

Local Emergency Management Plan

1. Emergency Management (EM) planners

<i>These are the people who wrote and/or maintain this plan.</i>	
Christy Pion- Town Clerk	
Bruce Melendy- NVDA	

2. Municipal Emergency Operations Center (EOC)

<i>The EOC is an organization that coordinates information, support, and response across the municipality for Incident Commanders and town officials. Its main functions are to maintain situational awareness for municipal leaders, coordinate resource and information requests, and provide public information.</i>	
Who, by position, can activate the EOC?	Town Clerk, Select Board, EMD, Fire Chief
Preferred EOC Positions and Duties	
EOC Director	Christy Pion or Alden Warner -Supervises and directs all EOC activities coordinating municipal support and response
Potential EOC Staff Members	
<i>Name</i>	<i>Notes / Contact Information</i>
Christy Pion	Staffs Phones and Radio 802-744-6559 802-744-2605
Darren Pion/Wayne Richardson	Tracks and answers any requests for resources 802-673-8169, 802-744-2008, 802-233-3787
Rebecca DiZazzo/Christy Pion	Tracks and coordinates any request for support (RFS)/Finances 802-744-6559, 802-323-8123, 802-673-5151
Jennifer Blay	Produces and posts public information and press releases, 802-461-3787
Primary EOC Location	
Facility / Address:	Lowell Town Clerk's Office
Phone Numbers:	802-744-6559
Equipment/Notes:	Telephone, Internet, Fax, Restroom, No generator, mini-fridge, microwave, conference room

<i>Alternate EOC Location</i>	
Facility / Address:	Lowell Fire Department
Phone Numbers:	802-744-2442
Equipment/Notes:	Telephone, Restroom, Internet, small Kitchen area, shower area

National Incident Management System (NIMS) Typed Resources												
Type	I	II	III	IV	Other	Type	I	II	III	IV	Other	
Critical Incident Stress Management Team						Hydraulic Excavator, Large Mass Excavation						
Mobile Communications Center						Hydraulic Excavator, Medium Mass Excavation						
Mobile Communications Unit						Hydraulic Excavator, Compact						
All-Terrain Vehicles					1	Road Sweeper						
Marine Vessels						Snow Blower, Loader Mounted						
Snowmobile						Track Dozer						
Public Safety Dive Team						Track Loader						
SWAT/Tactical Team						Trailer, Equipment Tag-Trailer						
Firefighting Brush Patrol Engine						Trailer, Dump						
Fire Engine (Pumper)						Trailer, Small Equipment						
Firefighting Crew Transport						Truck, On-Road Dump						
Aerial Fire Truck						Truck, Plow		3				
Foam Tender		1				Truck, Sewer Flusher						
Hand Crew						Truck, Tractor Trailer						
HAZMAT Entry Team						Water Pumps, De-Watering						
Engine Strike Team						Water Pumps, Drinking Water Supply - Auxiliary Pump						
Water Tender (Tanker)		1				Water Pumps, Water Distribution						
Fire Boat						Water Pumps, Wastewater						
Aerial Lift - Articulating Boom						Water Truck						
Aerial Lift - Self Propelled, Scissor, Rough Terrain						Wheel Dozer						
Aerial Lift - Telescopic Boom						Wheel Loader Backhoe						
Aerial Lift - Truck Mounted						Wheel Loader, Large						
Air Compressor						Wheel Loader, Medium						
Concrete Cutter/Multi-Processor for Hydraulic Excavator						Wheel Loader, Small	1					
Electronic Boards, Arrow						Wheel Loader, Skid Steer						
Electronic Boards, Variable Message Signs						Wheel Loader, Telescopic Handler						
Floodlights						Wood Chipper						
Generator					2	Wood Tub Grinder						
Grader		1										

Information about the NIMS Typed resources can be found at: <https://rtilt.preptoolkit.org>

4. Public Information and Warning

<i>During a significant emergency, the Emergency Operations Center (EOC) and Incident Command Posts (ICPs) will coordinate and manage public information, both by producing accurate, timely reports and by tracking what is publicly reported to minimize confusion and help ensure a positive public response.</i>	
VT-Alert message - State: Other VT-Alert managers:	Vermont Emergency Management: 800-347-0488
Important Local Websites / Social Media channels:	Town of Lowell website and front porch forum
Local Newspaper, Radio, TV:	Newport Daily Newspaper, Barton Chronicle, WMOO FM 92.1, WDEV AM 550, WIKE AM 1490, WCAX TV
Public Notice locations:	Town Clerk's Office, US Post Office, Lowell General Store
<i>Vermont 2-1-1 is a United Ways of Vermont system that provides 24x7x365 information and referral services in cooperation with a large number of state and local government and community based entities. 2-1-1 collects and maintains a database of local resource information and is available to take calls from the general public to inform and instruct them in relation to emergency events, and to refer them to the appropriate response and recovery resource, if necessary.</i>	
To provide information for 2-1-1	Dial 211 or (802) 652-4636

5. Vulnerable Populations

<i>If necessary, the EOC may contact organizations and facilities, below, that serve vulnerable populations to identify residents who are at risk based on the emergency. If there are residents at risk or in danger, the EOC should monitor their status and if required coordinate support for them until their situation stabilizes.</i>	
<i>Name / Notes</i>	<i>Contact Info</i>
CARE (Citizen Assistance Registration for Emergencies)	(Supporting PSAP)
Lowell Elementary School 52 Gelo Park Road	Anita Gagner 802-744-6641
Carmelite Nuns 386 Stephenson Road	802-744-2346
Lowell Bible Church 2506 VT Route 100	David Dizazzo 802-673-9459
St. Ignatius Catholic Church 151 Hazen Notch Road	802-988-2608

6. Shelters

During some emergencies, the EOC will monitor or coordinate support for residents who are displaced due to property or infrastructure damage.

Spontaneous Sheltering

- Determine the approximate number of people who need sheltering
- Call the State EOC / Watch Officer at 800-347-0488 and request support
- Track the status of residents who need shelter until their situation stabilizes

Regional Shelter

Location / Address:	North Country Union High School, 209 Veterans Avenue, Newport VT
Opening Contact:	State EOC, 800-347-0488; American Red Cross, 802-660-9130
Phone Numbers:	802-334-7921

Primary Local Shelter

Location / Address:	Lowell Elementary School 52 Gelo Park Road
Facility Contact(s):	Anita Gagner
Phone Numbers:	802-744-6641
Shelter Manager:	Calvin Allen 802-578-7340 802-744-2442
Staff Requirements:	Minimum of 2
Services:	Warm/Cool-Y Overnight-Y Food Prep-Y Kitchen/Cafeteria Showers-N Healthcare-N Restrooms-Y
Notes:	Capacity: 100 Generator? Y Pets Allowed? N

Alternate Local Shelter

Location / Address:	St. Ignatius Parish Hall 151 Hazen Notch Road
Facility Contact(s):	Gail Sicotte
Phone Numbers:	802-744-2446
Shelter Manager:	Gail Sicotte 802-744-2446
Staff Requirements:	Minimum of 2
Services:	Kitchen area, restrooms
Notes:	Capacity: 70 Generator? No Pets Allowed? No

Annexes (Optional, create and letter as needed)

See the Vermont Emergency Management (VEM) web site at <http://vem.vermont.gov> for samples and examples of annexes, such as: forms; delegations of authority; debris plans; incident-specific plans, checklists, and matrices; animal disaster references; etc.

Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
Local Emergency Management Team					
EMD	Alden Warner	802-744-2758			alden@myfairpoint.net
EM Coordinator					
Local Response Organization Contacts					
Fire Chief	Calvin Allen	802-578-7340	802-744-2442		Calvinallen63@gmail.com
Assistant/Deputy Fire Warden	Mark Sicotte	802-744-2446			
EMS Chief					
Chief of Police or Constable	Ashley Callahan, Constable	802-760-0413			
State Police or County Sheriff	VSP-Derby, Orleans County Sheriff's Dept.	802-334-8881 802-334-3333			
Local Dispatch Center	Williston PSAP/Orleans County Sheriff's Dept.	802-334-8881 802-334-3333			
Local Public Works Contacts					
Road Foreman					
Road Commissioner	Calvin Allen	802-578-7340	802-744-2442		Calvinallen63@gmail.com
Town Garage					
Drinking Water Utility					
Wastewater Utility					
Municipal Government Contacts					
Town Administrator					
Town/City Manager					
Selectboard Chair	Darren Pion	802-673-8169	802-744-2605		dpiontransport@gmail.com

Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
Selectboard	Jennifer Blay	802-461-3787			Jenniferblay4@gmail.com
Selectboard	Wayne Richardson	802-744-2008	802-233-3787		Richarw4gw@yahoo.com
Town Clerk	Christy Pion	802-744-6559	802-744-2605	802-323-8123	cpion@lowelltown.org
Town Treasurer / Finance	Rebecca DiZazzo	802-744-6559			treasurer@lowelltown.org
Town Health Officer	Christina Adams	802-558-2766			Greenmtnhike.dine@gmail.com
Forest Fire Warden	Gerry Nick	802-744-6160			
Animal Control Officer	Ashley Callahan	802-760-0413			
School Contact #1	Lowell Elem. School	802-744-6641			
School Contact #2	North Country Union High School, Newport Lake Region Union High School	802-334-7921 802-754-6521			
School Contact #3					
School District Office	North Country Union Supervisory District	802-334-5847			
Other Contacts					

Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	