

**Recycling Coalition of West Virginia
Committee Meeting Minutes
November 4, 2021
WVDEP Headquarters**

Present: Paul Hayes, Tom Aluise, Carol Throckmorton, Lisa Facemyer, Mike Grunau, Kim Smith, Bill Frazier.

The meeting was called to order at 10:30 a.m. by Chairman Paul Hayes.

Approval of Minutes:

Paul Hayes asked for a motion to approve the minutes from the August, 3, 2021 meeting. Mike Grunau made a motion to accept the minutes as written. Kim Smith seconded. The motion passed.

Statement of Condition:

Chairman Hayes reported that the Coalition had a general operating bank balance of \$10,779.25 as of October 29, 2021. The grant account balance was \$44,535.73 as of October 29, 2021. Mike Grunau made a motion to accept the Statement of Condition. Tom Aluise seconded the motion. The motion passed.

Reimbursement

Carol Throckmorton made a motion to reimburse Chairman Hayes \$9.10 for postage costs he paid from his personal funds to mail the Recycling Champion award to Pendleton County. Tom Aluise seconded the motion. The motion passed.

ReFashion Show

Carol Throckmorton made a motion for the Coalition to spend up to \$200 to purchase sash, tiara and sponsor sign for the ReFashion Show. Kim Smith seconded the motion. The motion carried.

REAP Recycling Grant

Chairman Hayes shared a letter sent to Travis Cooper of REAP requesting a budget revision to the Coalition's Recycling Grant. The revision includes moving \$710 to the Internet advertisement ads and newspaper ads line item. The new line item total would be \$12,710.

Miscellaneous

Carol Throckmorton made a motion for the Coalition to pay \$192 to maintain its post office box and for the purchase of 100 stamps for mailings. Kim Smith seconded the motion. The motion passed.

Adjournment

Mike Grunau made a motion to adjourn the meeting. Kim Smith seconded the motion and the motion carried.

Respectively submitted by Tom Aluise