


CERTIFICATION  
OF MINUTES OF THE BOARD OF TRUSTEES  
MEETING

I hereby certify that the attached minutes were reviewed and approved at the June 27, 2023 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.

  
\_\_\_\_\_  
MARK HAMMOND  
DISTRICT CLERK

Subscribed and sworn to  
this 27<sup>th</sup> day of June, 2023

  
\_\_\_\_\_  
Notary Public for Illinois



**MINUTES OF THE MAY 23, 2023 MONTHLY MEETING  
OF THE BOARD OF TRUSTEES OF THE  
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date: Tuesday, May 23, 2023  
Place: SSA Office in the Mill Creek Village Center,  
39W250 Herrington Blvd., Ste. R-1,  
Blackberry Township, Kane County, IL  
Time: 7:00 p.m.  
Attendance: Trustees: James Dougherty, Ben D’Andrea; Mark Hammond  
was absent  
Others: Charles Radovich, James Hare, Kim Hoadley  
Jason Fowler,

**AGENDA ITEM NUMBER:**

**1. and 2.**

**CALL TO ORDER and ROLL CALL**

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees (“District”) was called to order at 7:00 p.m. at the Special Service Area Office in the Mill Creek Village Center, 39W250 Herrington Blvd., Ste. R-1, Geneva, IL on Tuesday, May 23, 2023 by President Dougherty. Trustees Dougherty and D’Andrea were present; Trustee Hammond was unavailable.

**ANNOUNCEMENTS AND PUBLIC COMMENT.** Jason Fowler advised that as of 5:00 p.m. there were no emails with public comment and no one was present on the phone line or in person.

3. **LONG RANGE PLANNING.** No items to discuss.

4. **OLD BUSINESS.**

**a. Approval of the minutes of the April 25, 2023 Board of Trustees’ meeting and the special meeting of April 10, 2023.**

Motion by Trustee D’Andrea to approve the minutes of minutes of the April 25, 2023 Board of Trustees’ meeting and the special meeting of April 10, 2023; seconded by trustee Dougherty, subject to correction of scrivener’s error on page 3 to replace ‘CRI’ with ‘CPI’;

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

5. **NEW BUSINESS**

**a. Financial reports, including discussion and approval or disapproval of accounts payable list, , treasurer’s report, financial statements, past due account payment plans and outstanding invoices.** Jim Hare presented the financial reports. Discussion regarding the reports.

Motion by Trustee D’Andrea to approve the financial reports, Treasurer’s Report, financial statements and accounts payable, including additional accounts payable in the sum of \$20,596.41; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

**b. Operations Report from Sheaffer & Roland and discussion regarding the same.** Jason Fowler presented the operations report.

Motion by Trustee D’Andrea to accept the Sheaffer & Roland Operations Report as is; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

**c. Consideration and approval of Annual Treasurer’s Report.**

Motion by Trustee D'Andrea to accept the Annual Treasurer's Report as presented and direct the Treasurer to publish with acceptance of the Treasurer; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

d. **Consideration and approval of Request from the Geneva Park District for Water Service.** No action taken.

e. **Consideration and Approval of Bids for Well 3 Variable Frequency Drive and Automatic Transfer Switch.** Fowler discussed the potential damage that can occur when the power falls 10% on the pump and the damage that can occur to the motor. The Well 3 VFD and automatic transfer switch would equalize the power and would allow the portable generator to be engaged to this pump. Two bids were received, (i) New Castle Electric in the sum of \$130,500 and (ii) Midwest Power Industry in the sum of \$101,278. The Recommendation of the operator is the bid from Midwest Power Industry in the sum of \$101,278.

Motion by Trustee D'Andrea to accept the bid from Midwest power Industry in the sum of \$101,278; seconded by Trustee Dougherty subject to attorney review.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

f. **Consideration and Approval of Bids for Fence Removal and Replacement at Treatment Plant.** Two bids were received on May 19 for the opening bid. Complete Fence bid \$86,995 and Cornerstone Partners was the lowest bidder at \$84,219. The operator recommended Cornerstone Partners.

Motion by Trustee D'Andrea to accept the bid of Cornerstone Partners in the sum of \$84,219 for removal of existing fence and replacement; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

g. **Consideration of Ordinance Authorizing Sale of Surplus Personal Property, to-wit: golf cart to Brad Snow.**

Motion by Trustee D'Andrea to approve Ordinance No. 2023-01 Authorizing the Sale of the 2004 Yamaha gas golf cart, Model G22A for the sum of \$300.00; seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 2 Nays: 0 Absent: 1

Motion Approved

6. **Closed Session.**

No closed session.

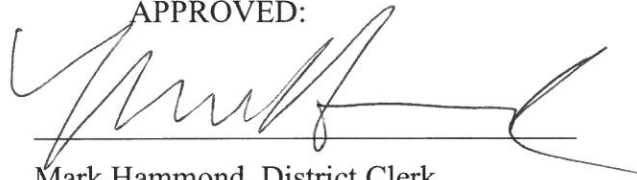
7. **Adjournment.**

Upon motion duly made by Trustee Dougherty to adjourn until the Meeting of June 27, 2023, seconded by Trustee D'Andrea and unanimously carried, the meeting of the Board of Trustees was adjourned at 7:23 p.m.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion approved.

APPROVED:

A handwritten signature in black ink, appearing to read 'Mark Hammond', is written over a horizontal line. The signature is fluid and cursive.

Mark Hammond, District Clerk

