

MINUTES OF SMHEC'S BOARD OF GOVERNORS' MEETING
HELD ON MARCH 23, 2017

(APPROVED BY THE SMHEC BOARD OF GOVERNORS ON MAY 25, 2017)

Attendance at the March 23, 2017 Meeting of the SMHEC Board of Governors:

Present were Joseph Anderson (Chairman), Denise Barnes (by phone), William Chambers, Mike Colina, Larry Egbert, Rose Frederick, Michelle Guidry, George Hurlburt, Glen Ives, Jack Keane, Sarah Rosier, Chris Kaselemis, Rebecca Salisbury (by phone), Pierre Thuot, and Mel Powell.

Approval of Minutes for the March 23, 2017 Meeting of the Board of Governors:

Minutes for the March 23, 2017 Meeting of the Board of Governors were distributed and read by members present and unanimously approved (M/S by Pierre Thuot and George Hurlburt).

Committee Reports:

Audit and Finance Committee Report:

The Executive Director presented SMHEC's Financial Reports for January and February 2017. The report was unanimously approved (M/S by Mike Colina and George Hurlburt).

Third Building Working Group Report:

Working Group Chairman George Hurlburt described the process of meetings with staff at College Park and Cooper-Carry Architects reviewing and approving specific project designs for engineering research spaces, overall dimensions of the third Building, and the new multipurpose room configuration.

Motion for Executive Session:

A motion was made by Mike Colina and Seconded by George Hurlburt for an Executive Session to discuss a personnel matter. The motion was unanimously approved by members of the Board. The Executive Session began at 5:25 P.M. and ended at 6:25 P.M. The Executive Director and the Chairman of the Board were absent during the Executive Session. The Outcome of the Executive Session was a decision to create a new position that will promote the creation of the third Engineering and Classroom Building and to enhance opportunities for the creation of new businesses that will enhance the economy of the Region through the research that will be engaged by the University of Maryland conducted in research spaces in the new building. The meeting resumed at 6:25 P.M.

Other Actions:

The Chairman moved that a Working Group on Governance be created. Pierre Thuot seconded the motion. Members present unanimously approved the motion. Board members present volunteering

to be members of the Working Group on Governance were Michele Guidry, George Hurlburt, and Pierre Thuot.

The Chairman also moved that a Working Group on the Issue of Succession Planning be created. Mike Colina seconded the motion. Members present unanimously approved the motion. Board Members present volunteering to be members of the Working Group were Mike Colina, Pierre Thuot, and Larry Egbert. A Preliminary Report dated 23 March 2017 was distributed to members of the SMHEC Board.

Executive Director's Reports:

The Executive Director reported on Training and Special Events Activities at SMHEC for FY 2017 through February 28, 2017.

He also reported that the anticipated State Allocation of \$512,739 to SMHEC would be included in the Governors Budget for FY 2018.

The Executive Director reported on the employment of Dr. Ben Latigo as the Chief Academic Officer for SMHEC (Curriculum Coordinator) with a start date at SMHEC planned for April 3, 2017.

He also distributed to Board members present SMHEC Policies Approved by the SMHEC Board of Governors.

The Executive Director reported on a visit to SMHEC on April 4, 2017, by Dr. Shin Chen, Chair of the Teacher Education Department at Salisbury University, to discuss the presentation at SMHEC of a B.S. in Elementary Education (2+2 Program).

He also reported on a telephone conversation on March 22, 2017, with Dr. Karen Olmstead, Dean of the School of Science and Technology at Salisbury University, to discuss the presentation at SMHEC of a B.S. in Nursing (2+2) program).

The Executive Director also reported on plans for a presentation to the Southern Maryland Delegation on March 24, 2017 in Annapolis on the status of architectural work for the Third Classroom and Engineering Building.

He also reported on SMHEC's participation at the Southern Maryland Reception in Annapolis on February 23, 2017.

The Executive Director also reported on a meeting with Daryl Pines, Dean of the School of Engineering at UMCP on February 21, 2017, to discuss the School's plans for research and staffing upon completion of the Third Building.

He also reported on a meeting with Paul Junge, Executive Director of St. Mary's County's Chamber of Commerce on February 28, 2017, to discuss potential economic development opportunities with the opening of the Third Building.

The Executive Director also reported on academic programs actively being recruited for presentation at SMHEC.

With no additional matters before the Board, the Meeting Adjourned at 7:10 P.M.