

The May 14<sup>th</sup> 2019 meeting of St. Albans Township was called to order by Chairman, Randal Almendinger.

All trustees and fiscal officer were present.

Mike Theisen gave the April fire and EMS reports.

Mike talked about station repairs that were done and trustees discussed repairs to the sewer drain out front that need to be done.

The fiscal officer said that the new EMS billing company is wanting the township to have the service of a lock box through the bank for payments and it will cost approx. \$200.00/month.

Mike said he will contact the billing company to see if we can get around having a lock box, to save on fees.

Mike talked about looking into an employee assistance program to help employees deal with things such as mental, financial and emotional support.

The minutes of the April meeting were read and approved as read.

Bruce Lane made a motion to hire Gordon Bynorth at the fire station.

2<sup>nd</sup> by Jean Morrison. Roll call: Jean Morrison-yes, Bruce Lane –yes, Randal Almendinger-yes. Motion carried.

The minutes of the April meeting were read and approved as read.

The fiscal officer read fund balances to date.

Roy Vanatta of the Licking County landbank spoke about nuisance properties and they are providing \$5000.00 per local government entity to assist with cleaning up properties that are vacant and abandoned.

Tom Frederick gave the April zoning report.

Bruce Lane said the architect is finishing up plans for the township building, and they will start on dirt work when it dries up.

Charles Montgomery and trustees talked about driveway culverts.

Charles Montgomery said trees have been cut down in the cemetery on Outville Rd. He does not know who cut them down but they took the brush and left the trees and it is too wet to get their equipment in there to clean up.

5 resumes were received for the full time township road maintenance position.

Trustees will discuss later in executive session.

**#32-2019** Randal Almendinger made a resolution declaring it necessary to levy a tax in excess of the 10 mill limitation for R&B (entire resolution is on file with the fiscal officer).

2<sup>nd</sup> by Bruce Lane. Roll call: Jean Morrison –yes, Bruce Lane –yes, Randal Almendinger –yes. Resolution passed.

**#33-2019** Bruce Lane made a resolution declaring it necessary to levy a tax in excess of the 10 mill limitation for Fire & EMS (entire resolution is on file with the fiscal officer).

2<sup>nd</sup> by Jean Morrison. Roll call: Jean Morrison –yes, Bruce Lane –yes, Randal Almendinger –yes. Resolution passed.

The ODOT salt bid has been awarded.

Trustees discussed the sale of the township building. Randal Almendinger will talk to the prosecutor about the best way to handle it.

The fiscal officer said the 2017/2018 audit is complete and presented a "draft" copy of the audit report, and trustees signed necessary paperwork.

Jean Morrison made a motion to advertise for road bids. Bids being due June 8<sup>th</sup> at 12:00 P.M. and opened June 11<sup>th</sup> at the regular meeting.

2<sup>nd</sup> by Bruce Lane. Roll call: Jean Morrison –yes, Bruce Lane –yes, Randal Almendinger –yes. Motion carried.

Bruce Lane said they are proceeding with installing the gas line on Jug St. as discussed at the April meeting.

Bruce Lane made a motion to go into executive session to consider hiring township personnel and to include Charlie Montgomery, the fiscal officer and 3 trustees.

2<sup>nd</sup> by Randal Almendinger. Roll call: Jean Morrison –yes, Bruce Lane –yes, Randal Almendinger –yes. Motion carried.

Jean Morrison made a motion to adjourn executive session and return to open session.

2<sup>nd</sup> by Bruce Lane. Roll call: Jean Morrison –yes, Bruce Lane –yes, Randal Almendinger –yes. Motion carried.

Randal Almendinger said the results of executive session are that resumes were looked at and discussed and 2 applicants will be interviewed: Gary Root and Joel Hutchinson.

Randal Almendinger made a motion to hold a special meeting on May 30<sup>th</sup> at 6:00 at the fire station community room for the purpose of interviewing 2 people.

2<sup>nd</sup> by Bruce Lane. Roll call: Jean Morrison –yes, Bruce Lane- yes, Randal Almendinger –yes. Motion carried.

Checks were signed.

Meeting was adjourned 10:05 P.M.

## SPECIAL MEETING

The May 30<sup>th</sup> 2019 special meeting of St. Albans Township was called to order by Chairman, Randal Almendinger.

All trustees and fiscal officer were present.

The purpose of this meeting is to conduct 2 interviews for the township road position.

Randal Almendinger made a motion to go into executive session for the employment of personnel.

2<sup>nd</sup> by Jean Morrison. Roll call: Jean Morrison-yes, Bruce Lane -yes, Randal Almendinger -yes. Motion carried.

Bruce Lane made a motion to adjourn executive session and return to open session.

2<sup>nd</sup> by Jean Morrison. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Motion carried.

Randal Almendinger said the results of the executive session is to offer the job to Gary Root.

Randal Almendinger made a motion to offer the job to Gary Root at a rate of \$17.50/hour, offer health and dental insurance, and get the remainder of the federal holidays for 2019 and be on a 6 month probation.

2<sup>nd</sup> by Jean Morrison. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes. Motion carried.

Bruce Lane made a motion to adjourn the special meeting.

2<sup>nd</sup> by Jean Morrison. Roll call: Jean Morrison -yes, Bruce Lane -yes, Randal Almendinger -yes.

Meeting adjourned.