

APPROVED

Arrowbear Park County Water District Regular Meeting April 18, 2019 6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held April 18, 2019, at the District office, 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Mark Bunyea
Vice President Rick Weber
Director Terisa Bonito
Director Sheila Wymer
Director Pat Oberlies

Directors who were absent:

Also present were the following:

General Manager Norman Huff
Secretary Caroline Rimmer
Field Supervisor Paul Miller
Chief Ozias

Visitors who were present:

Ouida Rendelman
Michelle

Open Session

President Bunyea called the meeting to order. Field Operations Supervisor Miller led the recitation of the Pledge of Allegiance. President Bunyea certified the posting of the agenda. President Bunyea performed a roll call, all Directors were present.

Approval of Consent Agenda:

Vice President Weber made a motion to accept the consent agenda, second was by Director Wymer. After a brief discussion regarding the expenses and budget for the months of March, the consent agenda was approved. Motion passed by unanimous vote.

Ayes: Bunyea, Weber, Bonito, Oberlies, Wymer

Nays: None

Abstain: None

Absent: None

Public Comments:

There were no public comments at this meeting.

Staff Reports:

- A) Supervisor Miller reported a total of 19 maintenance issues for the month of March. There were 12 customer requests to turn off/on water, 0 District initiated shut-offs, 2 District equipment repairs, 0 meters replaced, 3 meters read/re-read, 0 main repairs, 2 service line repairs, 2 customer inquiries requiring investigation, and 1 sewer issues/repairs. There were also 3 new owners, 0 liens filed, 0 liens released, 57 shut-off notices, 11 non-payment shut-offs, and 9 turn-ons after water shut-off. Supervisor Miller

also reported that the Technicians were beginning the Chipmunk project and that the Technicians replaced a bad valve at the sewer lift station.

- B) Chief Ozias reported on the Fire Department calls for the month of April. There were a total of 7 calls, 6 were in-District and 1 was out-of-District. Chief Ozias also reported that Carey Parro, the new Battalion Chief, would begin on May 1, 2019. Chief Ozias updated the Board on the status of outstanding grants, the continued training with Running Springs Fire Department, and that the construction of the new training room had begun.
- C) General Manager Huff reported to the Board the District's legal counsel's opinion on providing the Sick/Vacation/Comp time accrual summaries for employees in the Board packet and the passing of SB 998 (the Water Shut off Protection Act). General Manager Huff also requested the Board's opinion on the District joining the Association of Special Districts of San Bernardino County for \$60 per year. General Manager Huff also reported that, after the heavy rainfalls earlier this year, Running Springs Water District discontinued water purchases temporarily from Arrowbear Park County Water District due to their own water availability and production. Finally, General Manager Huff informed the Board of the District's participation with a writer and photographer for an upcoming article in the industry publication, Municipal Sewer & Water.

President Bunyea excused any individuals who were not required for the balance of the meeting.

Discussion / Action Items:

A) General Manager / Fire Chief

1. There was a discussion and a motion to approve the Employment Agreement for the Part-Time Battalion Chief Carey Parro.

Motion made by Director Wymer, seconded by Director Bonito, motion passed by unanimous vote.

Ayes: Bunyea, Weber, Bonito, Oberlies, Wymer

Nays: None

Abstain: None

Absent: None

B) Board

1. There was a presentation of the FY 2017-18 Audit by Chad Halliday of SingerLewak and a motion made to accept the FY 2017-18 Audit.

Motion made by Director Bonito, seconded by Director Wymer and passed by unanimous vote.

Ayes: Bunyea, Weber, Bonito, Oberlies, Wymer

Nays: None

Abstain: None

Absent: None

2. There was a discussion and a motion to approve the engagement of SingerLewak as auditors for FY 2018-19 Audit.

Motion made by Director Wymer, seconded by Director Weber and passed by unanimous vote.

Ayes: Bunyea, Weber, Bonito, Oberlies, Wymer
Nays: None
Abstain: None
Absent: None

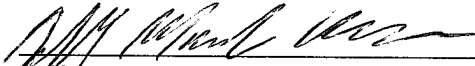
Announcements:

- A) The President had no announcements.
- B) Director Wymer asked about the debris on the other side of the dam.
- C) Staff and Board set the date for the Finance / Budget meeting for May 22, 2019 at 6:00 PM.


The next board meeting will be May 16, 2019 at 6:30 PM.

Adjournment of Open Meeting

There being no further business, President Bunyea adjourned the meeting at 8:02 PM.



Jeffrey Mark Bunyea, President



Caroline V. Rimmer, Secretary