



LAFCO - San Luis Obispo - Local Agency Formation Commission  
*SLO LAFCO - Serving the Area of San Luis Obispo County*

**COMMISSIONERS**

Chairman  
MARSHALL OCHYLSKI  
Special District Member

Vice-Chairman  
ED WAAGE  
City Member

DEBBIE ARNOLD  
County Member

LYNN COMPTON  
County Member

ROBERT ENNS  
Special District Member

ROBERTA FONZI  
City Member

TOM MURRAY  
Public Member

**ALTERNATES**

ED EBY  
Special District Member

ADAM HILL  
County Member

JAMIE L. IRONS  
City Member

HEATHER JENSEN  
Public Member

**STAFF**

DAVID CHURCH  
Executive Officer

RAYMOND A. BIERING  
Legal Counsel

MIKE PRATER  
Senior Analyst

DONNA J. BLOYD  
Commission Clerk

**TO: MEMBERS, FORMATION COMMISSION**

**FROM: DAVID CHURCH, EXECUTIVE OFFICER** *(DC)*

**DATE: NOVEMBER 16, 2017**

**SUBJECT: STATUS REPORT - PUBLIC CEMETERY DISTRICT  
SPHERE OF INFLUENCE UPDATE/MUNICIPAL  
SERVICE REVIEW**

**Recommendation**

It is respectfully recommended that the Commission review this status report and provide comments to staff.

**Summary:** This status report is to bring the Commission up-to-date with regard to Sphere of Influence Update and Municipal Service Review being prepared for the 11 Public Cemetery Districts in the County. The Sphere of Influence Update and Service Review was last updated in 2010. Staff is preparing for a release of the public review draft for early next year in 2018. The documents would be available for a 30-day public review period before LAFCO would take action. The Public Cemetery Districts include the following:

- Adelaida
- Arroyo Grande
- Atascadero
- Cambria
- Cayucos-Morro
- Estrella
- Paso Robles
- San Miguel
- Shandon
- Santa Margarita
- Templeton

**Background:** The Cemetery Districts, Boards of Trustees and the District Managers have been providing information regarding the Service Review. They have completed an informational survey and provided other needed information. The Service Review will be used as the information base to update each District's SOI.

Public Cemetery Districts are single purpose special districts formed and governed under the Health and Safety Code. Under the California Health and Safety Code Section 9000-9093, Cemetery Districts are legally authorized to provide standard cemetery functions, including land acquisition, cemetery maintenance, interment/disinterment services and grounds keeping.

The key hurdle to annexing areas into existing districts is limited funding to offset costs of including the areas. Most districts receive a small portion of the property tax to offset expenses and have a well-developed fee schedule. Adding an area where the residents do not pay such a tax increment can be detrimental to a district's financial situation. Also, applying or redistributing the property tax increment to the areas for potential annexation is not always popular with the landowners. In order to make up for this, most Districts charge an out of area fee.

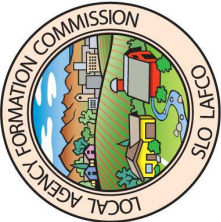
The table below is a summary of information gathered to date regarding the public cemeteries in San Luis Obispo County. The table includes data about the acreage, population a district serves, the number of interments per year, the annual budget, and the endowment fund. As of the writing of this status report Arroyo Grande, Atascadero, Cayucos-Morro, Pleasant Valley, Paso Robles, San Miguel, Santa Margarita and Templeton Districts **have responded** to the survey. More time will be given to those Districts that have not responded. For the Districts yet to respond the information from the 2010 Service Review is provided in the table.

**Public Cemetery Districts of San Luis Obispo County**

Cemetery District	Service Area/ SOI Acreage	Population	Interments Per Year	% Capacity	Annual Budget (\$)	Endowment Fund (\$)
Adelaida	104,365/ 0	1,001	0-2	30%	0	unknown
<b>Arroyo Grande</b>	348,401/ 58,397	66,375	166	80%	\$377,709	\$1,478,818
<b>Atascadero</b>	47,840/ 70,545	29,860	90	85%	\$585,500	922,889
Cambria	152,677/ 0	7,731	40	--	\$195,008	86,927
<b>Cayucos-Morro</b>	112,016/ 0	17,850	56	85%	\$361,898	\$470,372
<b>Pleasant Valley</b>	51,998/ 0	4,929	0-2	80%	0	0
<b>Paso Robles</b>	142,884/ 61,367	35,880	101	50%	\$725,703	\$1,618,262
<b>San Miguel</b>	113,766/ 0	4,553	10	50%	\$97,142	\$59,001
<b>Santa Margarita</b>	141,909/ 43,090	4,381	15-20	95%	\$82,000	16,352
Shandon	249,019/ 9,044	2,589	1-5	85%	16,500	17,257
<b>Templeton</b>	63,886/ 0	10,671	22	75%	\$156,284	\$94,343

Several communities in the County are not in the service area of a public cemetery district, including; San Luis Obispo (served by private cemetery), Los Osos, Creston, Pozo, Avila Beach, Nipomo, California Valley, and a small area near Adelaida. Attached are the current survey results to date.

# PUBLIC CEMETERY DISTRICT SURVEY: 2017 - RESULTS



Please complete as indicated and return **NO LATER THAN OCTOBER 31, 2017** to:  
SLO LAFCO

1042 Pacific Street, Suite A  
San Luis Obispo, CA 93401

Tel: 805-781-5795 Fax: 805-788-2072

## Survey

	Adelaida	Arroyo	Atascadero	Cambria	Cayucos	Estrella	Paso	San Miguel	Margarita	Shandon	Templeton
1) Has your Board Meetings (date/time/place) changed? If yes, please indicate any changes.	--	No	No	No	Yes	Yes	No	No	No	No	No
2) Has the District acquired or sold any land since 2010.		No	No	No	No	No	No	No	No	No	No
3) Acres of undeveloped land.		23ac	50ac	1.5ac	0	N/A	14ac	2ac	None	1ac	3.5ac
4) % of capacity occupied.	30%	80%	85%	--	85%	80% - ?	50%	50%	95%	85% sold	75%
5) Estimated Year at 100% capacity.		2040	2023	2047	2029	--	2090+	2070+	2020	2060+	--
6) Number of interments per year. (for last 5-years)		166	90	35-40	56	--	101	10	15-20	5	22+
7) Number of employees (FT/PT).		3FT	3FT - 1PT	1FT - 2PT	3FT	0	4FT	1FT - 1PT	2PT	1PT	None
8) % of Revenue from property taxes.		29%	66%	--	71%	0	58%	--	90%	95%	50%
9) Current Endowment Fund in dollars.	<\$10,000	\$1,478,818	\$922,889	\$86,927	\$470,372	0	\$1,618,262	\$59,001	\$16,352	\$17,257	\$94,343
10) Current Fees charged, if any. (Attach Fee Schedule)		Attached	Attached	Attached	Attached	Attached	Attached	Attached	Attached	Attached	Attached
11) Has the District adopted or changed Operational Guidelines? Please Attach	--	No	No	No	No	Yes	No	No	No	No	No
12) Has the District completed any capital improvements in the last 5 years? Please list		No	Yes	None	No	Yes	Yes	No	No	Yes	Yes
13) Does the District have any planned capital improvement projects? Please list.		No	Yes	Yes	Yes	No	Yes	No	Yes	Yes	Yes
14) What suggestions does the District have for a Sphere of Influence boundary?		None	None	None	None	None	None	None	None	None	None
15) Please provide a copy of the Budget for the last two years.		Attached	Attached	Attached	Attached	--	Attached	Attached	Attached	Attached	Attached
16) Does the District carry adequate insurance coverage?		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
17) Does the District prepare annual audits?		Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes
18) Does the District have a website?		Yes	No	Yes	No	No	Yes	No	No	Yes	Yes