

The Rye Fire Protection District

**MINUTES OF THE RYE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
Regular Meeting February 17, 2020**

Present Directors – Mr. John Schaiberger, Mr. Rich Simpson, Mr. George McGoff, Mr. Wally Rice, Mr. Mike Graber

Absent Directors – None

Others - Chief Steve Bennett, Captain Jim Beach,

Call to Order

The meeting was called to order at 5:00 p.m. by Mr. Schaiberger, who chaired the meeting.

Roll Call

Roll call was taken, and present members were introduced.

Approval of Agenda

Mr. Schaiberger asked for any additions or changes to the meeting agenda. Mr. Schaiberger asked to add the review of the Interagency Agreement.

Motion to approve Meeting Agenda for February 17, 2020 as presented with the addition of review of the Interagency Agreement.

Motion: Mr. Schaiberger

Second: Mr. Graber

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice, Mr. Graber

Abstain: None

Nay: None

Receive or Act on Board Correspondence

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None.

Public Comments on Non-Agenda Items

None.

Approval of Minutes

Mr. Schaiberger asked for approval of the minutes of January 2020.

Motion to approval of the meeting minutes for January 2020 as presented.

Motion: Mr. Simpson
Second: Mr. Rice

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice, Mr. Graber
Abstain: None
Nay: None

Treasurer's Report

Accounts Receivable/Payable. Mr. Rice presented a breakdown of Administrative Expenses for 2019 as a result of questions posed last month during his presentation. Mr. Rice noted that last years income was 130.7% of estimate and expenses were 116.25% of estimate. Thus, there was a positive improvement to the budget. Mr. Rice highlighted seven (7) items which accounted for the reported expenses in this category. A couple of the expenses could potentially be posted to other GL accounts, which may occur when the auditor reviews the financials. It was noted that the SDA Expense should be in Admin Expense-Legal as this is firm provides legal opinions. There is a positive balance after paying all bills in the Interagency Account which will adjusted by the Auditor for realization in 2019. At last months meeting, there was a question as to why the journal entries all have a "00*" in the lines. Mr. Rice noted that this is the software self-balancing and a normal part of the program reporting. In the Cash Disbursement Journal, there are five (5) debit entries or Interagency Checks and one (1) journal entry in the Payroll Journal, none of which match. Chief Bennett will research and report back. In the Payment Approval Report (Bills to Pay), there was a large check for Spradley Motors, which was the repairs to M11 when it had engine problems. Mr. Graber will review the bill to see if there are any errors as he believes it maybe too high.

Mr. Schaiberger and Chief Bennett reviewed their meeting that occurred today with the Auditor. The Auditor will be sending an Engagement Letter which will have the projected fee for this years audit. The Board is concerned that previous years final audit cost has been greater than their projection. There were other concerns by the Auditor which the Board will review.

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Emergency Medical Services. Captain Beach reviewed the EMS Report which shows 2020 off to a good year with Billings ahead of budget and payments nearly double the budget. Collection rate is over 32% as compared to 2019 rate of 27.84%

Motion to accept the Treasurer's Report for Accounts Receivable, Accounts Payable for January 2020.

Motion: Mr. McGoff
Second: Mr. Simpson

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice, Mr. Graber
Abstain: None
Nay: None

Capital Projects. Exhaust System. More discussions with the individual scheduled for the cutting of the walls for the fans. Mr. Graber will be involved. The demo saw has a hose bib for water to assist in the sawing and to minimize dust generation. The plumbing and electrical is ready for the installation with minor connections after the fans are installed.

Fire Chief Report

January 2020

Statistics. In the Month of January 2020, Rye Fire responded to 91 calls for service of which 77 were EMS related and 14 were fire related. In comparison with the previous year this is an increase of 57% from 2018 and an increase of 55% from the 5-year average of 59. This the busiest January on record, a big part of this increase was due to several vehicle accidents with the storm this month.

Administration/ Operations. Engine order has been completed with Rush's truck center. The engine has shipped and estimated to be here near the 24th of February.

Sent a request to Pueblo County Fleet for a donation of 2 cruisers they are moving to surplus as they are being replaced with new vehicles. These vehicles will be fully equipped minus a 2-way radios. Received word back from Pueblo County that we will be getting 1 unit.

Prevention. We continue to provide Mitigation assessments for homeowners throughout the District.

Host Bountiful Baskets pickup at the station in Colorado City.

Conducted fire drills at Rye High School and Rye Elementary School. Craver Middle School did an in-house drill without our assistance this month.

Training. Training has been ongoing with highway response. EMS training to maintain continuing

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education requirements

Task List.

- Exhaust Fans. Discussed earlier.
- Hydrants Colorado City. Waiting on warmer weather for Colorado City hydrants. Town of Rye hydrants will be tested as weather allows.
- Educational Agreement. Discussed in Old Business.
- Capital Account with ColoTrust. Account set-up and cards to sign.
- Meeting with Auditor. Discussed earlier.
- Admin Expense Review. Discussed earlier.

Old Business

Upcoming Year Projects

- Educational Fund. Included is a letter agreement that employees will sign if requesting educational assistance funds.
- Fires in Region. No fires in the region.
- Staff Updates. Chief Bennett noted that he will be bringing back one (1) individual who is now a paramedic. Previously he was an EMT B and received his paramedic certification while gone. He will be part-time. Chief Bennett also noted he is looking at other individuals to bring up the staff pool from the current 16 to about 20.

New Business

Interagency Agreement

During the meeting with the Auditor, there was a discussion regarding the Interagency Personnel. Mr. Schaiberger suggested that MSEC review the current agreement with the personnel.

Adjourn

Motion to adjourn was made at 6:06 P.M.

Motion: Mr. Simpson

Dated this 17th day of February 2020.



Submitted by Jim Beach, Captain