

**DIXIE DEER SPECIAL SERVICE DISTRICT  
ADMINISTRATIVE CONTROL BOARD MEETING OF  
WEDNESDAY JUNE 16, 2021 at 7:00 P.M.**

1. **CALLED TO ORDER:** At 7:00 P.M. (Chairman) Jim Rowles called the meeting to order. He then led us in the Pledge of Allegiance to the Flag. Board members in attendance (Chairman) Jim Rowles; (Vice Chair) James Jorgenson; (Clerk) Jan Hamilton; (Treasurer) Laurie Burris and Cathy Jorgenson are excused from tonight's meeting. Employees Present (Water Master) Wayne Gudgell; (Administrative Assistant) Susan Gudgell; (Scribe) Susan Gudgell.
2. **OPENED REGULAR MEETING:** (Chairman) Jim Rowles, opened regular meeting noted we have three Board members present. This makes a quorum. Welcome Resident June Rowles.
3. **CLERK'S REPORT:** (Clerk) Jan Hamilton, began her report by stating that we had to complete two reports for the state to receive the checks they have been holding for our delinquent accounts. The reports have been completed and been submitted to the state. We have talked to David Whitehead with the county and he stated we will be receiving the checks soon. Chairman, Jim Rowles, moved that they accept the clerks report, Vice Chairman, James Jorgenson, seconded it. All in favor unanimous.
4. **TREASURER'S REPORT:** Chairman, Jim Rowles, began the Treasurer's report by saying the General account has (\$58,400.03), the Rural Development account has (\$5,169.00), P.T.I.F. accounts have (\$229,057.80), for a grand total of (\$292,626.83). Chairman, Jim Rowles moved that they accept the Treasurer's Report. Clerk, Jan Hamilton, seconded it. All in favor unanimous.
5. **PREVIOUS MONTH'S MINUTES:** Board members reviewed the minutes of the May 16, 2021 Board meeting. Minutes were accepted. Clerk, Jan Hamilton, moved to accept minutes, Chairman, Jim Rowles, seconded it. Chairman Jim Rowles then signed the written approved minutes. All in favor unanimous.
6. **VICE-CHAIR REPORT:** Vice Chair, James Jorgenson, James began his report by stating he had read several articles on how to conserve water. He stated that most counties including Washington were really relying upon their residents within their counties to step up and do whatever they could to help conserve water at their own homes and businesses. If everyone does their part, we will be able to have enough water through this drought.
7. **DIRECTOR REPORT:** Director; Cathy Jorgenson. Is not in attendance tonight.

8. DISCUSS RECOATING CONCRETE WATER TANK TOP: Wayne stated that he had met with Joel Stout, of ERO Stout Construction. They did the coating on the top of the tank originally; Joel has no idea why it is peeling off. He took several pictures and is going to investigate it. He will get back to me with some answers.
9. OPEN MEETING TO DISCUSS ITEMS: Chairman Jim Rowles began by stating there were several items the Board needed to discuss. The first item for discussion is the revision to the Board Policy #1 Revised 2021. This item was approved. All in favor unanimous. The second item for discussion was whether to give a credit to residents on their water bills when the water on their street needs to be shut off, due to a water leak on said street. The Board discussed this, and it was not approved. Third item for discussion was a request to sell water for irrigation purposes. This was also not approved.
10. WATER MASTER REPORT: Wayne began his report by stating that last month they pumped 3,051,304 gallons of water and the daily average is 98,429. The water sample taken to St. George came back fine. We will read meters on June 26<sup>th</sup> and stuff envelopes on June 30<sup>th</sup>. Wayne stated that the Sanitary Survey for the State. We must do every three years and we got a score of 0 which means no faults were found.
11. ADJOURNED REGULAR MEETING: Meeting adjourned at 7:45 p.m.

Signed



Date

7-21-2021