

Agenda
Jefferson Township
Board of Trustees Special Meeting
October 24, 2016
7:00 P.M.

- I. Call to Order and Roll Call

- II. The purpose of this meeting will be to discuss the interim appointment of a Township Administrator per Ohio Revised Code 505.031.

- III. Presentation Mr. Steve Woolf

- IV. Adjourn to Executive Session (If Needed)

- V. New Business

Resolution for Consideration
Resolution No. 16-85 Approval of the Interim Appointment of Steve Woolf, as the Jefferson Administrator.

- VI. Adjourn



Jefferson Township Board of Trustees Special Meeting Minutes

The Jefferson Township Trustees met in Regular Session on October 24, 2016 at 7:00 p.m. at the Administration Building, One Business Park Drive, Dayton, Ohio.

Trustee Mann called the meeting to order and led the Pledge Allegiance to the Flag.

Fiscal Officer Tracey Edwards did the roll call:

Roy Mann – Present
James McGuire – Present

Old Business – None

New Business – Interim Appointment of a Township Administrator per Ohio Revised Code 505.031

Trustee McGuire begins the special meeting by stating that there is one purpose. Reminds the residents of the Township that there is one vacancy position, Jefferson Township Administrator. In the process of managing the Township, the Trustees have come across a candidate whom is available on very short notice as a prospect that can start immediately. Mr. Woolf will make a presentation of his credentials to the public as it relates to his interim appointment. Trustee McGuire stated that he and Trustee Mann likes what they have heard of his qualifications and would like the public to have a chance to be involved with the process.

Mr. Steve Woolf greets the audience and thanks the Trustees. Began by saying he was sitting in a meeting with Trustee Mary Johnson at the Miami Valley Emergency Management Conference about two weeks ago. Trustee Johnson had mentioned that she had submitted her resignation. Mr. Woolf shared that he talks to Mary a lot and as she is well known, she worries about the community. Woolf stated that he was very interested in serving a community in the Dayton area. Mr. Woolf said he took action in making calls to Trustee Mann and Trustee McGuire to show interest in helping the Township.

Background of Steve Woolf:

From a town called Phillipsburg, NW located in the corner of Clay Township in Montgomery County, and near Brookville. Graduated from Northmont High School. Went on to Wright State University and graduated with a Bachelor of Science in Business. Served as the Sales Marketing Director which involved the marketing, sponsorship, and fundraising of the Ervin J. Nutter Center. Continued by saying his father gave him the opportunity to join the insurance business. During his tenure he discovered what his real passion is in government. Volunteer Firefighter since the age of 14 as a cadet. Became a Firefighter/EMT at age 18. As of October 29th, Mr. Woolf will be 50 years of age, states that he is still serving the community. As part of his passion, it is not only what he has done for people but what they have given back to him which goes above and beyond any job. This becomes an emotional tie to the community. Mr. Woolf acknowledges the Jefferson Township community is very similar with rural, and city or urban neighborhoods that he is used to serving. Woolf continues expressing the compassion he has for his father that has been deceased about twelve years. He was the Fire Chief in Phillipsburg that passed away in the line of duty. Mr. Woolf states that it is that struggle that has bonded him even closer to the community. In addition to operating the families Insurance Agency business, he became the Trustee in Clay Township, and serves on the State Board of Trustees. On the State Board level, they lobby for rules, regulations, and funding for folks like himself and the community. Noted that about 50 – 60 years ago, Montgomery County started out with 15 Townships, now they are down to 9 Townships in Montgomery County. Mr. Woolf states that he is concerned about the future of many area Townships and now he assist The Ohio Township Association in the Lobby process with Washington, and Columbus while spending time fighting for our rights. When you think about the Dayton Area and its economy since General Motors, NCR, McCall Papers and Frigidaire, and how they left us, it's really created a hardship on finances and the community. Now with the State cuts, we've lost 4-5 forms of funding from



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Townships. The fifth form of funding that we are losing in the Montgomery County Engineers shared revenue from the sales tax to local Townships to pave the roads. Unless you generate your own Tax Levy, the county will no longer be able to help on non-county roads.

Those are some of the challenges that Mr. Woolf stated he hopes to help Jefferson Township with. As he learns from his on the job training, he is not afraid to get his hands dirty. One day he may be in a suit, the next may be out in the community digging ditches, and fighting fires as he is willing to help. He informed the Trustees that he is willing and able to help for Interim Appointment bases for now because there are a lot of adjustments that the residents are going to go through with the Trustee vacancy. Mr. Woolf stated he wants to use his talents and skills for Jefferson Township, and be employed during this time. He added that if it works out full time that it will be communicated. He notes familiar with the Township and has former clients within the community.

Attended a meeting held here at Jefferson, about a month ago, with the First Suburbs in relation to talk about problems facing the community i.e. road maintenance to fire services. Representatives from Washington Township to Butler Township, to Vandalia to Brookville were in attendance.

Steve has been married to Laura for 25 years. Two children that attend Miami University. Daughter is studying in a program Over the Rhine this fall in Cincinnati by the Findley Market. She is working in the neighborhoods, learning how to be a help to people that live there. She is an architectural student learning how the buildings were built and now being restored in old downtown Cincinnati. (Mr. Woolf provided resume to Trustees) Mr. Woolf comes from a family of farming background, and stated that both sides of his family had farms, about 300 acres apiece.

Trustees' Comments

Trustee McGuire motioned at 7:25 pm to move to an executive session to look over the resume and discuss the candidate, Steve Woolf. Seconded by Trustee Mann.

Roll Call: Roy Mann (yes) James McGuire (no)

Resolutions for Consideration

- ◆ **Resolution No. 16-85** Resolution for the Interim Appointment of Steve Woolf as the Jefferson Township Administrator in Accordance with the Ohio Revised Code Section 505.031. Motion by Trustee McGuire to approve Resolution No. 16-85; seconded by Trustee Mann.

Roll Call: Roy Mann (yes) James McGuire (no)

Adjournment:

Trustee McGuire asked for a motion to adjourn. Trustee Mann seconded.

Meeting adjourned

Attest:

_____/____/2016
Tracey M. Edwards, Fiscal Officer

_____/____/2016
Trustee Roy Mann, President

_____/____/2016
Trustee James McGuire

**BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO**

RESOLUTION NO. 16-85

**RESOLUTION FOR THE INTERIM APPOINTMENT OF STEVE WOOLF AS THE JEFFERSON
TOWNSHIP ADMINISTRATOR IN ACCORDANCE WITH OHIO REVISED CODE SECTION
505.031.**

The Board of Trustees of Jefferson Township, Montgomery County, Ohio met in a special meeting on the 24th day of October 2016, at 7:00 p.m. at the Township Offices located at One Business Park Drive, with the following members present:

Roy Mann x James McGuire x

Trustee McGuire moved for the adoption of the following Resolution:

WHEREAS, The Ohio Revised Code Section 505.031 states "Except as otherwise provided in division (B) of this section, the Board of Township Trustees may appoint a Township Administrator, who shall be the administrative head of the township under the direction and supervision of the board and who shall hold office at the pleasure of the board; and

WHEREAS, the Ohio Revised Code specifically states the Township Administrator Steve Woolf "shall hold office at the pleasure of the board"; and

WHEREAS, The Jefferson Township Board of Trustees have determined it is in the best interest for the health, safety, and welfare of the Township to appoint an Interim Administrator; and

WHEREAS, On the 24th day of October, 2016 the Jefferson Township Board of Trustees held a special meeting on the proposed Resolution No. 16-85;

NOW, THEREFORE, BE IT RESOLVED, In accordance with Ohio Revised Code Section 505.031, Steve Woolf is hereby appointed to the position as the interim Township Administrator and his employment with Jefferson Township is hereby effective immediately. The term of employment will be determined by the Board of Trustees of Jefferson Township, Montgomery, Ohio.

Trustee Mann seconded the motion, and the roll was called on the question of its adoption. The vote was as follows:

Roy Mann (yes) James McGuire (yes)

Adopted: October 24, 2016

Attest:


Tracey Edwards, Fiscal Officer

RES. 16-85