

HACKBERRY ELEMENTARY SCHOOL DISTRICT NO. 3

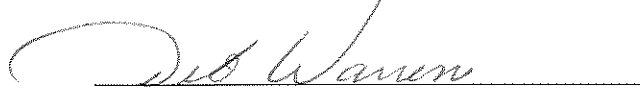
PURSUANT to A.R.S. 38-431.02, NOTICE HEREBY GIVEN TO THE MEMBERS OF THE HACKBERRY ELEMENTARY SCHOOL DISTRICT #3, GOVERNING BOARD AND TO THE GENERAL PUBLIC THAT THAT THE HACKBERRY ELEMENTARY SCHOOL DISTRICT #3 GOVERNING BOARD WILL HOLD A MEETING OPEN TO THE PUBLIC ON

September 14, 2021
REGULAR MEETING
4:00 PM

MINUTES

AT THE HACKBERRY ELEMENTARY SCHOOL DISTRICT #3
GOVERNING BOARD ROOM
CEDAR HILLS SCHOOL 9501 NELLIE DRIVE KINGMAN, AZ 86401

THE HACKBERRY ELEMENTARY SCHOOL DISTRICT #3 GOVERNING BOARD MAY VOTE TO CONVENE IN EXECUTIVE SESSION WHICH SHALL NOT BE OPEN TO THE PUBLIC PURSUANT TO A.R.S. 38-431 (A)(1) FOR DISCUSSION/CONSIDERATION OF PERSONNEL OR A.R.S. 38-431 (A)(3) FOR LEGAL ADVICE FROM THE DISTRICT'S ATTORNEY ON ANY MATTER ON THIS AGENDA.



Agent for the Governing Board, Deb Warren , Interim Administrator

Members of the Hackberry Elementary School District #3 Governing Board will attend in person, by telephone, video, or internet conferencing. Agenda is subject to reordering of items.

THE MINUTES FOR THE MEETING IS AS FOLLOWS:

I. OPENING ITEMS

1. The meeting was called to order by: Leanne Donason at 4pm.
2. Roll call: Leanne Donason, Tammy Herrers, Lorie Cote, Megan Hamodey (absent)
3. Pledge of Allegiance:
4. Moment of Silence:
5. Approval of Special Board meeting minutes August 24, 2021.
 - a. Motion to approve by Lorie Cote
 - b. Motion seconded by Tammy Herrera
 - c. Motion passed in favor 3 - 0.

6. Community Communications (call to the Public)

The board will listen to comments from the public but will not respond except as permitted by A.R.S. 38-431.01(H). The Board may refer to the administration or request to have it plead on a future agenda. *If members of the public wish to address the*

Board, they must fill out the Request to Speak Form located in the back of the Board Room. The form should then be given to the Clerk of the Board prior to the meeting. The time limit rule, noted on the form will be enforced.

7. REPORTS

- A. Administrator: Public Health Data Update
- B. School Board Report: None
- C. Business Manager: Absent

II. CONSENT AGENDA

8. (Any member of the Board may request that any item be pulled from the consent agenda and considered separately)

A. Ratify payroll voucher: **2106, 2107, 2108**

- 1. Motion to approve by Tammy Herrera
- 2. Motion seconded by Lorie Cote
- 3. Motion passed in favor 3 - 0.

B. Ratify expense vouchers: **2202, 2203**

- 1. Motion to approve by Tammy Herrera
- 2. Motion seconded by Lorie Cote
- 3. Motion passed in favor 3 - 0.

9. Service contract for E-Therapy- OT services for student
OT services will be provided via video conferencing.

- 1. Motion to approve by Tammy Herrera.
- 2. Motion seconded by Lorie Cote.
- 3. Motion passed in favor 3 - 0.

10. Service Contract for CW Payne Accounting, LLC
School Finance Consultant

Consult with Aaron Vix for various financial concerns from prior year. (2020)

- 1. Motion to approve by Lorie Cote
- 2. Motion seconded by Tammy Herrera
- 3. Motion passed in favor 3 - 0.

III. NEW BUSINESS

11. ESSER III Grant: Intersession I- September 27-30, 2021
Field trip on final day-Sept. 30,2021
Intersession II- March, 2022
Summer School Intersession- June, 2022

Allocations for \$350.00 daily rate plus benefits for certified teachers

Allocations for \$200.00 daily rate plus benefits for paraeducators

1. Motion to approve by Tammy Herrera
2. Motion seconded by Lorie cote
3. Motion passed in favor 3 - 0.

12. Accept Letter of Resignation for Rhonda Capriglione, the kindergarten teacher, to be effective September 16, 2021. (end of pay period)

Leanne Donason thanked Mrs. Capriglione for teaching our students.

1. Motion to approve by Lorie Cote
2. Motion seconded by Tammy Herrera
3. Motion passed in favor 3 - 0.

13. Evaluation tool for Classified Staff

1. Motion to approve by Tammy Herrera
2. Motion seconded by Lorie Cote
3. Motion passed in favor 3 - 0.

14. Discussion or consideration of Certified Employee personnel matters.

The Board may vote to discuss this item in Executive Session pursuant to A.R.S. 38-431.03(A)(1)

1. Motion to go out of regular session to executive session by Tammy Herrera
2. Seconded by Leanne Donason
3. Motion approved 3 - 0.

Went into Executive Session at 4:20

Came back into regular session at 5:05pm

Reassignment of Alyssa Prince certified position to be determined.

The new contract will include the following,

- a. Salary of \$60,000.00 per year, plus 301
- b. Contract will start at pay period 9 and end June 30, 2022
- c. Will keep earned vacation, PTO and sick days.
 1. Motion to approve by Lorie Cote
 2. Motion seconded by Tammy Herrera
 3. Motion passed in favor 3 - 0.

15. Reorganization of student grade levels due to the resignation of the kindergarten teacher.

Kindergarten will combine with 1st and 2nd grades, giving the teacher a total of 18 students.

Lorie Cote commented that in the past there were three teachers for all eight grades.

1. Motion to approve by Leanne Donason.
2. Motion seconded by Tammy Herrera.
3. Motion passed in favor 3 - 0.

16. Approval of revised FY 2022 Budget

Tax rate increased from prior school year due to inflation of salaries (SY 20/21). Making progress in decreasing expenses this year (SY 21/22).

1. Motion to approve by Tammy Herrera.
2. Motion seconded by Lorie Cote.
3. Motion passed in favor 3 - 0.

17. Approval of Hackberry Elementary School District #3 policy handbook

Hackberry School District #3 school board moves to rescind and nullify all current and past policies of the Hackberry School District #3.

1. Motion to approve by Lorie Cote.
2. Motion seconded by Tammy Herrera
3. Motion passed in favor 3 - 0.

Hackberry School District #3 board moves to adopt the Policy Manual developed with consulting assistance from the Arizona School Boards Association, containing selected retained documents from the predecessor Manual and new and modified documents hereby prescribed and approved by the Board.

The following revisions include:

Mask mandates will be optional unless directed differently by state Governor Superintendent/Principal Performance Review.

1. Motion to approve by Lorie Cote.
2. Motion seconded by Leanne Donason
3. Motion passed in favor 3 - 0.

IV. Adjournment

1. Motion to adjourn by Tammy Herrera.
2. Motion seconded by Lorie Cote.
3. Motion passed in favor 3 - 0.

Pursuant to the Americans with Disabilities Act (ADA), Hackberry Elementary School District #3 endeavors to ensure the accessibility of all its programs, facilities and services to all persons with disabilities. If you need accommodation for this meeting, please contact the Cedar Hills School office at (928) 692-0013.

Leanne Donason, Board President

Date