



## **WRJ Mission Statement**

Women of Reform Judaism (WRJ) strengthens the voice of women worldwide and empowers them to create caring communities, nurture congregations, cultivate personal and spiritual growth, and advocate for and promote progressive Jewish values.

### **District 1<sup>st</sup> Vice president**

#### **Supervisory Contact:**

- District president
- WRJ 1st vice president
- WRJ executive director

#### **Objectives**

- Ensure that the district is the liaison between local sisterhoods and WRJ
- Assist the district president and serve in her role if necessary
- Directly supervise area directors

#### **Expectations:**

- Attend all district events
- Preside at any district meetings and events at which the president is unable to attend
- Directly supervise and be responsible for the chairs of the district biennial convention and interim
- Meeting
- Ensure that reports of each area VP and area director are presented at district board meetings, district
- Conventions and interims
- Communicate with area vps and area directors on a regular basis
- Be active in your local sisterhood

#### **Responsibilities:**

- Submit compilation reports of the area VPs And Area Directors to the District President at least once per fiscal year
- Compile and maintain written records of your duties and responsibilities, including a timeline of your two-year responsibilities
- Maintain old records and materials that are passed on to you from prior officer
- Assure that your records are passed on at the end of your term
- At the beginning of your term' conduct a training session with your area VPs and Area Directors
- Attend as many district area events as possible
- Attend all WRJ events to which district 1st Vice Presidents are invited
- WRJ Conferences (Fried Leadership Conference or otherwise scheduled) when possible)

- Attend WRJ Board meetings (voice/not vote)
- District Presidents Council
- Develop leadership potential of other board members
- Perform as a role model

**Qualifications:**

- Served on district board for minimum of two years
- Knowledge of and abide by WRJ's mission statement
- Aware of all duties and obligations of the position
- Able to devote the necessary time to fulfill your duties