



Minutes

Board of Directors Meeting

Wednesday, July 24, 2019 @ 6:30 pm

2323 W. Parkside Lane, Phoenix, AZ 85027

Adams Traditional Academy • Jefferson Preparatory • Choice Services LLC

Board Members Present

David Weston, Brent Garrett (Remote), Marcus Kelley, Lisa Fink, Thomas McCauley, Judd Lewis, Ray Malnar (Remote)

Board Members Absent

Guests Present

Audra Wilson-Smith, Stacy Oates

I. Opening Items

A. Record Attendance and Guests

B. Call Meeting to Order

C. Call to Public-The board members can not discuss or vote on comments made by the public. The public may comment on any agenda item when the agenda item is called.

II. Consent Agenda

A. Board of Directors Meeting Minutes for June 26, 2019

B. Board of Directors Meeting Minutes for July 10, 2019

C. Board of Directors Meeting Executive Session Minutes for July 10, 2019

D. Approve Consent Agenda Items

Marcus Kelley made a motion to Approve Consent Agenda

Thomas McCauley seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Other Business

A. Executive Session per ARS 38-431.03 (A) (2) for student records

Marcus Kelly made a motion to To go into Executive Session
Thomas McCauley seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Return to Open Meeting

Marcus Kelley made a motion to Return to Open Meeting.
Thomas McCauley seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Board may consider, decide, recommend according to executive session

Marcus Kelley made a motion to To affirm the teacher's decision
Thomas McCauley seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. CEO Report

A. Financial Reports

Audra Wilson-Smith stated that the year end financial reports will be presented at the next board meeting.

B. Summary of current events for Choice Academies

Audra Wilson-Smith presented a summary of current events including:

*Teacher training and professional development begins July 25th for new teachers and July 29th for returning teachers.

* The following grades have a waitlist or are full: K,1,2,4,8,9,10

* The merger of Jefferson Preparatory is complete. Donations and sales of unneeded items offset the majority of the initial expenses. The transition of the second floor of Building B continues to reflect the culture of a high school.

*Meet the teacher days have been scheduled:

7/30 from 4:30-6:30 pm for preschool

7/31 from 11-1 and 5-7 for K-8

8/1 from 9-11 and 4-7 for 9-12

* Attached are the engagement letters from Henry and Horne to perform financial and 401K auditing services.

* Four janitorial quotes were received. Quotes and recommended vendor will be presented as a voting item.

V. Finance

A. Choice Academies' Auditors for 2019-2020

Marcus Kelley made a motion to Approve Henry & Horne as the auditor.
Thomas McCauley seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Janitorial Services Contract

Marcus Kelley made a motion to Approve janitor contract for Open Works.
Thomas McCauley seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Academic Excellence

VII. Governance

A. Board Policy for Public Comment

Marcus Kelley made a motion to Table vote on the draft Board policy regarding public input.

Thomas McCauley seconded the motion.

The board **VOTED** unanimously to approve the motion.

The Board passed, then rescinded a motion to create an ad hoc committee to create a re-draft of the Public Comment Policy.

VIII. Other Business

A. Board meeting calendar for 2019-2020

Marcus Kelley made a motion to Approve Board calendar.

Thomas McCauley seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Strategic Planning

Board members reviewed the Hedge Hog concept and discussed the three components: What are you passionate about, economic engine, what can you be the best in the world at. Future discussions will be held.

C. Board Members Suggestions for Future Agenda Items

Add agenda item to increase tax credit contributions and volunteerism and possible vote on creation of an ad hoc committee.

Report on new teachers orientation.

Update on SLO situation.

IX. Closing Items

A. Adjourn Meeting

Marcus Kelley made a motion to Adjourn.

Thomas McCauley seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:34 pm.