

# Township Trustees of Schools

TOWNSHIP 38 NORTH, RANGE 12 EAST

www.lyonstto.net

## BOARD OF SCHOOL TRUSTEES

Shakana L. Kirksey-Miller, Trustee  
Jessica A. Doherty, Trustee-Elect  
Carol A. McGowan, Trustee-Elect  
Koula A. Fournier, Trustee-Elect

William H. Green, Trustee  
William F. Brockob, Trustee  
Nicholas H. Caprio, Trustee

6438 Joliet Road, Unit 103  
Countryside, IL 60525  
Phone 708-352-4480  
Fax 708-888-5651

## Minutes of the Special Meeting of the Board of Trustees of the Lyons Township School Treasurer's Office April 25, 2023– 6:00 P.M.

	<u>In Attendance</u>	<u>Absent</u>
Mr. Michael S. Thiessen		X
Ms. Shakana L. Kirksey-Miller	X	
Ms. Jessica A. Doherty	X	
Ms. Carol A. McGowan	X	
Mr. William H. Green		X
Mr. William F. Brockob	X	
Mr. Nicholas H. Caprio	X	

### Staff Members Present

Mr. Kenneth T. Getty, Treasurer  
Ms. Brigid Murphy, Director of Finance and Operations

### Other Guests Present

Ms. Katie Ngo, Attorney for LTTO

### Call to Order & Roll Call

Trustee Kirksey-Miller called the meeting to order at 6:09 p.m.

### Nomination & Election of President Pro-Tem

Trustee McGowan made a motion to appoint Trustee Kirksey-Miller as President Pro-Tem for this meeting. Trustee Caprio seconded the motion.

Roll Call: Ayes: Kirksey-Miller, Doherty, McGowan, Brockob & Caprio  
Nays: None  
Abstain: None

*Motion carried.*

### Pledge of Allegiance

Public Comments - None

**Review/Approval of Minutes**

Motions were made as follows to approve the following open and closed session meeting minutes:

MEETING MINUTES REVIEW/APPROVAL						
Date	Meeting	Motion	2nd	Yes	No	Abstain
March 23, 2023	Open Session	Trustee McGowan	Trustee Doherty	4	0	1
March 23, 2023	Closed Session	Trustee Brockob	Trustee Caprio	4	0	1

**Treasurer’s Report**

Treasurer Getty reminded the Trustees that they are required to file an ethics report with the Cook County Clerk’s Office by May 1, 2023.

**Review the Lyons Township Treasurer’s Financial Reports**

The Board of School Trustees discussed and reviewed the Lyons Township School Treasurer’s March 2023 financial statements.

**Review/Approval of Payables List**

Trustee Caprio made a motion to approve the April 25, 2023, payables in the amount of \$25,827.44 as presented. Trustee McGowan seconded the motion.

Roll Call: Ayes: Kirksey-Miller, Doherty, McGowan, Brockob & Caprio  
Nays: None  
Abstain: None

*Motion carried.*

**Review/Approval of Review School Districts Official Records**

The Board of School Trustees reviewed and discussed member districts February 2023 financial statements. Treasurer Getty noted that the adjustment column reflects FY22 audit adjustments.

**NEW BUSINESS:**

**Quarterly Investment Report – March 31, 2023**

Treasurer Getty presented the third quarter FY2023 investment report. In summary, the portfolio continues to perform well, despite the extended delay in property tax reviewed over the past six months. The LTTO’s total investment portfolio continues to outperform its benchmark (Bank of America Merrill Lynch 1-10 Year Treasury & Agency Index) with 19.54% higher returns (LTTO: 1.255% vs. BOA ML 1-10 Index: 1.050%) in the third quarter of FY2023. Treasurer Getty stated that he expects to distribute \$1.8 million in interest earnings to member districts for the quarter; which is \$1 million higher than the third quarter FY2022 interest earnings/distribution.

**Review/Approval of Authorized Depositories**

President Pro-Tem Kirksey-Miller made a motion to approve the updated list of Authorized Depositories as presented. Seconded by Trustee Caprio.

Roll Call: Ayes: Kirksey-Miller, Doherty, McGowan, Brockob & Caprio  
Nays: None  
Abstain: None

*Motion carried.*

**Lyons Township School Treasurer's Employee Insurance Benefit Renewal**

**Trustee Caprio made a motion** to approve the FY2024 Employee benefits (health, dental, vision & life insurance renewals as presented. Trustee Kirksey-Miller seconded the motion.

**Roll Call:**   **Ayes:**           Kirksey-Miller, Doherty, McGowan, Brockob & Caprio  
                  **Nays:**               None  
                  **Abstain:**           None

*Motion carried.*

**Adoption of Certified Election Results for April 4, 2023, Consolidated Election and Certification of Election Winners**

**Trustee Caprio made a motion** to certify and adopt the April 4, 2023, consolidated election results for Carol A. McGown. **Trustee Brockob seconded the motion.**

**Roll Call:**   **Ayes:**           Kirksey-Miller, Doherty, Brockob & Caprio  
                  **Nays:**               None  
                  **Abstain:**           McGowan

*Motion carried.*

**Trustee Caprio made a motion** to certify and adopt the April 4, 2023, consolidated election results for Jessica A. Doherty. **Trustee McGowan seconded the motion.**

**Roll Call:**   **Ayes:**           Kirksey-Miller, McGowan, Brockob & Caprio  
                  **Nays:**               None  
                  **Abstain:**           Doherty

*Motion carried.*

**Trustee Caprio made a motion** to certify and adopt the April 4, 2023, consolidated election results for Koula A. Fournier. **Trustee McGowan seconded the motion.**

**Roll Call:**   **Ayes:**           Kirksey-Miller, Doherty McGowan, Brockob & Caprio  
                  **Nays:**               None  
                  **Abstain:**           None

*Motion carried.*

**OLD BUSINESS:**

**FY2022 Proposed Pro-Rata Billing**

Treasurer Getty presented the FY2022 pro-rata billing for member districts noting that total billing decreased by 53% year-over-year and that bills will be sent on Wednesday, April 26, 2023. The Board of School Trustees discussed the FY22 Pro-Rata billing. **President Pro-Tem Kirksey-Miller made a motion** to approve the FY22 member district billing packet that will be sent to member districts as presented. **Trustee Caprio seconded the motion.**

**Roll Call:**   **Ayes:**           Kirksey-Miller, Doherty McGowan, Brockob & Caprio  
                  **Nays:**               None  
                  **Abstain:**           None

*Motion carried.*

**Trustee Doherty made a motion to suspend the Board Meeting at 6:45 p.m. for the purpose of entering Closed Session**

- *Illinois Open Meetings Act, (5 ILCS 120/2 (c)(11)*, "Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent,

in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”

- **Illinois Open Meetings Act, (5 ILCS 120/2 (c)(1))**, “Discussion on the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.”

**Roll Call:**     **Ayes:**             Kirksey-Miller, Doherty McGowan, Brockob & Caprio  
                  **Nays:**             None  
                  **Abstain:**         None

*Motion carried.*

**President Pro-Tem Kirksey-Miller made a motion** to reconvene the Open Session Board Meeting of the Board of Trustees at 7:21 p.m. meeting at 7:23 p.m. **Trustee Caprio seconded** the motion.

**Roll Call:**     **Ayes:**             Kirksey-Miller, Doherty McGowan, Brockob & Caprio  
                  **Nays:**             None  
                  **Abstain:**         None

*Motion carried.*

**Action as a result of Closed Session** - None

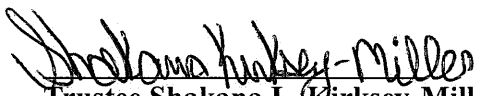
**Adjournment**

**Trustee Doherty made a motion** to adjourn the meeting at 7:23 p.m. **Trustee Caprio seconded** the motion.


**Roll Call:**     **Ayes:**             Kirksey-Miller, Doherty McGowan, Brockob & Caprio  
                  **Nays:**             None  
                  **Abstain:**         None

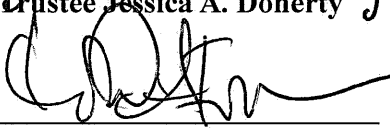
*Motion carried.*

**Minutes Approved by:**

  
Trustee Shakana L. Kirksey-Miller

  
Trustee Jessica A. Doherty

  
Trustee Carol A. McGowan

  
Trustee Koula A. Fournier

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Trustee William H. Green

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Trustee William F. Brockob

\_\_\_\_\_  
Trustee Nicholas H. Caprio

Date: 05/23/2023

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## ***MINUTES OF THE CLOSED MEETING OF THE LYONS TOWNSHIP TRUSTEES OF SCHOOLS***

*April 25, 2023*

### **1. Call to Order.**

The Closed Session of the Lyons Township Trustees of Schools was called to order by President Thiessen at the Township School Treasurer's Office, 6438 Joliet Rd, Countryside, Illinois 60525, at 6:48 pm.

### **2. Roll Call.**

Taken by President Pro Tempore Kirksey-Miller. Present were President Pro Tempore Kirksey-Miller, Trustee Doherty, Trustee Caprio, Trustee McGowan, and Trustee Brockob. President Thiessen and Trustee Green were absent from the meeting. Also present were Treasurer Ken Getty, Brigid Murphy, Director of Finance and Operations, and Katie Ngo, Board Attorney.

### **3. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when a public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11).**

The Trustees discussed the status of pending litigation with LTHS and ICRMT. The Trustees further discussed the settlement proposal and response for the ICRMT litigation.

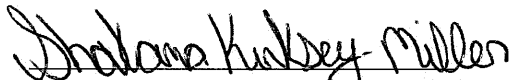
### **4. Discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. 5 ILCS 120/2(c)(1).**

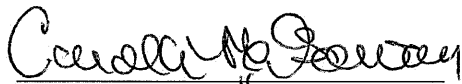
The Trustees and the Treasurer discussed annual review and salary increases for TTO staff members.

**5. Adjournment.**


Trustee Caprio, moved to adjourn the Closed Session, seconded by Trustee McGowan.  
Closed session was adjourned at 7:20 pm.

Minutes Approved by:

  
Trustee Shakana L. Kirksey-Miller

  
Trustee Carol A. McGowan

  
Trustee Jessica A. Doherty

  
Trustee Koula A. Fournier

\_\_\_\_\_  
Trustee William H. Green

\_\_\_\_\_  
Trustee William F. Brockob

\_\_\_\_\_  
Trustee Nicholas H. Caprio

Date: 05/23/2023