

Chebeague Island School Committee Meeting Minutes Tuesday, December 6, 2016

Call to Order

The meeting was called to order at 6:07 pm by Chairperson Suzanne Rugh. Present: School Committee members Suzanne Rugh, Beverly Johnson, Jeff Putnam and Steven Todd (Jen Belesca was excused absent); school staff Superintendent/Principal Mike Pulsifer and guest Carol White.

Flag Salute

The Pledge of Allegiance was recited.

Approval of Agenda

A motion was made by Jeff Putnam and seconded by Steven Todd to approve the agenda as written. The motion passed 4-0.

Approval of Minutes

As only two members were present who attended the last School Committee meeting and School Committee workshop on November 15th, the approval of the those minutes will be done at a later meeting so a majority vote can be taken to approve the minutes.

Correspondence

None

Public Comment

None

Reports

School Committee Chair: None

Superintendent/Principal: Mike Pulsifer reminded everyone of the holiday concert coming up at the Island Hall on Tuesday, December 13th, beginning at 5:30 pm.

Old Business

CIS Renovation: A schematic design proposal by David Brunner Architects was reviewed by the School Committee. This proposal (1) would do the gathering of information needed to do a renovation, (2) would develop a building design and show system alternatives with a cost benefit evaluation, and (3) would develop schematic drawings and budget estimates. After a lengthy discussion, a motion was made by Beverly Johnson and seconded by Steven Todd to accept the proposal, and to pay for it from the School Department's Capital Improvements Designated Fund. The motion passed 4-0.

A boundary survey proposal by Bruce Bowman, Inc. was reviewed by the School Committee. The survey would include all property lines and fixed structures pertaining to the work being considered for the school renovation. After a lengthy discussion a motion was made by Jeff Putnam and seconded by Beverly Johnson to accept the proposal and to pay for it from the School Department's Capital Improvements Designated Fund. The motion passed 4-0.

Water Filter: Carol White attended the SC meeting and informed the SC that recent samples from the school's water showed an elevated amount of arsenic. Samples in the past have not had levels over the state's requirement, and at this time she recommends a water filtration system be installed to purify the water at school. Carol said the samples do not pose any immediate health risk, but they are elevated enough that we should do something about them. She also informed the SC that her recent communications with the state (Maine Drinking Water Treatment Program) about getting a water filtration system were met with positive feedback, but we will still be testing our water regularly and submitting those samples for purity checks. The School Committee discussed the information that was shared, and after reviewing the different options, a motion was made by Beverly Johnson and seconded by Jeff Putnam to purchase a filtration system for the school from the 2016-17 budget Trio 8615 - Capital Improvement Plan Reserve. The motion passed 4-0.

Second Reading of Policies: A motion was made by Steven Todd and seconded by Suzanne Rugh to approve policies JICK Bullying; JICK-R Bullying – Administrative Procedures; JICK-E1 Chebeague Island School Bullying Report Form; JICK-E2 Chebeague Island School Bullying Investigation and Response Form; and JICK-E3 Bullying: Summary of Disciplinary and Remedial Actions Form as a second and final reading. The motion passed 4-0.

New Business

2017/18 School Department Budget: Mike Pulsifer informed the SC that the town has scheduled three dates that are important for the budget building process: Wednesday, February 8th at 6:00 pm at the Town Hall - to give a preliminary budget update to the BoS; Tuesday, March 21st at 6:00 pm at CIS - to give a final budget proposal to the BoS; and Saturday, June 10th at the Town Hall - to have the town meeting to vote on the School Department budget. A general discussion was held to give some parameters to Mike for beginning the budget process, and information will be gathered and shared with the SC at future meetings.

Next Meeting: It was noted that there is not an immediate need to have a second December School Committee meeting, so a motion was made by Jeff Putnam and seconded by Beverly Johnson to cancel the December 20th meeting. The motion passed 4-0. The next School Committee meeting will be held on Tuesday, January 3rd.

Superintendent's Evaluation/Contract: Mike informed the SC that his contract stipulates that the School Committee will evaluate him each year, and by state requirements, evaluations and renewals are begun in December. The SC said they would like to have some sample evaluations shared with them, and they will work together to get an evaluation done in the near future.

Other Business

Warrant #9 was reviewed by the School Committee and approval was authorized for the warrant.

Adjournment

Steven Todd motioned and Beverly Johnson seconded to adjourn the School Committee meeting at 7:48 pm. The motion passed 4-0.