

**Recycling Coalition of West Virginia
Committee Meeting Minutes
April 25, 2023
WVDEP Headquarters**

Present: Paul Hayes, Tom Aluise, Jane Ann Arthur, Lisa Facemyer, Charity Fellure, Jessica Astley, Lisa Layden, Rebecca Friend, Brittany Cummings, Annette Hoskins, Kathy McKinley.

The meeting was called to order at 10 a.m. by Chairman Paul Hayes.

Approval of Minutes:

Paul Hayes asked for a motion to approve the minutes from the December 6, 2022, meeting. Lisa Layden made a motion to approve the minutes. The motion was seconded by Lisa Facemyer. The minutes were approved.

Statement of Condition

Chairman Hayes reported that the Coalition had a general operating bank balance of \$9,498.20 as of March 31, 2023 and a grant operating balance of \$14,817.05 as of March 31, 2023. Chairman Hayes reported that the \$49,500 REAP grant will be allotted in four payments. Tom Aluise made a motion to accept the Statement of Condition. Charity Fellure seconded the motion, which passed.

Budget

Chairman Hayes proposed a balanced budget of \$63,998 for the 2023 calendar year. The budget includes increased prize amounts for the Coalition's annual ReFashion Show. Prizes will increase from \$100 to \$150 for second place and from \$50 to \$100 for third place. Tom Aluise made a motion to accept the proposed budget. Kathy McKinley seconded the motion, which passed.

Tax Form

Chairman Hayes reported that he has submitted the Coalition's IRS 990 Tax Form that is required from 501 C3 organizations. The IRS sent notice that it has accepted the form.

REAP Grant

Chairman Hayes reported that he has submitted the quarterly progress report for the REAP Recycling Grant.

Newspaper Insert

Chairman Hayes reported that he had received two bids to print and distribute the Coalition's newspaper insert. The bids were from HD Media and the West Virginia Press Association. After discussion, Lisa Facemyer made a motion to accept the bid from HD media. Tom Aluise seconded the motion, which passed.

The Coalition also discussed story ideas for the insert. Among those were:

- How to be a good recycler

- Goodwill Industries takeback program
- Holiday green tips
- Tire collections
- Recycling Directory

Adjournment

Tom Aluise made a motion to adjourn the meeting. Brittany Cummings seconded the motion.

Respectively submitted by Tom Aluise