



Charlotte Aeromodelers, Inc

AMA Charter # 710



Membership Handbook

And

By Laws

Revision 3

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Introduction to the Charlotte AeroModelers, Inc.

Welcome to the Charlotte AeroModelers (CAM), a chartered club of the Academy of Model Aeronautics (AMA).

CAM was founded in 1972. We are a diverse group of people who have a common interest in the construction and safe operation of radio-controlled model aircraft and who share the desire for friendship and camaraderie that accompanies a club membership.

A Board of Directors governs CAM. The Board consists of five elected officers (President, Vice President, Secretary, Safety Officer and Treasurer) and one Member-at-Large (appointed by the President). The officers are elected during the December meeting. The Board of Directors serves at the pleasure of the general membership.

As needed, the President may also appoint members as Committee Chairmen. Suggested committees within CAM include, but are not limited to the following:

- *Field Maintenance Committee*
- *Safety Committee*
- *Membership Committee*
- *Activities Committee*

Each of these groups coordinates activities to support various club projects and functions.

Annual dues, income from entrance fees to AMA-sanctioned events, and donations finance operations of the club. Periodically, the Board may determine that an assessment of the membership in addition to annual dues is required to finance a special project. Assessments will be voted on by the membership.

“McCracken Aerodrome” is home for CAM located in Union County NC near the intersection of HWY 200 and 218. CAM leases 5 acres in an open space area.

The club and field are operated under guidelines established by the AMA and CAM. AMA is the governing body of model aviation in the United States and charters both, CAM and our flying site. AMA provides liability insurance for our members and the club; it co-insurers the owner of our flying site.

General membership meetings are held on the first Tuesday of each month at 7:00 PM unless otherwise published. The location for the meeting is announced through our newsletter and on our website www.charlotteaeromodelers.org. The Board periodically meets prior to the general membership meeting. All members and applicants are encouraged to attend general membership meetings to offer their suggestions and comments.

To join CAM, you must pay your CAM membership dues, possess and sustain a membership with the AMA (see instructions in the section called, “About the AMA”), and have a sponsor who is a CAM member in good standing (who will mentor you while you are qualifying for general membership). In order to have unrestricted flying privileges, your sponsor must attest to your skill as a pilot in take-offs, landing and the ability to maintain control of your aircraft. You must be capable of satisfactorily completing a Solo Flight Competency Test.

If you are learning to fly, your sponsor will assist you in finding a qualified instructor. If you already know how to fly, please arrange with your sponsor to help you set up a time to demonstrate your abilities to an officer, a flight instructor, or one of their designees. Upon satisfactory completion of the Solo Flight Competency Test, you will be eligible for unrestricted flying privileges.

Members' Responsibilities

Being a member of the Charlotte AeroModelers is a privilege. With this privilege comes certain responsibilities. Among these responsibilities is the need for every member to actively participate in running CAM.

*All members must comply with our **Code of Conduct, Safety and Field Rules**. These are intended to maximize everyone's enjoyment of the hobby/sport of model aviation and our club. Violations of the **Code of Contact, Safety or Field Rules** will be addressed and resolved by the Executive Committee. Repeated infractions will result in revocation of membership.*

Finally, it is the responsibility of all members and applicants to treat each other with dignity and respect.

Code of Conduct

*Our mission is to successfully and safely promote our club and the interests of model aviation. We will achieve this mission when all of our members work toward this common goal. As such, all members must comply with our **Code of Conduct**. Members and applicants will:*

- 1. At all times, demonstrate safe, good, and sound judgment.*
- 2. Follow all club and field rules - no exceptions.*
- 3. Support the interests of our club by helping with its administrative needs and lending assistance with club-sponsored events.*
- 4. Covenant to attend as many meetings as possible.*
- 5. Demonstrate good behavior that politely and professionally promotes the hobby/sport of model aviation. We will avoid using foul language and verbally or physically abusing each other. We will be particularly sensitive to good behavior in the presence of youth.*

Club Core Values

Club Focus

- ◆ Safety first
- ◆ Open and honest discussion
- ◆ Family oriented in conduct and activities
- ◆ Have a passion for flying
- ◆ Inclusive of all members and of all flying interests

Member Focus

- ◆ Respect and dignity for each other
- ◆ Honesty and trustworthiness in all we do
- ◆ Fellowship
- ◆ Open to diverse ideas
- ◆ Helpful to all members

Community Focus

- ◆ Good neighbors and stewards
- ◆ Build goodwill and attract new members

Special Use Permit Conditions, Safety and Field Rules

Special Use Permit Conditions

The Charlotte Aeromodelers club is flying under the privilege of a Special Use Permit as a Recreational Facility issued by the Union County Board of Variance. It is the responsibility of all Charlotte AeroModelers members to abide by its conditions. They are:

- 1. No jets (turbine powered)*
- 2. No flying after dusk*
- 3. No racing of aircraft*
- 4. A sign must be posted at entrance stating that flying is allowed by AMA members only and those authorized by the AMA*

Safety and Field Rules

1. *All pilots, members and guests should refer to the AMA Official National Model Aircraft Safety Code for foundational rules governing safety.*
 - a. *CAM endorses the AMA document to provide direction for all safety rules and field conduct rules.*
2. *ALL PILOTS, MEMBERS AND GUESTS MUST BE DRUG AND ALCOHOL-FREE.*
 - a. *THE MCCRACKEN AERODROME IS A FAMILY FRIENDLY FACILITY AND IS THEREFORE A DRUG AND ALCOHOL FREE AREA; THEREFORE POSSESSION OF AND OR CONSUMPTION OF DRUGS AND/OR ALCOHOL IS STRICTLY PROHIBITED ANYWHERE ON THE PROPERTY.*
3. *All members must wear their club name badges signifying they are members in good standing. Members should consider the name badge to be as important as the member's AMA card.*
4. *All pilots should fly from designated flight stations.*
 - a. *Pilots should stand on a designated Pilot Station while flying their aircraft.*
5. *A maximum of five aircraft should be in the air at the same time in the main East-West runway area of the field.*
 - a. *All flying should follow a racetrack pattern depending on wind direction if more than one pilot is flying*
 - b. *Helicopters can fly from the designated "3D Flying" area on the west end of the field.*
 - i. *If helicopters fly from the East-West runway pilot stations, they should fly the designated pattern of other aircraft or fly out over the crop area at an altitude which does not interfere with the aircraft in the normal flight pattern.*
6. *Aircraft should be pitted away from the designated flight line area.*
 - a. *Planes and support equipment should be in pit area when not flying.*
 - i. *There should be no pitting of planes in the designated spectator area.*
7. *Only current AMA members are allowed in the designated pit area, at pilot stations, on the runway, in designated 3D flying area, hand launch areas, starting/taxi entrance areas, and run-up tables.*
 - a. *No pets are allowed in the pit area.*
 - b. *No smoking in the pit area*
8. *Visiting pilots must have a current AMA license and be accompanied by a CAM member in good standing unless authorized ahead of time by one of the club officers.*
 - a. *A visiting pilot is allowed up to four flying days per year.*
 - b. *Visiting pilots shall obey AMA and CAM safety rules.*
9. *No starting or running of model engines of any kind (electric, glow fuel, and gas) allowed in the area behind the spectator ropes, NO EXCEPTIONS. (rev 3/1/2018)*
 - a. *All starting is to be done in designated test/run-up areas in the pits and at the flight line/pilot stations to ensure no prop is running behind anyone's back or next to a flying pilot.*

- i. *Battery powered aircraft can have their batteries connected but must be properly restrained.*
 - ii. *Test/run-up stations will be designated at either end of the pit area away from pilot stations and entrances.*
10. *All fueling must be done with an acceptable fuel recovery device to protect the turf from chemical and petroleum burns.*
11. *Always clearly and loudly announce your intention to takeoff, land, or walk onto the runway.*
- a. *Always IMMEDIATELY announce if you have lost control of your craft, lost SIGHT of your craft or have a "Dead Stick" situation.*
 - i. *Pilots with a "dead stick" or emergency situation have the right of way,*
12. *Plane hovering and 3D flying when flown over the East-West runway will be done from the center of the runway out.*
- a. *If other planes are flying in the pattern, then 3D and hovering will only be done out over the crop area directly across from the pilot stations and at an altitude so as not to conflict with the normal pattern flying.*
13. *An aircraft being flown for the first (a trim flight) time is to be the only model in the air.*
14. *No flying is allowed behind the designated pit area or spectator area.*
15. *The initial turn after takeoff shall be away from the pit and spectator areas.*
16. *Every effort should be made for all low passes, touch and go's, takeoffs, and landings to be done from the designated center of runway and out.*
- a. *Flying between the flight line and the runway "Zero Line" (measured 25' out from the flight line) is prohibited*
 - i. *The area inside the zero line and the safety fence is for taxiing only and is not intended to be flown in.*
17. *Members are expected to clean up after themselves and to keep the airfield free of trash and garbage.*
- a. *Trash and garbage is to be deposited in available trash receptacles.*
 - b. *When containers are full, they should be emptied into the dumpster and a new plastic trash bag placed back into the empty receptacle.*

Transmitter Frequency Boards

18. *72mhz frequency board use:*
- a. *All pilots using 72MHz transmitters must deposit their AMA membership card in a designated frequency slot to validate their membership in good standing with the AMA.*
 - i. *All 72 MHz transmitters shall take their designated frequency pin from the red pin board, after depositing their AMA card, and place it on their transmitter before turning on the transmitter.*
 - 1. *If a pilot on 72 MHz turns on their transmitter prior to pulling a red frequency pin matching their designated frequency interferes with another pilot that shares the frequency pin, the pilot will be liable for damages to the violated pilot.*

ii.

3D Flying Area Rules and Provisions

19. *The designated 3D flying area at the west end of the field, and perpendicular to the main East-West runway, shall accommodate specific size aircraft and flying maneuvers as described below; pilots flying in the 3D designated flying area will abide by the same overall rules and code of conduct as pilots flying at the East-West runway and pitting area.*
- a. *3D Definition – any limited and specified sized aircraft as designated below that is flying low to the ground over the designated runway flying vertical maneuvers or hovering, spins, loops, tight circles, etc., and electric aircraft flying combat (i.e., Bob combat), helicopters, and VTOL aircraft.*
 - b. *Limits to aircraft flown in the 3D area are as follows:*
 - i. *2 stroke limits - .91 ci max*
 - ii. *4 stroke limits – 1.2 ci max*
 - iii. *Electric limits – glow equivalent to above size max*
 - c. *All pitting is to be done behind safety fence.*
 - d. *Pilots are to stand behind the 3D area safety fence when planes are in the air.*
 - e. *No more than 3 pilots in the air at a time.*
 - i. *There is no limit to the number of pilots in the air simultaneously for “Bob” type electric combat foam aircraft.*
 - f. *All takeoffs and landings are to be performed in the 3D area.*
 - i. *No takeoff or landings from the main East-West runway.*
 - g. *Absolutely no flying over the main runway or pits at anytime.*
 - h. *No flight transition from the main East-West runway to the 3D area or to the main runway.*
 - i. *If and when flying 3D maneuvers on the main East-West runway, the pilot shall abide by the rules governing the main runway, see item 12 above for specifics.*

Grievances and Complaints: Code of Conduct, Safety and Field Rules

20. *Any member has the right/responsibility to point out safety and conduct violations to the person committing the violation.*
21. *Any member has the right to file a formal complaint about safety or conduct violations. (rev 3/6/2012)*
- a. *Formal complaints must be submitted to any designated CAM safety officer and CAM president in writing (email, postal mail, etc) within 10 days of the incident and must state the circumstances, date, time and witnesses.*

- i. Witnesses as well as the person accused of the offending behavior may also submit statements describing the incident.*
 - b. The person accused of the offending behavior must be notified by the CAM president or CAM safety officer within 10 days of the complaint being formally submitted.*
 - c. Once a complaint has been received and the accused violator is notified, the CAM officers (no less than 4 members) must meet within 30 days of the submission to discuss the complaint and will render a vote to determine;*
 - i. The complaint is valid or in-valid*
 - 1. If the complaint is valid, the officers will meet with the accuser and accused to discuss the incident.*
 - ii. If the complaint is proven valid, sanctions imposed on either or both parties, which can be any single or combination of the following:*
 - 1. Verbal warning*
 - 2. Written warning*
 - 3. Fine (up to \$100 and to be contributed to the CAM general fund)*
 - 4. Suspension of flying privileges*
 - 5. Termination of CAM membership must be voted on by Club members*
- Note: In the event that the person filing the complaint is a CAM officer, or the person accused of the violation is a CAM officer, they must exclude themselves from the meeting/voting process.*
- d. A current copy of the CAM handbook as well as a current copy of the AMA handbook will be kept on the premise for reference.*
- e. If any issue is contradicted by the CAM and AMA handbook, the AMA Safety Code takes precedence.*

Charlotte AeroModelers Club Member Conduct, Safety, and Field Rules Affidavit

Being a member of the Charlotte AeroModelers (CAM) is a privilege. With this privilege come certain responsibilities. Among these responsibilities is the need for every member to actively participate in keeping safety as a main responsibility.

All members must comply with the club's **Code of Conduct, Safety and Field Rules**. These are intended to maximize everyone's enjoyment of the hobby/sport of model aviation and our club.

Therefore, being a CAM member in good standing, I affirm that I have read, and will abide by the club's Code of Conduct, its Safety and Field Rules, and I do understand the consequences of violating these rules.

Safety is everyone's' responsibility – **SO ALWAYS USE COMMON SENSE.**

Signed: _____

AMA Number: _____

Printed Name: _____

Date: _____

Witness Signed: _____

Date: _____

Model Inspection and General Safety

One of CAM's primary directives is to establish and maintain field and flight safety. Each member and applicant should become acquainted with and routinely apply the standards set by the **AMA Safety Code**.

Furthermore, all new models should be subjected to a safety inspection before the first flight. Someone other than the builder should do this inspection. The model may not be flown until it successfully passes a safety inspection. We recommend the following safety inspection:

1. Tug on each flying surface (elevator, rudder, ailerons) to make sure that they are secure and properly pinned in place.
2. All flying surfaces should move freely.
3. Jiggle the fin and stabilizer to make sure they are firmly attached.
4. Check the wing for warps.
5. Make sure that the engine is securely fastened to the motor mounts and that the muffler is securely attached to the engine.
6. The engine must have either a spinner or safety nut.
7. Check the propeller blade. There should be no nicks or cracks.
8. Look at the nose gear to make sure that it is properly aligned and at the correct height.
9. All pushrods must move freely, be free of warps, and be minimally flexible.
10. "Z" bends are recommended when attaching a pushrod to a servo wheel. In the absence of a "Z" bend, make sure that the fastener is tight. All devices should be clamped with a piece of tubing or its equivalent. All control horns should be secure.
11. Check each servo to make sure that it is properly shock mounted and that all screws are tight.
12. The receiver and battery pack should be wrapped in foam and secured inside the fuselage so that they cannot move.
13. Make sure that the receiver antenna is fully extended and not frayed.
14. Ask the owner if the radio has been charged for at least 12 hours immediately prior to the flight.
15. Work the controls to make sure that each transmitter command matches the proper corresponding flying surface movement.
16. Conduct a range check. With the antenna collapsed, walk about 100' away from the model and make sure that each flying surface responds. If, electric, the model should be restrained while performing this test.
17. If applicable, attach the wing with #64 rubber bands (one for each $\frac{3}{4}$ lb. of weight).
18. Check the center of gravity and add balancing weight, if necessary.

The safety of our members, applicants, and guests is of paramount importance. The best safety tip is to always use common sense. Nevertheless, the following remarks are noteworthy:

- When an engine is running, make all needle valve adjustments from behind the rotating propeller.
- Keep your body and face out of line with the propeller. If a blade breaks, it could be thrown like a knife.

- *A radio-controlled model that is being operated in a reckless manner (intentionally or unintentionally) can be a lethal missile. If you are in trouble while flying, loudly alert everyone around you.*
- *Landings should be parallel to the runway.*
- *Young children should not be sent to retrieve models.*

About the AMA...

The Academy of Model Aeronautics (AMA) is a world-class association of modelers organized for the purpose of promotion, development, education, and advancement of modeling activities. The AMA provides leadership, organization, competition, communication, protection, representation, recognition, education, and scientific/technical development to modelers.

To join the AMA, you may either call them at **1-800-435-9262** or visit their website at www.modelaircraft.org

Academy of Model Aeronautics

5151 East Memorial Drive

Muncie, IN 47302

Please note that most hobby shops carry AMA application forms and they can be found on the Charlotte Aeromodelers website www.charlotteaeromodelers.org under the Join Tab.

Information for New Members

There are many competitive specialties within the hobby/sport of radio-controlled model aircraft. They include aerobatics, racing, scale, sailing, jets, and helicopters. However, most pilots consider themselves “sport pilots” - those who simply enjoy flying a wide array of aircraft types without the pressure of competition.

Radio-controlled model aircraft should be treated as real aircraft. This requires competent and safe operation. The new pilot must first become proficient and learn to fly with a “trainer” type of aircraft.

To get started in the hobby/sport of radio-controlled model aircraft, an individual should learn before investing. We welcome and encourage potential new members to visit us at our flying field, attend our meetings, meet our instructors, and ask questions. Many local hobby shops are also good sources of information.

To join CAM, you must possess a membership with the AMA. You must have a CAM member serve as your sponsor, and pay all applicable dues to CAM. Once you have satisfied all of these requirements, you will be eligible for general membership and that will be voted upon during the next regular club meeting.

We will help you find a CAM member who is in good standing with the club to serve as your sponsor throughout the process. This individual will mentor you through purchasing the “right” equipment, helping you to assemble/finish your model, selecting a qualified instructor, preparing you for your Solo Flight Competency Test, and presenting you to the general membership when it’s appropriate for you to be voted into CAM.

*The sponsor should also make sure that the applicant is familiar with all of our club and field rules. Each new member must thoroughly understand and abide by the contents of this **Membership Handbook**.*

See the separate document, “Flight Instructor Guide” for your instruction requirements to solo as an RC Pilot.

We recommend that a new pilot stay with one instructor throughout the learning process to maximize the continuity of the learning process. It is also recommended that you schedule time with your instructor. Your instructor has volunteered time to teach you so please respect it. Please note that your sponsor and your instructor aren’t usually the same person.

Application Procedures

The following list is intended to help a potential new member understand the procedures to follow to achieve general membership with CAM:

1. *Join the AMA. (See the section called, "About the AMA" for more details). The AMA will send you proof of membership that you must present to CAM.*
2. *Get assigned a sponsor. This sponsor must be a CAM member in good standing. Your sponsor will mentor you throughout the application process until you are deemed ready for general membership. The Membership Committee will assign you a sponsor.*
3. *If you are learning to fly, your sponsor will help you to identify a qualified instructor. The instructor will teach you how to fly utilizing our Flight Training Program. (See separate document.) If you already know how to fly, please arrange with your sponsor to help you set up a time to demonstrate your abilities to an officer, a flight instructor, or one of their designees. To obtain full-unrestricted flying privileges, pass our Solo Flight Competency Test. (This is not a prerequisite to membership.) The intent of this test is to objectively establish your capability of safely controlling model aircraft. The instructor may or may not "pass" you on your first attempt at taking the test. If you do not pass, have the instructor coach you on your deficiencies, practice, and arrange with your sponsor to re-take the test at another date in the future. Once it is determined that you have "passed", the instructor and your sponsor will sign the Solo Flight Competency Test.*
- 4.

Sponsor Requirements

CAM sponsors perform a critical function for the club. The sponsor helps the applicant transition from just a keen interest in models to their safe and responsible operation. The sponsor also helps the new member to thoroughly understand his/her responsibilities to CAM.

Any CAM member in good standing can be a sponsor. However, the requirements for being a sponsor should be taken seriously. Sponsor requirements include:

- *Being responsible for the conduct of the new member.*
- *Arranging for the new pilot to be trained by a qualified instructor.*
- *Instructing the new member in all aspects of club/field rules and general flight line etiquette.*
- *Serving as the new member's primary source of information concerning construction and equipment selection.*
- *Introducing the applicant to the general membership when a vote will be taken on the applicant's request for general membership.*

Prior to recommending the applicant for general membership, the sponsor must vouch for the applicant's character. The sponsor will also attest to the applicant's understanding and application of the contents of the **Membership Handbook**.

Solo Flight Competency Test

Student Name: _____ AMA _____

Instructor Name: _____ AMA _____

Date of Solo Test: _____

Instructor's Observations	Y	N
1. If using 72 MHz, Did the student impound the transmitter upon arriving at the field?		
2. Did the student perform a pre-flight safety inspection, including a range check?		
3. Was the A/C properly restrained during engine start and run up?		
4. Upon preparing to takeoff, did the student loudly announce it?		
5. Was the takeoff made into the proper wind direction?		
6. Was the first turn made away from the pit area?		
7. Did the student demonstrate proper control throughout the procedure turn maneuver?		
8. Did the applicant demonstrate proper control throughout the slow flight maneuver?		
9. Was the recovery from uncontrolled flight successful?		
10. Was the simulated engine failure properly executed?		
11. Throughout each of the maneuvers flown, was the student capable of maintaining a satisfactory heading and altitude?		
12. Throughout the maneuvers did the student fly behind the flight line?		
13. Upon preparing for landing did the student loudly announce it?		
14. Did the model land into the proper wind direction?		
15. If using 72MHz, Did the student turnoff and return the transmitter to the impound area?		
16. Throughout the entire flight, did the student maintain satisfactory safe control over the model?		

Comments: _____

Instructor Signature _____

Status: _____ Pass _____ Fail

Copies of the Solo Flight Competency Test are available from our qualified instructors.

Club Constitution and By-Laws

Article I – NAME

The name of the club shall be the Charlotte AeroModelers, Inc. (hereinafter referred to as, CAM).

Article II – PURPOSE

Section 1. *The objective of this club shall be to promote construction and safe operation of radio-controlled model aircraft and to aid insofar as possible the national program of the Academy of Model Aeronautics (hereinafter referred to as, AMA) and other AMA activities in all its phases in the United States.*

Section 2. *All special or local enterprises of the CAM shall conform to the policies of the AMA and to the regulations of that organization governing model aircraft contests and other activities.*

Section 3. *CAM is organized and shall be operated for the pleasure, recreation, and other similar non-profitable purposes.*

Section 4. *No part of the net income of the CAM shall insure to the benefit of, or be distributable to, its members, directors, officers, or other persons except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions, in furtherance of the exempt purposes of the organization.*

Article III – MEMBERSHIP

All persons shall be eligible for membership in the CAM, provided they meet qualifications prescribed by this club. Qualifications for general membership include the following:

- 1. Pay all applicable CAM membership dues and initiation fees, and*
- 2. Possess and sustain a membership with the AMA, and*
- 3. Abide by all club and field rules, and applicants for general membership will be required to satisfy the following one additional prerequisite,*
- 4. Have a sponsor who is a CAM member in good standing.*

Once an applicant for general membership has satisfied each of the requirements above, their status will be voted upon by a majority of a membership quorum vote. The membership year shall run from June 1 to May 31 each calendar year.

Membership shall be classified into several groups:

- General Membership** - *shall be defined as any person ages 19 to 65 that has successfully satisfied all prerequisites of membership. General members have all the privileges and responsibilities of membership.*
- Junior Membership** - *shall be defined as any general member who is the age of 18 or younger during the current calendar year. Certain limitations apply to junior members. Junior members do not have flying privileges unless a general member accompanies them. Furthermore, junior members cannot vote.*
- Family Membership**- *Spouse must have a valid AMA membership card. We need more detail here to describe a family membership.*
- Senior Membership** - *shall be defined as any general member who will attain or exceed the age of 65 during the current calendar year. Senior members have all the privileges and responsibilities of membership.*

(B) **APPLICATION FOR MEMBERSHIP** - Application for membership may be submitted on-line or submitted to a club officer at the applicant' convenience. All new members will receive a Membership Handbook containing pertinent information regarding membership.

Article IV - BOARD OF DIRECTORS

A Board of Directors governs CAM. It shall be made up of a:

1. President
2. Vice President
3. Secretary
4. Treasurer
5. Safety Officer
6. Member-at-Large (appointed by the President)

The Board of Directors serves at the pleasure of the CAM membership. It provides leadership and decision making. The Board of Directors reports back to the membership on all decisions made. It may authorize expenditures up to \$500.00 without prior approval of the general membership.

Article V - OFFICERS

The officers of CAM shall be the:

1. President
2. Vice President
3. Treasurer
4. Secretary
5. Safety Officer

Article VI - DUTIES

The President shall preside at meetings of the club and the Board of Directors and shall act as spokesman for the club in all matters pertaining to it.

The Vice President shall act for the President when s/he is unable to serve.

The Treasurer shall collect all monies due and shall keep records of all monies received and disbursed by CAM. S/he shall be responsible for opening and maintaining a checking account at a designated bank.

The President shall be required to countersign all checks greater than \$500.00. The Board of Directors shall approve all expenditures.

The Secretary shall keep the minutes of all meetings. S/he shall provide her/himself with an official minute's book for this purpose.

Article VII - TERMS OF OFFICE

Section 1. The term of office for all officers of CAM shall begin January 1 and end December 31 of the calendar year and will run for one-year intervals.

Section 2. *The election of officers shall be held annually in December at the regularly scheduled meeting and the nominations shall be made by a committee appointed beforehand for that purpose or by individual members following the report of the nominating committee. No member's name may be placed in nomination without her/his consent.*

Article VIII – VACANCIES

Vacancy in any office shall be filled by election at the next regularly scheduled meeting. This person shall serve until the end of the term to which her/his predecessor was elected.

Article IX – MEETINGS

Section 1. *Regularly scheduled meetings will be held on a designated day each month. Special meetings of CAM may be called by the President or upon call signed by any ten general members of CAM provided that any such calls are issued to the entire general membership at least three days in advance of the date set.*

Section 2. *Robert's Rules of Order, Revised shall apply at all CAM meetings.*

Article X - REGULAR BUSINESS

Section 1. *The Board of Directors shall direct all regular business affairs and enterprises conducted by CAM.*

Section 2. *At any CAM meetings, a quorum shall be the lesser of: 25% of the total number of general members or 20 general members. A quorum shall not include junior members.*

Article XI - DUES AND FEES

Section 1. *The annual dues for membership to CAM shall be an amount recommended as appropriate by the Board of Directors and approved by a vote of a membership quorum during a regularly scheduled CAM meeting. Dues are payable June 1st^t of the new year for renewal of existing membership or upon application for membership by new members. Dues received after June 30^s will be deemed delinquent and will incur a penalty fee per month with no flying privilege, till September 1st. After that date, it requires a new membership application and applicable initiation fees. (rev 3/6/2012)*

Section 2. *No special assessment shall be levied upon the CAM membership at any time, except by a vote of a membership quorum. Assessments will be due within 60 days of notification of such assessment.*

Section 3. *An initiation fee for new members, of an amount to be designated as appropriate and voted upon by a quorum, may be required and payable upon application by new members.*

Article XII - SPECIAL FUNDS

The Treasurer is authorized to receive contributions or specially obtained funds from any individual or institution to be applied to the operating expenses of CAM.

ARTICLE XIII – COMMITTEES

Section 1. *The standing committees of CAM shall be:*

1. *The Field Maintenance Committee*
2. *The Safety Committee*
3. *The Membership Committee*

4. The Activities Committee

The Chairman for each committee will be appointed by the President and serve until a new appointment is made.

Section 2. *The general purpose of the standing committees shall be:*

The Field Maintenance Committee - shall be responsible for procuring and maintaining an adequate flying site and all of the appendants thereof.

The Safety Committee - shall be responsible for the design and enforcement of all safety rules.

The Membership Committee - shall be responsible for assessing, indoctrinating, supporting, and maintaining each member.

The Activities Committee - shall be responsible for coordinating contests/community activities and providing technical sessions or other entertainment at each regularly scheduled meeting.

Section 3. *Committee Chairmen may create subcommittees and designate subcommittee Chairmanships, as deemed appropriate. The term of these subcommittees will be throughout the tenure of the Committee Chairman or until a new appointment is made.*

Section 4. *The President can form additional ad hoc committees and appoint Chairmen to such committees as s/he deems appropriate. The terms of these ad hoc committees will be no greater than the term of the President's tenure of office or until a new appointment is made.*

Section 5. *Each member of CAM is needed to actively participate on at least one standing committee throughout his or her membership.*

Article XIV - SAFETY CODE

Section 1. *The CAM safety code is comprised of the AMA Safety Code and those additional Field Rules as deemed necessary and approved by the Board of Directors.*

Section 2. *CAM Field Rules shall be posted at the club flying sites.*

Section 3. *Visitors and guests who are current AMA members will be permitted to fly on no more than four occasions without CAM membership. Pilots who have not successfully completed the Solo Flight Competency Test are not entitled to full flying privileges and must be under the supervision of a qualified instructor.*

Section 4. *Violations of CAM safety rules will be brought to the attention of the Executive Committee and disciplinary action taken at the discretion of the Committee.*

Article XV - TERMINATION OF MEMBERSHIP

Section 1. *Membership shall be terminated on September 1st of the current year for failure to renew annual dues by June 30st. (rev/3/01/2018)*

Section 2. *Membership shall be terminated for failure to pay any assessment within 60 days of notification of a club sponsored assessment.*

Section 3. *Membership may be terminated for any reason following a recommendation by a majority of the Board of Directors and by a vote of a membership quorum. CAM will prorate and return any dues not used by a terminated member.*

Article XVI- AMENDMENTS

Section 1. *Amendments to this Constitution and its By-laws may be made at any regular monthly meeting of the club membership by a quorum, provided the membership has been notified in writing of the amendment to be considered at least seven days in advance of said meeting.*