

Arrowbear Park County Water District

REGULAR MEETING OF THE BOARD OF DIRECTORS

AGENDA

DATE: January 21, 2021

TIME: 6:30 p.m. Open Session

APCWD BOARD OF DIRECTORS
P.O. Box 4045
Arrowbear Lake, CA 92382-4045

POSTING: This agenda was
posted prior to 5:00 p.m. on
January 15, 2021 per Policy #5020.40

MEETING LOCATION

Online (see attached instructions for virtual attendance/participation)

URL: <https://us02web.zoom.us/j/89881319979>

Originating from the Water District Office

2365 Fir Drive

Arrowbear Lake, CA 92382

OPEN SESSION

A. CALL TO ORDER – Rick Weber, President

B. PLEDGE OF ALLEGIANCE TO THE FLAG

C. AGENDA POSTING CERTIFICATION

D. ROLL CALL

E. CONSENT AGENDA

The following consent items are expected to be routine and non-controversial and will be acted on at one time without discussion, unless an item is withdrawn by a Board member for questions or discussion. Any person wishing to speak on the Consent or Open agenda may do so by raising his/her hand and being recognized by the President.

A) Minutes of Regular Meeting, December 17, 2020

B) Summary of Bank Balances / Income & Expense Summary

C) Expense & Budget Reports

D) Vacation and Sick Leave Balances

F. PUBLIC COMMENT

This portion of the agenda is reserved for the public to discuss matters of interest, within the District's jurisdiction, which are *not on the agenda*. For public comment on items not on the agenda, no action may be taken by the Board, except to refer the matter to staff and/or place it on a future agenda. It is in the best interest of the person speaking to the Board to be concise and to the point. *A time limit of five minutes per individual will be allowed.* Visitors are reminded to please refrain from making comments or talking amongst themselves while the meeting is in progress. Public comments may be made when a Discussion/Action Item is being discussed, provided the visitor raises his/her hand *and* is recognized by the President.

G. STAFF REPORTS

A) Water & Sewer Field Operations Supervisor Miller

1. Monthly Report

B) Chief Ozias

1. Calls for the previous month.

C) General Manager Huff

1. Administrative Highlights.

Excuse Staff not needed for Action Items

H. DISCUSSION / ACTION ITEMS

A) Board

1. Presentation by Chief Vasquez of the Running Springs Fire Department on the benefits of the creation of a Fire JPA (Joint Power Authority) which would provide fire and emergency medical response for the Running Springs/Arrowbear areas.
2. Annual election of Board Officers, Arrowbear Park County Water District. Call for nominations by way of motion for Officers of the Board for 2021 (President and Vice-President).
3. Motion to appoint Caroline Rimmer as Secretary to the Board of Directors for 2021.
4. Discussion with motion to approve Resolution 2021-1-21 appointing General Manager Huff, Secretary Rimmer and two Board Members as signers on District bank account.
5. Discussion with motion to affirm regular Board Meeting time for 2021.
6. Adjourn Regular Meeting to the Annual Meeting of the Finance Corporation. Motion to appoint newly sustained officers of board to be same positions for the Financing Corporation for the year 2021. Close Annual Meeting of Financing Corporation and return to regular meeting. Re-open regular meeting.
7. Discussion with motion to approve updating/amending District Policies to conform to current employment law:

2010.60 - On-call notification methods update.

2080.20 & .40 - Clarifications on temporary employees.

2150.50.1 & .2 - Convert certification compensation from monthly (\$25.00/mo. per cert. up to 2) to hourly (.15/hr. per cert. up to two) and revise salary ranges to allow for an an additional \$.30/per hour in each field employee classification).

2180.30 - Grievance procedure exemption update.

2220.10 & .40.9 - Correcting age and gender statements.

2220.60, .70, & .80 - Complaint procedure update.

Staff/District General Counsel Recommendation - Approve

8. Discussion with motion to approve updating/amending District Employee Handbook to conform to current employment law. Complete updated/revised Handbook *is not* included in Board Packets. *It is* available on the District's website at <http://www.arrowbearwater.org/employment.html> (third blue button down on the right-hand side).

Staff/District General Counsel Recommendation - Approve

I. ANNOUNCEMENTS

A) President

B) Board Members

C) Staff

1. Statement of Economic Interest (Form 700) needs to be completed and turned in by the March Board meeting.

The next Regular Board Meeting will be February 18, 2021 at 6:30 p.m.

J. ADJOURNMENT

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Caroline Rimmer, Board Secretary at (909) 867-2704 at least 48 hours before the meeting, if possible.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 2365 Fir Dr., Arrowbear Lake, during normal business hours.

Arrowbear Park County Water District

Notice Regarding the Virtual Regular Board Meeting

Due to the COVID-19 coronavirus restrictions on gatherings from the Governor and the CA and SB County Departments of Public Health the Arrowbear Park County Water District will be holding its Regular Board Meeting from a virtual setting -

URL: <https://us02web.zoom.us/j/89881319979>.

To view, listen, and participate you may attend in the following ways:

Smartphone or Tablet (Online with audio and video on a device with internet access, a speaker, microphone, and camera)

1. Download the ZOOM app.
2. Open the app, click on "Join a Meeting"
3. Enter the meeting ID - 898 8131 9979
4. Follow the prompts on the app.

Desktop or Laptop (Online with audio and video on a device with internet access, a speaker, microphone, and camera)

1. Go to ZOOM.com, click on "Join a Meeting"
2. Enter the meeting ID - 898 8131 9979
3. Follow the prompts on the website.

By Phone (landline or mobile phone)

1. Dial 1-301-715-8592
2. Enter the meeting ID - 898 8131 9979 and press"#"
3. When asked for a participant number, just press"#".