

Present

Cindy Mihelich, Vice President
Maria Reyes, Board Member
Derrick Blickenstaff, Board Member
Jan Williams, Past President
Matt Bernal, Board Member
 Pat Morales, Human Resources Director
 Mariah Schofield, Chief Financial Officer
 Sandra Montee, QI & Compliance Director
 Terri Martinez, Adult Services Director
 Patricia Potter, Administrative Assistant
 Sue Litton, Asst Director Early Intervention
 Mike Atlas-Acuña, Executive Director
 Lupe Skidmore, Asst Director Adult Serv
 Yvette Trujillo, Asst Director Voc
 Maureen Meyette, Supervisor BASS
 Shelby Paiz, Supervisor BASS
 Shady Helms, Supervisor BASS

Absent

Judy Sikes, President
Natalie Falbo, Board Member
Robert Pratt, Board Member
Leon Harwood, Board Member
Beth Thatcher, Board Member
Wayne Hunter Board Member
Jane Garnett, Treasurer
Renee Greenway, Secretary
David Blickenstaff, Board Member
Mark Lapides, Board Member
 Melinda Pardo, Early Intervention Director
 Erica Adamson, CM Director

Board Meeting was called to Order by Cindy Mihelich at 12:06 pm. We did not have a quorum as such all actions that require a Board vote are tabled.

Welcome

Terri introduced Michael Delshad along with his parents Sasan and Nancy. Terri also introduced all of her staff that are present at the meeting and told all of us how long each one has been with the agency.

Public Comment – None at this time

Action Items

- The minutes are tabled as we do not have a quorum.
Motion to Approve December 2019 Board Meeting Minutes

Motion to approve the December 2019 Board Minutes.	
<i>Action by:</i>	Tabled
<i>Seconded by:</i>	Tabled

<i>Passed:</i>	
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Financials

Mariah went over Mike’s expense report. The balance sheet and income statement just got pulled out of Great Plains. When GP pulled out the incorrect numbers it took out the final fiscal numbers. The balance sheet shows that all of our assets balance out to all of our liabilities. This is the first copy of reports that GP was able to print. Mariah will be meeting with GP at the end of January to start talking about individual department budgets. The income statement shows everything laid out in financial terms (sales = income lines), we went from 10-12 income statements to about 30 income statements. That way expenses can be broken out between departments. The cost of sales/goods actually means our expenses. The expenses need to be recategorized to the individual departments. Cindy asked will building repair/maintenance lines be broken out and show which building the costs belong to. Mariah told Cindy that is a great point and she will check into that suggestion. Mariah said the old labeling on old reports were all cleaned up. YTD positive \$158000 as of November 2019. The payroll expenses are not showing on the new report they are living in Paycom for now, but they will be linking up within the next month or so. There weren’t any other suggestions. These financials are tabled and will be voted on at the February Board meeting for there was not a quorum.

Motion to Approve Financials

Motion to Approve	
<i>Action by:</i>	Tabled
<i>Seconded by:</i>	Tabled
<i>Passed:</i>	

- Executive Director Expense Report

Motion to Approve Executive Direct Expense Report November 2019

Motion to Approve Executive Direct Expense Report November 2019	
<i>Action by:</i>	Tabled
<i>Seconded by:</i>	Tabled
<i>Passed:</i>	

Executive Directors Report

CBE Properties: We have contracted with RMA Towing to patrol the parking lots Owned / Leased by CBE. We have continued to experience vehicles parked in spots that are paid for by employees at West 2nd. At ITC we are noticing that vehicles are left parked for long periods of time and at the apartments many of the tenants are allowing nonresidents to park in unassigned spots. RMA Towing patrols the lots and tows vehicles that don’t have a Baltimore Apartment / CBE parking pass in the vehicle. There is no cost to CBE since the company makes its money from towing vehicles. We believe this will eliminate illegal parking at all of our properties.

End the Waitlist Campaign: As part of the End the Wait List campaign, Alliance is requesting members to appear at the JBC Hearing on January 22, 2020 wearing Blue. The JBC will be hearing arguments regarding funding to end the wait list. Anyone interested in attending please notify Patricia Potter ASAP so we can arrange the appropriate transportation.

Conflict Free Case Management: We are continuing to work with the Department in preparing to transition the individuals we have who are in conflict. Our current number is 109, which are the individuals who will have to decide to choose another provider or another case management agency. We have to comply by 2022, so the real work will begin in 2021. Until then we are working to keep the number of persons served by BASS to the 109.

Blizzard Run Fundraiser: As previously reported, we have started to secure sponsors for the race on March 21, 2020. You will be receiving emails from Patricia counting down the days left before the race and

requesting donations in the form of cash or gift cards. Please help us secure donations for the race. As a reminder to board members, we have a grant writer on contract and many funders want to see that board members contribute to the organization, so assisting us with your donations meets this requirement. Many of you have been very helpful and for that the staff appreciates you. Donations to the Fashion Show and Blizzard Run meets your obligation as a board member.

Case Management Update: The data that Erica provided at the December meeting remains relevant, so I have left it in my report as a reminder of the work being done by case management. Enrollments – July-November, DOC – 3, CMHIP – 4, Community – 6, DOC enrollments in the process currently – 2, CMHIP enrollments in the process currently – 4, and Community enrollments in the process – 5. The Case Management Department is currently providing Case Management to other counties. Arapahoe County – 3, El Paso County – 7, Fremont County – 2, Crowley County – 1, and Otero County – 1. The individuals in these counties sought Case Management services from Colorado Bluesky.

Request for Information (RFI) Update: HCPF requested information from CCB's and CMA's. The information was used to provide information and input on the rate methodology for TCM rates, which will be used in the State Fiscal Year 2021 CCB Contract renewal and TCM State Plan fee schedule for the IDD Waivers. HCPF stated that more money will be going to case management. The new proposed rates look good, but they aren't final. More recent information is that the Department received a lot of feedback from the CCB's on the RFI, so the Department has delayed a final decision until they have time to review the feedback provided

BASS Presentation

Terri had Michael Delshad come to the front. Shelby and Chad presented him with the 2019 Shining Star Award. Chad has worked with Michael over a long period of time. Michael has grown a lot and Michael is the reason for his success. He works at TRANE. Chad, Shelby and Terri presented a slide show of Michael working at TRANE. Michael works on clipping/mounting brackets at TRANE. He uses air tools as well. It is a very important job and it is vital to the air conditioners running. He has excellent attendance. Shelby talked about Michael's growth socially as well. He has taken cooking classes. He has a long-term goal of living independently and is working towards that. Michael makes more choices in his everyday life. We are honoring Michael with a Shining Star Award. Michael said a few words about receiving his award. He said that "he is honored...expressed his appreciation of the staff. He's very proud to work with the staff at BASS. They always treat him well. He thanked his friends at BASS for being kind and nice. He is very honored to be recognized." Cindy congratulated Michael on a job well done. Chad presented Michael with his plaque. Michael's mom is very honored that Michael is receiving the Shining Star Award. She said she knows that he couldn't receive this award without the staff at BASS. She is thankful for all of the services and the staff at BASS. Michael's father, Sasan, said that the CBE Customer Service Statement "Service Above Self" is a great one and CBE is executing that statement. Cindy recognized "good for you Michael for making the changes." Congratulations again Michael! Terri presented us with a slideshow "BASS Year in Review 2019". Terri gave us the yearly calendar as a gift to the board. The Day Program sang a song "Sleigh Bells" for the board. They did an amazing job! Mike thanked Michael and his parents for being with us today. Mike thanked Terri and her staff for doing such a great job!

Upcoming Events

- January 30, 2020 – BASS Super Bowl Party
- February 13, 2020 – BASS Valentine's Party
- February 2020 – Awareness Day at the Capital TBA
- March 17, 2020 – BASS St. Patrick's Day Party
- March 21, 2020 – Blizzard Run
- May 5, 2020 – BASS Cinco De Mayo Party
- July 22, 2020 – BASS Talent Show
- August 27, 2020 – BASS End of Summer Picnic
- September 2020 – Agency Day TBA
- October 29, 2020 – BASS Halloween Party
- November 5, 2020 – BASS Fashion Show
- November 2020 – Thanksgiving TBA

- December 16, 2020 – BASS Christmas Party

Meeting Adjourned at 12:58pm

Submitted by: _____ Date: _____
Patricia Potter, Administrative Assistant
Recording Secretary

_____ Date: _____
Mike Atlas-Acuña, ED
Colorado Bluesky Enterprises, Inc.

_____ Date: _____
Renee Greenway
Board Secretary