

April 3, 2018
Regular Commission Meeting

The City of Cynthiana Board of Commissioners met in regular session April 3, 2018 at 5:30 P.M. in the Commissioners Room at City Hall located in Cynthiana, Kentucky. Present were Mayor Smith, Commissioners Mattmiller, Slade, Griggs and Judy and Attorney Lair.

Mayor Smith called the meeting to order.

CALL TO ORDER

Dr. Ted Beam with United Methodist Church presented the invocation.

DR. TED BEAM-
INVOCATION

VISITORS

Mayor Smith recognized Andy DeMoss with RFH CPA's to present the audit. DeMoss went over the highlights of the audit and comparisons to FYE 2016. He informed the Commission that the statements are managements, not the auditors, there are no findings, and it is a clean audit and no large materials to correct. He told the Commission they could call him if they have any questions.

ANDY DEMOSS-RFH
AUDITORS

Mayor Smith recognized Rebecca McCauley with the Cynthiana Tourism Commission. Ms. McCauley presented the Commission with a request for funds. The Tourism Commission is asking the City and County to provide \$40,000 of their annual budget of \$45,000 for FYE 2019. The Tourism Commission would like to see a full-time Tourism Director hired with these funds.

REBECCA MCCAULEY-
CYNTHIANA TOURISM
COMMISSION

Mayor Smith reported that there are minutes to approve.

APPROVAL OF MINUTES

Commissioner Mattmiller made a motion to approve the minutes of the March 20, 2018 meeting. Commissioner Slade seconded.

Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

Mayor Smith recognized Attorney Lair.

LEGALS

Attorney Lair read the second reading of Ordinance #1581 moving Commissioner meeting to the Harrison County Board of Education Office.

2nd READING ORD #1581
MOVING MEETING

Commissioner Slade made a motion to accept the 2nd reading of Ordinance #1581. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

MOTION TO ACCEPT 2nd
READING ORDINANCE
#1581

Mayor Smith announced that we everything is moving forward on the house at 205 West Mill street, one of the homes in the Westside Redevelopment Project. This home should sell. We had a contract on another home but when the couple went to the bank they made just a little bit too much money to qualify.

MAYOR'S REPORT

Mayor Smith recognized Commissioner Mattmiller.

FINANCE REPORT

PAYABLES REPORT

Commissioner Mattmiller made a motion to pay the following bills:

MOTION TO PAY BILLS

General Fund \$ 250,178.77

Water & Sewer Fund \$ 149,588.80

Commissioner Judy seconded. Vote: Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

Commissioner Mattmiller reported cash in bank:

CASH IN BANK

General Fund \$ 252,114.39

Water & Sewer Fund \$ 26,350.73

Municipal Road Aid Fund \$ 97,689.38

Commissioner Mattmiller also reported that House Bill 362 passed late last night by House and Senate, this bill supports the phase in of the increase in retirement system. This bill limits the increase to 12% more than the prior year. Instead of a \$366,000 increase it will be about an \$88,000 increase.

SENATE BILL 362

Commissioner Mattmiller stated that the City has tried to remain positive with the increase in retirement. The City has been studying on how to increase our revenue producing assets. Commissioner Mattmiller stated that the City is good shape, you heard the auditor's report that. Commissioner Mattmiller stated that we will be positive and work with the hand that we have been dealt.

CITY TO REMAIN POSITIVE

Mayor Smith recognized Commissioner Slade.

PUBLIC SAFETY REPORT

Commissioner Slade asked that the City Clerk along with Attorney Lair to prepare a contract for the Telecommunicators that the City is sending to the academy. We currently have contracts that Police Officers are required to enter into, we should do the same for the dispatchers. The amounts will be considerably less than those for the police officers.

TELECOMMUNICATORS EMPLOYMENT CONTRACT

Commissioner Slade also stated that we need to be considering adding the E-911 fee to the Water Bill. The fee used to be on land lines but most people don't have land lines anymore. Commissioner Slade reported that this has been brought up in the past and it is something we may need to consider especially with the pending increase in retirement contributions. The City portion of this year's E-911 funding is \$160,000. Commissioner Slade asked that we look into this; he realizes it is something we don't want to do but may have to consider.

E-911 FUNDING ON WATER BILLS

Commissioner Judy added that there is also an anticipated water rate increase in the near future.

Mayor Smith recognized Commissioner Griggs.

PUBLIC MAINTENANCE REPORT

Commissioner Griggs reported that Spring brush pick up will begin on April 16, 2018. Commissioner Griggs reported that this will run with the regular scheduled trash pick-up day but could change due to weather.

SPRING BRUSH PICK UP

Commissioner Griggs made a motion to authorize to advertise for a part-time seasonal street sweeper. Commissioner Slade seconded. Vote: Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion Carried.

MOTION TO ADVERTISE FOR SEASONAL STREET SWEEPER

Mayor Smith recognized Commissioner Judy.

PUBLIC UTILITIES REPORT

Commissioner Judy reported that Tube Settlers are in and will be installed April 23, 2018. The electrical upgrade at the Water Treatment Plant is scheduled to begin sometime in May.

Commissioner Judy announced that Ronnie McKee, Waste Water Treatment Plant Supervisor has decided to retire.

Commissioner Judy made a motion to accept the retirement of Ronnie McKee effective April 13, 2018. Commissioner Mattmiller seconded. Vote: Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

MOTION TO ACCEPT RETIREMENT OF RONNIE MCKEE

Commissioner Judy made a motion to change the status of Brad Wright from Assistant WWTP Supervisor to acting WWTP Supervisor. Commissioner Mattmiller seconded. Vote: Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

BRAD WRIGHT PROMOTED TO ACTION WWTP SUPERVISOR

Commissioner Judy made a motion to authorize to advertise for a WWTP Operator Trainee. Commissioner Griggs seconded. Vote: Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

MOTION TO AUTHORIZE TO ADVERTISE FOR WWTP OPERATOR TRAINEE

Mayor Smith made a motion to go into executive session to discuss acquisition of property per KRS 61.810(1) b. Commissioner Slade seconded. Vote: Mayor Smith: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Judy: yes. Motion carried.

EXECUTIVE SESSION

Commissioner Slade made a motion to return to regular session. Commissioner Judy seconded. Vote: Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

RETURN TO REGULAR SESSION

Mayor Smith reported no action taken in executive session.

Commissioner Griggs made a motion to adjourn. Commissioner Mattmiller seconded. Vote: Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

ADJOURN

Jamie D. Hutchison, City Clerk

James Smith, Mayor