



Dedicated to Training Teachers in
Civic and Law Related Education

THE LOUISIANA CENTER FOR LAW & CIVIC EDUCATION

JUSTICE CATHERINE D. KIMBALL SUMMER INSTITUTE

Monday, July 13 – Thursday, July 16, 2015

Louisiana Supreme Court, 400 Royal Street, New Orleans
Hyatt French Quarter New Orleans Hotel, 800 Iberville Street, New Orleans

Host Hotel – Hyatt French Quarter New Orleans Hotel, 800 Iberville Street, New Orleans

Registration – Starting at 8 a.m. on July 13 at the LA Supreme Court Building, 400 Royal Street, 4th Floor.

Institute Conference Site – the first two days of the Institute will be held in the 4th floor conference room of the Louisiana Supreme Court Building, *which is a four block walk from the host hotel*. The LA Supreme Court Building is located at 400 Royal Street. Picture I.D.'s may be required to enter the Louisiana Supreme Court Building and cameras are not allowed. The second two days of the Institute will be held at the host hotel which is the Hyatt French Quarter New Orleans Hotel located at 800 Iberville Street, New Orleans.

Incidentals – A personal credit card will be required upon check-in to cover charges for personal incidentals such as room service and movie rentals. A deposit fee may be applied to your credit card upon check-in. If no incidentals are charged to your room, the deposit will be refunded.

Lodging – Out-of-town participants will be housed at the beautiful Hyatt French Quarter New Orleans Hotel located at 800 Iberville Street. Check-in is at 3 pm, check-out is at noon.

Meals - Complimentary pastries and coffee at the Louisiana Supreme Court House on July 13 and 14 in the 4th floor conference room. Hyatt Hotel continental breakfast on July 15 and 16 outside of the first floor conference room. Lunch provided on July 13, 14 and 15. Dinner is on your own.

Parking – Parking is complimentary for Hyatt French Quarter New Orleans Hotel guests and special arrangements have been made for non-hotel guests parking at the Hyatt. For attendees that choose not to park at the Hyatt Hotel, parking expenses are reimbursable up to a set maximum per day, upon receipt of original receipts.

Internet – Complimentary internet in guest rooms. Participant are encouraged to bring their lap top or iPad with them to the third and fourth days of the Institute as there will be some on-line training.

Mileage – Summer Institute attendees traveling over 100 miles round trip will be eligible for a scheduled mileage reimbursement. Mileage Reimbursement Schedule:
100-200 miles - \$40, 200-300 miles -\$60, 300-400 miles - \$80, 400-500 miles - \$100, 500-600 miles - \$120

Continuing Learning Units (CLU) - Each participant will receive a certificate for up to 21.5 earned CLU's.

We the People - Participants will be provided with one *We the People* textbook.

Fees - No program fees. Your \$15.00 registration fee is non-refundable.

Questions - Contact LCLCE's office at (504) 619-0134 or email Kandis.Showalter@LSBA.org or Peggy.Cotogno@LSBA.org

Funding - This program is made possible by private donations received from members of the Louisiana legal community and through the support of the Louisiana State Bar Association, Louisiana Judicial Excellence Fund and the Louisiana Bar Foundation.