

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Town Hall

November 29th

2018

CALL MEETING TO ORDER BY: Jeffrey Bixler @ 7:32 p.m. Pledge of Allegiance

Fiscal Office: Roll Call; Bixler Chair: Here; Vice Chair Diehl: Here; Trustee Pfile; Here; Fiscal McCluskey: Here; Roads, Cemetery, Parks: Biltz: Here; Fire: Jesse Baughman: Here; Zoning: Lippy: Here
Guests: Bob Grudosky, Ryan Grudosky

I. MOTION TO APPROVE AGENDA For November 29th, 2018 regular meeting

Moved by: Tim

Seconded by: Chris

Roll Call: Mr. Bixler: Yes; Mr. Diehl: Yes; Mr. Pfile: Yes

II. MOTION TO APPROVE MINUTES: October 25th, 2018 regular meeting

Moved by: Tim

Second: Chris

Mr. Bixler: Abstain; Mr. Pfile: Yes; Mr. Diehl: Yes

II. MOTION TO APPROVE MINUTES: November 8th 2018 regular meeting

Moved By: Tim

Second: Jeff

Mr. Bixler: Yes; Mr. Diehl: Abstain; Mr. Pfile: yes

Ryan Grudosky: Express a desire to do a second fire pit project in the park for his eagle scout project. Mr. Bixler asked that he get together with Kevin to work on plans.

III. CORRESPONDENCE:

A. Jeff: Conditional Certificate for final approval for the salt shed; is that reason that we have not gone forward? Tim: basically it is just redoing the drawings and just to show them; some of it was justified; most of it, as far as I am concerned, was a little bit....

Chris: So are we on track now then or not. Tim: Well, the last one was they wanted a drawing of the breakdown of material that the cover is made out of to show the fire suppression and they did not the engineering company's stamp on it; they wanted the Ohio Firm to stamp it; that is how it was explained to me; so the manufacturer needs to have an Ohio based company stamp it before they would let them proceed; that is the biggest thing. The builder's hands are tied; as much as I get out of him there is not much the guy can do but keep fighting and every time he goes back he is being fined and paying for another extension; I don't know; I don't know what to think of it. Jeff: I am sure that he got a copy of this letter too. Tim: That is where it stands right now; it just seems like as soon as I think that we are about to get it on; there is another thing. Chris: So they are not even letting him do anything then? Tim: He had a 45-minute meeting with them the Friday before Thanksgiving; The manufacturer found a firm and they were redoing the drawing and as far as I know that was resubmitted and now we are just waiting for them to get back and say that it is OK.

B. Jeff: Grass Roots Initiative of Portage County to make renewable solar energy available to everyone; they are going to have a meeting that is planned for Saturday December the 4th at 11:00 AM at the Kent Free Library at 312 West Main St. in Kent the meeting is being sponsored by the Portage Community Rights group; Canton Environmental Council and Kent Sustainability Commission. Chris said he would try to attend

IV. OLD BUSINESS:

A. Chris: The piece of property over here; I talked to Chris Meduri he says that we do have to auction it off and I talked to the church and they understand and they do not have a problem being at a public auction and bidding on it; I think if I understood; we are not that interested in getting that big of a price out of it; just as long as they take care of the fee's and everything that goes along with it; right. Jeff: We will have to make sure; if we put it up for auction they are just purchasing it for the auction prices; I would not see

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there being anything other than advertising costs for us and the transfer of the deed; I am not sure what that fee would be; so there would be in my opinion, a minimum bid put on the property; that is the way that I would expect us to do it. Chris: Eddie seemed to think that what they could do since it is such an old piece of property; that they could do a quit claim deed; with it and it would not cost anybody very much money and we would not have to get it surveyed and all of that; so it should be pretty minimal expense; I talked to John Hayes today and he said that he would be glad to conduct the Auction for us and not charge us. Bill: But anybody could purchase it. Chris: Anybody could purchase it and the church understands that; but it is less than a half-acre of property there is really nothing that anybody could do with it other than the property connected to it; they understand that they are taking a chance that somebody could jump in there and buy it out from underneath them. Jeff: Did you happen to talk to them at all about leasing them the property; Chris: Chris did not seem to receptive to that idea; he seemed to think that we would be better off; I explained to him as far as we are concerned it is pretty much a worthless piece of property. He understood that; but he still says that we have to put it up for auction; he said the flip side of it is; if no body bids on it then we can just give it to them if we wanted to after a public auction and nobody bidding on it; I already talked to them through Eddie Riggerbach and he said that they are willing to be there and give a bid on it so as far as I am concerned unless you guys want to do something different I think that we need to go ahead and proceed on and get it advertised; John said that anything but a Thursday would work for him and we could have it during the day or whatever; I guess that I would make the motion unless you know exactly what the dates are or how many times that we have to advertise it; instead of waiting for another meeting for us to check it out; If you could go ahead and whatever needs to be for the advertising go ahead and advertise it as such and move on; I would say. Jeff: I think that the last meeting that we were at; we actually approved a resolution to look into it; but we did not actually approve a resolution to go ahead with the auction; so why don't you make a motion according to that.

MOTION: RESOLUTION: 2018-088

Motion: To give Fiscal officer permission to initiate processes to move ahead with public auction of the property adjacent to the Edinburg Church on the corner of 14 and Tallmadge Rd, the property being of no value or worth to the township.

Moved by: Chris Seconded: Jeff

Mr. Bixler: Yes; Mr. Diehl: Yes Mr. Pfile: Yes

IV. NEW BUSINESS:

V. TRUSTEE REPORTS:

Jeff: What I would like to do with the agenda is incorporate the New Business with the Trustee Reports on the Agenda, so we do not do a double; we will just take the new business out and we will put everything under trustee reports. Chris: Suits me. Tim: So we will just have Old Business and then Trustee Reports. Jeff: Correct.

VI. DEPARTMENT REPORTS:

A. Kevin Biltz- Roads/Buildings/Cemetery/Park Report: Roads: We have been working on the salt building; We have the asphalt in and we put 57 washed gravel around the pipe and back filled it with dirt yesterday from the park; we hauled our salt back in from Randolph; I would like to thank Larry Klodt from Randolph for letting us store our salt at their place; We have had to come in to plow and salt the roads a couple of times; We got some cold patch and patched some of the big holes; we got the Christmas lights up; except we have to put the wreath on the buildings. Jeff: Are we going to put lights around the Gazebo? Kevin: We were not going to do too much over there because you can't hardly even see it. Tim: With all of the construction going on. Kevin: We just tried to do a little bit over there; we put the nativity scene up and did a little bit; put the wreaths on

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the buildings and we were just going to call that this year anyways; you know that they are not going to be done before Christmas the way that they are moving. Jeff: Is that salt going to interfere with them putting the cover on the building? Kevin: I do not know; they (place holding our salt) wanted us out of their building and we need it over here because we needed to get a load on an icy Saturday morning and it was not fun and they ordered 400 tons as soon as we got out the same day. I mean they are just going to have to work around it; I don't know. There is going to be mud all the way around it because we back filled yesterday.

Chris: I talked to Tim; that \$500.00 Grant. Tim: The More Grant. Chris: Yes, have we applied for it this year? Bill: No. Chris: Are we going to? I guess that it is kind of a shoe in right? Tim: Yes. Bill: We have been; we have \$1,000 set aside for both of the last two years, they were for the mulch around the playground equipment; Kevin had gotten some bids on that; of course we would have to dig it all out and spread the mulch and stuff like that; that is what the other two are being held for so the price was a couple of thousand. Kevin: We have to use a special mulch Bill: so I could fill it out and send it in for the mulch; we would just have to approve that we are using it for the playground. It has to be safety related.

MOTION: RESOLUTION: 2018-089

Motion: That we use the 2018 More Grant for Mulch around the Playground equipment in the Park.

Moved By: Tim

Seconded: Chris

Mr. Diehl: Yes; Mr. Pfile: Yes; Mr. Bixler: Yes

B. Jesse Baughman/Fire Department- EMS we had our monthly continuing education with UH Portage Hospital we did that with Paris, Charlestown, Palmyra departments also; we covered cold weather emergency's; new hire; got a quote from Fire Force Incorporated our SCBA's have not been tested since August of 2014; so they are over due; I asked them; they are the ones that tested them the last time; I got a quote from them that came in at \$1598.80; that would cover everything that needs done; that would be the flow testing for the 12 airpicks; for 12 face pieces for each one of those packs and then we have 14 extra face pieces for personnel; that covers that also; the hydro-static testing on the bottles; we have 24 of those; that also covers with the hydro-static testing they have to pick the bottles up take them to the shop test them and bring them back; so there is a delivery charge in there; but they are only charging us 1 delivery charge; they are going to do the bottles in two sets; so that we are not completely out of bottles; the first set they will take and there will not be any charge for that delivery because they are already going to be here for the air packs and then the second set of bottles they will bring back in a week and take those and get those tested. Jeff: You are saying that 28 Cylinders are out of specs on hydro testing. Jesse: Well actually Yes; the new bottles that we have; have not been tested yet; they are due for the 5 year; they are fiberglass. The last test that I could find on the face pieces was August of 2014 and that coincides with his records also; we could still get this done before the end of the year. Jeff: This is NFPA requirement; this is kind of upsetting. Chris: Somehow or another we have to do it; we do not have a choice. Jeff: It needs to be done. The only thing that I am going to ask is you are saying that we have 12/ Everybody has a face piece then. Jesse: Everybody has their own face piece. Jeff: What is our current roster that would require? Jesse: 18 Jeff: So we have 10 spares.

MOTION:

Motion: SCBA Float Testing Air packs and testing 14 extra face pieces and 28 Cylinders hydro static testing by Fire Force not to exceed \$ 1600.00

Moved by: Jeff

Second: Chris

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seen cutters with a gentlemen that I teach with out in Mahoning County has a pair of them; he has used them quite heavily and led me to look at them; So I was wondering if we would be able to purchase 18 of these for each of the personnel at a cost of \$30.00 each with shipping it comes to \$660.00 I have a picture of them that I would like to show you guys; they are a set of heavy duty cutters; they have the handles wrapped with special adhesive tape and a webbing so that they can keep a hold of it easily with their gloves. Jeff: What is the use for this? Jesse: Anytime that they come across cables they need to cut it is on them; if they were in a structure and get tangled up in anything they are able to free themselves; they are like a smaller pair of bolt cutters basically; light fence they could cut through; more of a safety tool. Jeff: Tim is going to look into something for us; so lets table that for now; we can discuss that later. This is something that we can discuss outside the meeting if we need to. I am still on kind of light duty.

C. Rhonda Lippy/Zoning- I am in the process of writing a permit; Miners is getting new faces for their sign. Jeff: I see a new structure going up. Rhonda: Bingham and Pratt yes I wrote that one; that is the same guy that wanted to buy the property across the street and put a garage on it; and he cannot do that. Chris: A couple of meetings ago I asked you about that semi trailer for storage; it is down there on 14 across the road from Cutlips; there is a couple of semi-trucks parked there. The semi-trailer that I am talking about they actually have a ramp up to it and it is definitely for storage; the way that it is pulled in there; there is no way to even get around it to get it in and out to use.

D. Bill McCluskey-Fiscal Officer-financial reports, warrants, bills and PO's shared. I have some new Purchase Orders to sign we have exhausted the Purchase Orders that we had in place; I have also some blanket certificates; we did approve this already for WS Darly at the last meeting; here is the PO for that and then I have the payment I did check and we did get the valves so I can go ahead and pay that; I have some invoices we talked about; these are "then and now's" because purchases were over 500.00 and not approved by trustees prior to purchase. I have one for Garden Stone Landscaping... Kevin: That was the stone for inside the building and Stamm. Bill: This was approved, but there was a problem with Rush International. The work was already done and I have been dealing with the company checked with Jesse; the problem was they had on the invoice it was sold to the City of Edinburg PO Box 1079 Edinburg Texas; so that is why I did not get it; so I did get that straightened out. The pricing was different than what was mentioned in the minutes; the pricing in the minutes was \$ 759.85 and \$711. This is subtracting the tax that was included on that; so I just wanted to let you know; We ran out of money for street lighting so that is a PO for that; the New PO's that I am writing I am taking them throughout March; we did get a letter from Ohio Unemployment Tax Notification that if we pay our first quarter by December 31st we will lower our rate from 1.2% to 1%; we do have that money available; I just want to bring that up; I can go ahead and pay that early; because it really would not be due until January. Trustees agreed to pay early as in past years. To Jesse, I have a question; I know in the past I was getting bills from Praxair but I have not gotten any recently. Jesse: I will have to look at our supply. Bill: It was like monthly we were getting them and I do not think that the last month or two I have gotten them; I did not know if you stopped using them or not. Jesse: No, I will look and see.

Bill: I just have a request of Board. This is the end of the year so what I am doing is collapsing a lot of the Purchase Orders that are used up or outstanding; I am adjusting; if we have money left on a purchase order we are not going to use it by the end of the year so for example our auditing fee line I had \$2,000 left on that. It was budgeted for our audit but since our previous audits were good, we had a discounted time audit and our audit already occurred so we are not going to have another bill, so I am throwing those monies back into the contingency fund; I am trying to consolidate that; my request would be that if possible to get as many outstanding invoices and receipts to me by December 20th; because Christmas Eve is Monday the 24th and Christmas, Tuesday is the 25th and so relating to Payroll, I am not going to be able to put it out Tuesday; it may even have to

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go in on Saturday; because they (Bank) are not going to be open on Christmas; I do not know how late they are going to be open on Christmas Eve; so if possible if I could get payroll by the 20th as well; just because it is going to be tight over the last meeting; and then I can get all of the IRS reports and that done and that should help with the 1099's because all of that will be in play. We will have to approve a temporary budget for next year to carry us through starting January 1st; we approved the permanent budget for 2019 but that depends on year end amounts left; so I will get as much of that information together until the year actual closes on the 31st. I do not know what is really there but I will have a good understanding we can play off of the permanent; it is for the 3-month period. We do not close our electric down and our gas down and everything after our last meeting in December and wait until the re-organizational meeting to open everything so technically nothing has been approved to be paid in that period so I do not know in the past if it was done at the re-organizational meeting from my understanding it has to be done before the end of the year; because you still have service between the last December meeting and the first re-organizational meeting; we do not close the Fire Department; so it is basically to carry us through that period. Jeff: Do we want to schedule our re-organizational meeting now or do you want to wait until next month? Jeff: Why don't we wait a little bit; we will wait until the next meeting.

VII. MOTION TO PAY THE BILLS: Warrants: 40968-40993

Moved By: Tim; Second: Chris

Mr. Bixler: Yes; Mr. Diehl: Yes; Pfile: Yes

Bob: There is a sign on Tallmadge Road that says welcome to Rootstown and it is 200ft down. Jeff: We have discussed that before and actually tried to get them (County) to move it. Tim: I talked to them and tried to get it moved; they are not going to move it; because of it blocking the intersection.

VIII. MOTION: MEETING ADJOURNED, TIME: 8:21 PM

Moved By: Tim; Second: Chris

Mr. Bixler: Yes; Mr. Diehl: Yes; Mr. Pfile: Yes

Jeffrey Bixler, Chairman

Chris Diehl, Vice Chairman

Tim Pfile, Trustee

William McCluskey, Fiscal Officer