior Achievement and the Technology Committee meeting.

Policy:

Action #16-72: Motion by Brende, seconded by Larson to approve the 3<sup>rd</sup> reading and adoption of the Activity Trust and Agency Accounts policy and the changes to the Community Use of School Facilities policy. All ayes.

Action #16-73: Motion by Brende, seconded by Schmidt to approve the 2<sup>nd</sup> reading of the changes to the Library Materials Selection and Adoption policy. All ayes.

Calendar:

Action #16-74: Motion by Larson, seconded by Hefty to approve the proposal presented by the Calendar Committee for the 2016-17 school year. All ayes.

Athletic Coop:

Discussion was held on forming athletic cooperative with Lutheran High School of Sioux Falls in sports other than football.

Policy:

Action #16-75: Motion by Hefty, seconded by Schmidt to approve the 1<sup>st</sup> reading of the Public Complaints about School Personnel or Procedures policy and the Complaint and Resolution Form. All ayes.

Action #16-76: Motion by Brende, seconded by Larson to approve the 1<sup>st</sup> reading of changes to the Co-Curricular Activity Rules. All ayes.

School Board Election:

Action #16-77: Motion by Brende, seconded by Hefty to set the date of the school board election for April 12, 2016 and the location at the Baltic School elementary gym. All ayes.

Block Scheduling:

Discussion was held on the effectiveness of block scheduling. We will have more discussion on this topic at the next meeting.

Special School Board Meeting:

A special school board meeting will be held on January 18, 2016 at 7:00 p.m. to evaluate school board operations and conduct the annual review of the superintendent's job performance.

Adjournment:

Action #16-78: Motion by Larson, seconded by Hefty at 8:36 p.m. to adjourn. All ayes.

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Presiding Officer

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Marsha Polzin, Business Manager

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