## LAKEWOOD FOREST FUND, INC.

12415 Louetta Road, Cypress, TX 77429

Phone: 281-370-8943 www.lakewoodforestfund.com



# MONTHLY MEETING OF BOARD OF TRUSTEES

This agenda serves as notice to all owners of Lakewood Forest Fund, Inc. that a Meeting of the Board of Trustees is scheduled as noted below to review and discuss the listed topics and business of association.

### AGENDA

Monday, April 4, 2022 – Open Session commences via ZOOM @ 7:00 PM Meeting ID: 490 416 5823 Passcode: 8Pk2mk

https://us06web.zoom.us/j/4904165823?pwd=Z3NQemIpYnFORTY4eGRQVWJJWENRUT09

Residents may attend open session via video conference.

### **OPEN SESSION**

7:10 to 7:15

7:00

- 1. Establishment of Quorum, Call to Order, & Adoption of Agenda
- 7:00 to 7:10 2. Review of Monthly HCPCT4 Constable Contract Stats
  - 3. Consideration of Open Session Minutes of Prior Meeting
- 7:15 to 7:20 4. Treasurer's Report
- 7:20 to 7:25 5. Committee Reports
- 7:25 to 7:35 6. Old/New Business
  - OB-01: Open Work Order Report
  - NB-01: Constable Appreciation Luncheon
    - NB-02: Lakewood Residents' Club Shareholder/State of Club Meeting
  - NB-03: Seasonal color change and mulching
  - NB-04: Ratification of email vote from March 16, 2022 approving filing an insurance claim for damage caused on March 15<sup>th</sup> to the monument located near the intersection of N. Eldridge and Louetta Road
- 7:35 to 7:45 7. Homeowner Forum During open forum, individuals may not address the board in respects to private collection or deed restriction matters or complaints regarding Fund personnel. Private hearings are held every month in Executive Session to address these issues. A hearing can be scheduled by contacting the Fund Office. Due to time constraints, each resident is allotted approximately 3 minutes discussion time.
- 7:45 8. Notification of next meeting: May 2nd, to be held via Zoom video conference @ 7 PM (Meeting ID: 490-416-5823, Passcode: 8Pk2mk); adjournment of Open Session, reconvene in Executive Session

#### **EXECUTIVE SESSION**

An HOA Board may convene in executive session and exclude members to discuss personnel matters, attorneyclient privileged communications, litigation, private owner information or matters involving an owner's request for confidentiality, contract deliberations or enforcement actions. Decisions made in executive session will be generally stated and noted in the open session meeting minutes.

7:50	Exec-01. Establishment of Quorum & Call to Order
7:50 to 8:00	Exec-02. Deed Restriction Review / Q&A
8:00 to 8:10	Exec-03. Scheduled Executive Session Hearings/Meetings
8:10 to 8:25	Exec-04. Executive Session Matters
	- a: Owner Complaints - d: Pending Litigation
	- b: Insurance Matters - e: Other
	- c: Contract Issues - f: ACC/Collection Matters
8:25 to 8:30	Exec-05. Consideration of Executive Session Minutes of Prior Meeting(s)
0.00	

## 8:30 Exec-06. Adjourn Executive Session / Recap