TOWN OF MIDDLEBURG
10 West Marshall Street, PO Box 187
Middleburg, Virginia 20118-0187
540-687-5152 FAX 540-687-3804

Application # S _____

SIGN PERMIT

Applicant Name: _____   Business Name: _____

Mailing Address: _____   Phone #: _____

_____   email: _____

Contractor Name: _____   Phone #: _____

email: _____

PROPERTY ADDRESS: _____   Parcel #: _____

Owner Name: _____   Phone #: _____

Mailing Address: _____   email: _____

_____

Zoning District: _____   In Historic District?: ❑ No ❑ Yes   COA #: _____

Building Frontage: Front: _____ ft.   Side (if corner lot): _____ ft.   Existing Signs(sq ft): _____

Type of Sign: ❑ Wall   ❑ Projecting   ❑ Freestanding   ❑ Window   ❑ Awning   ❑ Other

Height above ground at Sign's: Lower edge _____   Upper edge _____   Height of Sign Structure _____

Sign Dimensions: Height _____   Width: _____   Area in sq ft: _____   Number of Faces: _____

Sign Material: _____   Location of Sign: _____

❑ continuation sheet attached (if applying for more than one sign)

    I do hereby request a sign permit for the sign(s) described herein and as shown on the attached plans and specifications. I agree to comply with the conditions of this permit and all other applicable town requirements:

Applicant Signature: _____   Printed Name: _____

    I, as owner or authorized agent for the above-referenced parcel, agree to the installation of the proposed sign(s) on the property described above:

Owner/Agent signature: _____   Printed Name: _____

OFFICE USE ONLY

Date Filed: _____   Fee amount: _____   Date Paid: _____   Application #: S _____

Conditions of Approval: _____

Approved: _____   Date: _____
    Zoning Administrator
THIS PERMIT EXPIRES ONE YEAR FROM THE APPROVAL DATE IF THE SIGN IS NOT INSTALLED AS APPROVED.
THIS SIGN PERMIT IS NOT TRANSFERABLE.

Rev. 8/14

SIGN PERMIT
Continuation Sheet

Additional Sign:

Type of Sign: ❑ Wall   ❑ Projecting   ❑ Freestanding   ❑ Window   ❑ Awning   ❑ Other

Height above ground at Sign's: Lower edge _____   Upper edge _____   Height of Sign Structure _____

Sign Dimensions: Height _____   Width:_____   Area in sq ft: _____   Number of Faces: _____

Sign Material: _____   Location of Sign: _____

Additional Sign:

Type of Sign: ❑ Wall   ❑ Projecting   ❑ Freestanding   ❑ Window   ❑ Awning   ❑ Other

Height above ground at Sign's: Lower edge _____   Upper edge _____   Height of Sign Structure _____

Sign Dimensions: Height _____   Width:_____   Area in sq ft: _____   Number of Faces: _____

Sign Material: _____   Location of Sign: _____