

March 24, 2015
Special Meeting

The City of Cynthiana Board of Commissioners met in special session March 24, 2015 at 5:30 P.M. in the Fire Department Bay at City Hall. Present were Mayor Smith, Commissioners Grayson, Mattmiller, Slade and Tapp and Attorney Lair.

Mayor Smith called the meeting to order and recognized Rev. Jason Rice of New Beginnings Worship Center, who gave the invocation before the start of the Commission meeting.

CALL TO ORDER
REV. JASON RICE
INVOCATION

Mayor Smith reminded everyone that this is a special meeting and those rules will apply. He asked the Commissioners to speak up since it was difficult to hear at this location.

Mayor Smith recognized Dayve Hisle, chairperson of "Light It Up Harrison County" in recognition of autism awareness. She is a teacher and a friend of Wesley who has autism. He wanted to know why Harrison County could not "light it up blue". April 2nd will be the day. They are asking everyone to light it up blue that day. There will be a lighting ceremony at the Court House. Businesses will be lighting it up blue that day.

D. HISLE-AUTISM
AWARENESS DAY
APRIL 2ND

Mayor Smith read a Proclamation proclaiming April 2nd as Cynthiana Autism Awareness Day and urged all businesses and residents to participate. Commissioner Mattmiller made a motion to accept the Proclamation. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Tapp: yes; Mayor Smith: yes. Motion carried.

PROCLAMATION
AUTISM DAY

Mayor Smith stated there were minutes to approve.

Commissioner Mattmiller made a motion to approve the minutes of the February 24, 2015 meeting. Commissioner Tapp seconded. Vote: Commissioner Mattmiller: yes; Commissioner Tapp: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

APPROVE 02/24/15
MEETING MINUTES

Commissioner Slade made a motion to approve the minutes of the February 27, 2015 special meeting. Commissioner Tapp seconded. Vote: Commissioner Slade: yes; Commissioner Tapp: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

APPROVE 02/27/15
SPECIAL MEETING
MINUTES

Mayor Smith recognized Attorney Lair.

LEGALS

Attorney Lair reported the School Board and MCC/LVC needed a change in the language in the Inter-local Agreement regarding the welding school. That has been changed and there is a revised Inter-local Agreement. Commissioner Grayson made a motion to authorize the Mayor to sign the revised Inter-local Agreement on the welding school. Commissioner Mattmiller seconded. Vote: Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Tapp: yes; Mayor Smith: yes. Motion carried.

AUTHORIZE MAYOR
TO SIGN REVISED
INTER-LOCAL
AGREEMENT ON
WELDING SCHOOL

Mayor Smith recognized Commissioner Grayson.

FINANCE REPORT

Commissioner Grayson made a motion to pay the following bills:

PAYABLES REPORT

General Fund	\$ 64,532.74
Water & Sewer Fund	\$ 73,503.53

Commissioner Mattmiller seconded. Vote: Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Tapp: yes; Mayor Smith: yes. Motion carried.

Commissioner Grayson reported cash in bank:

General Fund	\$ 485,157.10
Water & Sewer Fund	\$ 379,230.36
Municipal Road Aid Fund	\$.82

Commissioner Grayson reported that he was in receipt of a memo from HDR Engineers regarding the Fire Station addition. The plans are completed and ready to send to State for approval. We are ready to bid this project. Commissioner Grayson made a motion to pay the \$705 fee to the state for approval of the plans for the Fire Station addition. Commissioner Mattmiller seconded. Vote: Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Tapp: yes; Mayor Smith: yes. Motion carried.

Commissioner Grayson reported there is an overlap with a lot of work that is going on in the City. We need to work on improving our website, look into repairing the parking lots so he is asking Clerk McIlvain, the Finance Director to see if we can find money for projects like the parking lot and other City projects. We may bring someone in part-time to train. Commissioner Slade asked Commissioner Grayson if this is what he mentioned last fall. It is.

Mayor Smith recognized Commissioner Tapp.

PUBLIC SAFETY

Commissioner Tapp thanked the Fire Department for what the work they had been doing and asked Chief Sanders to give a report. Chief Sanders reported the Fire Department had been busy with runs, had a bad structure fire over the weekend, their equipment is doing good, the men have been working hard during the bad weather, and some of them will be attending upcoming training sessions.

FIRE CHIEF REPORT

Commissioner Tapp made a motion to declare a 1985 GMC panel truck used in the Fire Department as surplus property. Commissioner Mattmiller seconded. Vote: Commissioner Tapp: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried. Commissioner Tapp reported he will see if any other departments would like to use this truck.

DECLARE '85 GMC
FIRE PANEL TRUCK
SURPLUS

Commissioner Tapp reported the Fire Chief had obtained three quotes for a trailer that is budgeted for the Fire Department. They are Trailer World, \$5,450; Delightful Days, Inc., \$4,639; Brian Stigers Truck Sales, \$3,785. Commissioner Tapp made a motion to

PURCHASE TRAILER
FOR FIRE DEPT

purchase the trailer from Brian Stigers Truck Sales for \$3,785. Commissioner Slade seconded. Vote: Commissioner Tapp: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

Commissioner Tapp recognized Police Chief Johnson.

Chief Johnson reported the FCC license is approved so the P.D. went to digital channel; an auditor from DOCJT was here and met with him and Clerk McIlvain showing all files and procedures are in order; Hillside Apts. now has a neighborhood watch; he received a letter stating an officer did an outstanding job during the recent snow storm; received a letter from DOCJT commending Teresa Biggs on how she conducted herself while attending the Basic Telecommunicators Academy and that she will be an asset to our agency. She had a 92.5 GPA while in the academy; the new Dodge Charger should be fully equipped and ready to pick up soon; met with officers on career development in the department and stressed to officers about getting out and walking whenever possible.

POLICE CHIEF REPORT

Commissioner Tapp made a motion to authorize to post internally for Police Sergeant. Commissioner Slade seconded. Vote: Commissioner Tapp: yes; Commissioner Slade: yes; Commissioner Mattmiller; yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

POST FOR POLICE SGT.

Commissioner Tapp reported he had five officers he wanted to recognize for outstanding service. He presented certificates to Officers Matthew Royse, Justin Jett, and Sgt. Alan Judy for self-initiated activity. He presented a certificate for outstanding performance and service to Officer John Bright. He presented a certificate to Officer Kiskaden for outstanding job performance.

RECOGNIZE 5 POL OFFICERS

Commissioner Tapp made a motion to send three officers to Tactical School in Lexington. Commissioner Mattmiller seconded. Vote: Commissioner Tapp: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

Commissioner Tapp reported that he did not think certified police officers who have applied for a position with the City should have to take the physical agility test. He believed this was the way it was in the past. He knows of officers who did not have to take this test.

TESTING OF CERTIFIED POLICE APPLICANTS

Commissioner Mattmiller asked why this was coming up. Commissioner Tapp said because the Police Chief and Clerk McIlvain believe they should test.

Mayor Smith asked why wouldn't we do this test? What if they have a bad back or a bad knee? What if they get hurt and have to go on workers' comp?

Commissioner Grayson asked what if I am a young man and in good shape and I work somewhere else and now I am older and out of shape but you do not know that?

Mayor Smith stated he would rather see certified applicants not take the written than not take the physical agility. We should know

Commissioner Mattmiller asked why Commissioner Tapp did not want to do this. Tapp stated Officers would file a grievance. Mattmiller asked if they had certified applicants? There are.

Chief Johnson reported there were three certified and four non-certified applicants. The physical agility test was set up for the past Saturday and now it is for this Saturday. He needs to know who to test. We have a hiring process that states we conduct job related tests to insure we are getting the best candidate for the City.

Commissioner Tapp made a motion that applicants who are certified officers will not take the physical agility test. Commissioner Slade seconded. Vote: Commissioner Tapp: yes; Commissioner Slade: yes; Commissioner Grayson: no; Commissioner Mattmiller: no; Mayor Smith: no. Motion failed.

Mayor Smith recognized Commissioner Slade.

PUBLIC WORKS

Commissioner Slade reported the contractor is working on West Pleasant Street sidewalks and the SRTS sidewalk project will begin this summer with the pouring of concrete and there will lots of other projects also going on.

Commissioner Slade reported the transmission is out of the backhoe. He had hoped to purchase a new one in the next budget but we need one now. He has a price on state contract for a John Deere and a Case backhoe. The best price is with Wilson Equipment for the Case which includes trade-in of our current backhoe. Commissioner Slade made a motion to purchase a Case 580SN backhoe from Wilson equipment on state contract for \$77,700 which includes \$15,000 trade-in for our current backhoe. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Tapp: yes; Mayor Smith: yes. Motion carried.

PURCHASE NEW
BACKHOE ON STATE
CONTRACT

Commissioner Grayson stated Public Works does a great job and they need the equipment to do their work.

Commissioner Slade reported the City has been without a PW Supervisor reporting to work since August. This position has been vacant since January 13th. Lawrence Nickerson has been overseeing the department during this time. He has been with the City for over 24 years and has been the go-to guy for a long time. He is the one that comes out on weekends and nights when there are special events or anything else is needed. During the weather crisis, Lawrence did an excellent job in overseeing and organizing the PW Department. Commissioner Slade reported he is not ready to fill the vacancy of a PW Supervisor at this time but would like to officially recognize Lawrence Nickerson as the employee who organizes and oversees the PW Department on a daily basis under the direct supervision of the PW Director.

Commissioner Slade made a motion to officially recognize Lawrence Nickerson as the employee who organizes and oversees the PW Department on a daily basis. Salary commensurate with duties and responsibilities effective first day of the current pay period. Commissioner Grayson seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner tap: yes; Mayor Smith: yes. Motion carried.

LAWRENCE
NICKERSON AS EMP
WHO OVERSEES PW

Commissioner Slade reported they City has often thought about utilizing seasonal employees. With a short staff and numerous upcoming projects, seasonal employees would benefit the City. Commissioner Slade made a motion to authorize to advertise for seasonal employees in the Public Works Department. Commissioner Tapp seconded. Vote: Commissioner Slade: yes; Commissioner Tapp: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

AUTHORIZE TO HIRE
SEASONAL PW EMPs

Mayor Smith recognized Commissioner Mattmiller.

PUBLIC UTILITIES

Commissioner Mattmiller reported he wanted to give an update on the Sewer Rehab Project. The contractor, Grant's Excavating, is working on Church and Pleasant Streets. They encountered some problems locating water lines but that has been resolved. They will continue down North Church to Wilson having Church open to traffic by April 10th. The project is expected to take about 300 days to complete.

UPDATE ON SEWER
REHAB PROJECT

Commissioner Mattmiller reported the Pike Street Waterline Project will begin in mid-April. Service lines will be completed to Elmarch and then new water main and service lines will be constructed out to the hospital. These projects are being done to address the issues affecting the City's service to the citizens. He asked that the citizens be patient during this time.

UPDATE ON PIKE ST.
WATER PROJECT

Mayor Smith reported that the two ladies that came to the Commission to talk about the Community Garden had looked at available City lots. They would like to use lots located on West Pike Street.

MAYOR SMITH

Commissioner Grayson said the word is that Danny Tackett has space for a garden. Mayor Smith said they wanted to stay in town where people can walk to the garden.

Mayor Smith made a motion to allow the Community Garden to use lots on West Pike Street just off West Pleasant Street. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Tapp: yes. Motion carried.

COMMUNITY GARDEN
TO USE PIKE ST. LOTS

Mayor Smith reported there will be a City/County joint meeting on May 12, 2015 after the regular meetings. They will hear from the Recreation department, Handy House Committee, EDA and other joint agencies.

Mayor Smith made a motion to go into executive session to discuss the employment of a specific individual under KRS 61.810 (1) (b). Commissioner Slade seconded. Vote: Mayor Smith: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Tapp: yes. Motion carried.

EXEC SESSION

Commissioner Slade made a motion to return to regular session. Commissioner Grayson seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Tapp: yes; Mayor Smith: yes. Motion carried.

RETURN TO REG
SESSION

Mayor Smith reported employment of an individual was discussed.

There will be no action will be taken.

Commissioner Tapp made a motion to adjourn. Commissioner Slade seconded. Vote: Commissioner Tapp; yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

ADJOURN

Charleen McIlvain, City Clerk

James Smith, Mayor