

# UNITY AREA REGIONAL RECYCLING CENTER

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Present: Jeff Reynolds(Manager), Paige Zeigler(Montville), Mike Berry(Thorndike), Fran Gonzalez (guest), Sharon (Montville)(ALT), David McDaniel(Jackson), Meredith Coffin(Freedom)(ALT), Don Pendleton(Dixmont), Robert Hogg(Troy), Beth Soucie(Unity), Kip Penney(Knox), David McDaniel(Jackson), Rick Montana(Troy Selector), Cathy Roberts(Montville Selector), Michael Carroll(MRC)

November 21, 2019

1. Bring meeting to order - Meeting called to order at 7:08PM
2. Agenda Adjustments - Switch budget review to before strategic plan
  - i. Proposed by Mike Berry, no opposition
3. Approve November minutes
  - a. Motion to approve minutes as amended – Kip Penney
  - b. Seconded – Dave McDaniel
  - c. Passed unanimously
4. Presentation by Mike Carroll (Director, MRC)
  - a. Extensive discussion with Mr. Carroll
5. Manager’s report - Jeff Reynolds reviewed report
6. Chair report - Discussed potential savings on wages & payroll taxes due to staffing changes
  - a. Need a decision on potential surplus funds (rebate to towns instead of adding to surplus)
    - i. Credit issued based on calendar year vs budget on fiscal year
7. Budget proposal
  - a. Reviewed budget
    - i. Significant changes: decrease in wages/hours
    - ii. Built in 10 hours/week flex time for part-time staff
    - iii. Payroll services reduced due to Mike volunteering – open to training other BOD member(s) to help pick up volunteer responsibilities during transition time
    - iv.
  - b. Motion to accept – Kip
  - c. Seconded – Don
  - d. Passed unanimously
8. Strategic plan
  - a. Partially reviewed
  - b. Agreed for Board members to individually review in more detail prior to December meeting and come with notes/comments for thorough discussion during December meeting
9. Other
  - a. General discussion of pros/cons of Fiberright/Coastal/MRC collaboration in relation to Center survival
  - b. Non-profit glass recycling opportunity, to be signed by communities that meet threshold (Troy, Unity, Jackson, Thorndike)
    - i. Motion: Kip, 2<sup>nd</sup> Dave; unanimous to pursue
10. Wrap-Up and Assignments - BOD members come to next meeting prepared to discuss Strategic Plan proposal in detail
11. Adjourn – 10:00PM