

**Final Minutes - Board of Directors Meeting
Muir Woods Park Community Association**

Agenda Item 1 Call to Order and Roll Call – Meeting Information

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| Meeting Date | 14 January 2010 |
| Call To Order | 7:14 p.m. |
| Chairperson | Peter Hindley |
| Present: | |
| Peter Hindley, President | X |
| Keith Papulias, Vice-President | Apologies |
| Brad Silen, Treasurer | X |
| Lynn Hindley, Corresponding Secretary | X |
| Diane Curtis, Recording Secretary | X |
| Lila Daniels | X |
| Faybeth Diamond | X |
| Harold Dittmer | X |
| Kit Harris | X |
| Susan Johnson | X |
| Jon Lovell | X |
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| Guests: | |
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| Adjourned | 9:15 p.m. |
| Minutes Submitted By | Diane |
| Date Of Minutes | 2/5/10 |

The following action items, decisions, and important issues were discussed/agreed to:

Agenda Item 2 Agenda Approval and Additions

Motion: To approve the agenda (with changes noted above, if applicable).

Motion by: Kit

Second by: Lynn

In favor: All

Oppose: None

Abstain: None

Agenda Item 3 Approval of Minutes of Previous Meeting (8 October 2009)

Motion: To approve the minutes (with changes noted above, if applicable).

Motion by: Lynn

Second by: Kit

In favor: All

Oppose: None

Abstain: None

Agenda Item 4 President's Report

Pretty good year last year. Checking account went up. New members on the board.

Agenda Item 5 Treasurer's Report (Brad)

New account for sewer. Brad e-mailed report to board members.

Peter -- For next month's meeting, look at last year's budget. Many of items are very much the same. Question is -- What projects do you think we should undertake this year?

Motion: Approve last year's financial statement

Motion by: Pete

Second by: Diane

In favor: All

Oppose: None

Abstain: None

Motion: To get new coffee pot

Motion by: Brad

Second by: Lila

In favor: All

Oppose: None

Abstain: None

Agenda Item 6 Corresponding Secretary's Report (Lynn)

No report

Agenda Item 7 Old and Ongoing Business

7A Communication Chairperson's Report (Lila)

Next Lookout is underway. Thinking about Lookout themes for this year. One possibility is "Know Thy Neighbor."

7B Children's Committee Chairperson's Report (Kit)

Christmas Party was great and I think sending an e-mail was better than publicizing the event through the poster because just mountain people attended. Santa came on the fire truck.

Next children's event is Easter Party on April 3.

7C Emergency Coordinator's Report (Brad)

Dave Carr is putting together a meeting with the emergency response expert from West Marin. County has donated \$1200 for the plan and we're meeting in a couple of weeks to see if the woman will create a plan for our community.

As a rundown for new board members, Brad noted that there's a storage container in back of the clubhouse with 600 gallons of water. The club has a generator and a number of people are CPR-trained. Brad also has a ham radio. The clubhouse is a Red Cross shelter with a helipad.

7D Facility (Including Rentals) Chairperson's Report (Lynn)

Facilities doing pretty well. Had problems with fireplace this winter and Pete worked on cap. In one rainstorm, got a leak into the hallway. Probably coming from siren, but it healed itself.

We already have a lot of rentals for 2011. The lower parking lot needs to be filled with gravel because when rain turns the lot into a swimming pool. Cost estimate for gravel is \$5,000. Also, the berm is sinking and we probably need a safety, chainlink fence. Pete suggested there might be need for a project along the driveway. And Harold said another nother possible project is putting lighter-than-Trek decking material near patio. The

decking needs to be lifted because the septic tank is underneath. Cost for the material, which won't deteriorate in sunlight, probably is under \$1,000, Harold said.

John said he'll fix the track lights in the back room

The door codes were changed after it was reported that the coffee pots were on and plugged in when Kit came in for the Christmas party and when Lynn reported that the alarm was off when she came in. The new code for firemen will be mailed to Dave Carr.

Brad bought a timer so the lights can be on in the parking lot as people are leaving.

7E Sewer Committee Chairperson's Report (Lynn)

Sewer moving along pretty well. Pete and Lynn met with Supervisor Kinsey and Dietrich Stroeh. Kinsey said he wants to support it. If we come up with first \$40,000, he'll take care of the rest. Going to meet with Sewer Agency of Southern Marin and Homestead Sewer District. Tam Valley wants to join the Sewer Agency of Southern Marin, and Supposedly there is enough capacity for all. Kinsey seems to think it will take through the year to get to the vote. We're considering a possible March meeting after we get more information about latest developments.

Pete said there is a lot of support for the sewer although some people are on the fence. When the election comes up, people will decide whether they want to cough up money for an assessment district. Dietrich, Pete said, says there will be about 10 meetings to inform mountain community about sewer. It also came out at this meeting that if there is any overrun above \$80,000 to do the pre-election phase, the county or consultant will take care of that. In short, \$40,000 will come from local residents and \$40,000 (or more if need be) from the county.

Diane said she had heard from one person who complained there wasn't enough about cost in the information letter that was sent to mountain residents. Pete said more information will be available as the process moves along.

Brad asked if board members are vulnerable to citizen lawsuits about the sewer. "My person opinion is they are not," Pete said. "I don't see what anybody's damages would be."

Motion: Put materials on sewer from Dietrich and others on Web

Motion by: Brad

Second by: Diane

In favor: All

Oppose: None

Abstain: None

7F Report on Database of Addresses (Harold)

Updated latest bouncebacks. Will do more survey of Redwood Avenue. Not a lot of new home sales.

Pete wants to get together with Harold to consolidate contact info.

7G Welcome Committee Report (Diane)

No report.

7H Report on Web Site (Diane)

Diane, Harold and Brad are on a Web Site Committee designed to get a full-service (Web page, database, member services, calendar) site that can be accessed by more than one person.

Agenda Item 8 New Business

8A Calendar for 2010 (Pete)

Board meetings will start at 7 p.m. on second Thursday of every month except July and August and November (when there's annual meeting) and December.

2010 Events

March 17 St. Patrick's Day Party.

April 3 -- Easter Party 9:30 a.m.

April 18 -- Work Day

July 4 -- Picnic (tentative)

Sept. 25-26 -- Fall Arts Festival

Oct. 30 -- Pumpkin Carving

Nov. 12 -- Annual Meeting

Dec. 12 -- Adults' Christmas Party

Dec. 19 -- Kids' Christmas Party

8B 2010 draft budget (Brad)

It would be great to redo windows and doors, not necessarily this year. I'd like to have a \$20,000 reserve and then next year do the windows and doors. Everybody should look at

budget and make own proposals and challenges. Use last year's actuals as a starting point. Mostly operational and maintenance.

8C Proposal to use up to about \$12,000 from the Sewer Fund to help fund the next phase of the sewer work (Pete)

Pete will draft a motion for the next meeting to make clear source and destination of sewer funds.

Discussion of the advantage and disadvantage of linking Sewer Fund to MWPCA parcel. Pete: Advantage to that is when tax time comes around, our taxes will be reduced by amount of pledge. On minus side, it makes it somewhat more clear that club is behind the sewer.

Harold suggested that if we need to raise more money we might want a food booth at Marin County arts festival in June.

8D Proposal that the MWPCA also support the next phase with \$1,000 of its general funds

Deferred

Agenda Item 9 Adjournment

Motion: To adjourn the meeting

Motion by: Pete

Second by: Brad

In favor: All

Oppose: None

Abstain: None

Time: 9:15 p.m.