



BLUE RIDGE FIRE DISTRICT BOARD OF DIRECTORS

MINUTES OF PUBLIC BOARD MEETING HELD AT THE BLUE RIDGE FIRE STATION SATURDAY FEBRUARY 22, 2020

1. **CALL TO ORDER** –Chairman Shannon Scott called the meeting to order at 10 AM.
2. **PLEDGE OF ALLEGIANCE** – Chairman Scott led the assembly in the pledge of allegiance.
3. **ROLL CALL OF BOARD MEMBERS** –Board Members present were Jack Beale, Cindy Perelli, Shannon Scott, Judy Varns and Larry Lambert.
4. **REVIEW AND ADOPTION OF AGENDA:**

Chairman Scott asked for a motion to approve the Agenda, Mr. Lambert made a motion to approve the Agenda as presented and Mr. Beale seconded the motion. Chairman Scott asked for a vote. Mr. Beale, Ms. Perelli, Mr. Scott, Ms. Varns and Mr. Lambert voted in favor of the motion. As part of the discussion Ms. Perelli stated the there was an error on the Agenda and identified it as an incorrect date on one of the minutes up for approval. The date of the Executive Session minutes of January 25th was erroneously typed at January 11th. There was no further discussion and the motion passed and the Agenda were approved with the noted correction.
5. **ANNOUNCEMENTS:** Next Board meeting will be March 21, 2020 at 10AM.
6. **REPORTS AND CORRESPONDENCE**
 - a. Chairman’s Report: non presented
 - b. Chief’s Report for December 2019:

Personnel: 42 total - 17 volunteers, 20 paid reserve, 4 full time and 1 part time admin.

Incident Report: call Volume – 14 total - 8 EMS, 1 MVC, 6 Service Calls

Training Report:292 hours during the month of January including topics such as search and rescue, resource management, firefighter rehab, exposure reports, anatomy and medical assessment, pediatric protocols, and HIPAA.

Updates to the Board:

 - Medic 1 and Medic 3 passed DHS inspection. Medic 1 taken in for body repairs and Medic 3 is in service.
 - Department physicals are scheduled and should be completed end of March
 - WFHF Grant: Agreement has been signed and sent back to DFFM for final
 - SAFER Grant: Manager has ben reassigned and made contact with new person in charge. Hiring is moving forward this coming week (6 applications/2 already fingerprinted). Goal is to bring on 6 new volunteers by end of year.
7. **CALL TO THE PUBLIC**

There were no members of the public who wished to speak.
8. **OLD BUSINESS** - None

9. NEW BUSINESS

- a. APPROVAL OF MINUTES: Chairman Scott asked for a motion. Ms. Perelli made a motion to approve the two sets of minutes presented with one vote. Mr. Beale seconded the motion. There was no discussion and Chairman Scott asked for a vote. Ms. Perelli also made note that the Executive Session minutes also contained the incorrect date for the meeting and that it would be changed to January 25, 2020. There was not further discussion and Mr. Scott called for the vote. Mr. Beale, Ms. Perelli, Mr. Scott, Ms. Varns and Mr. Lambert voted in favor of the motion. The motion passed and minutes were approved.
- b. APPROVAL OF THE JANUARY 2019 FINANCIAL REPORT: Chairman Scott asked for a motion. Mr. Lambert made a motion to approve the January Financial report as presented. Ms. Varns seconded the motion. The Financial Summary was read to those present by Ms. Perelli. There was no further discussion and Chairman Scott asked for a vote. Mr. Lambert seconded the motion. There was no discussion and Chairman Scott asked for a vote. Mr. Beale, Ms. Perelli, Mr. Scott, Ms. Varns and Mr. Lambert voted in favor of the motion. The motion passed and the Financial Report was approved.
- c. DISCUSSION AND POSSIBLE ACTION TO APPROVE ACCEPTANCE OF AN ENGAGEMENT AND RETAINER AGREEMENT FOR LEGAL REPRESENTATION OF THE PSPRS LOCAL BOARD. Chairman Scott asked for a motion. Ms. Perelli made a motion to accept the Engagement and Retainer Agreement as described. Ms. Varns seconded the motion. Ms. Perelli gave an over view of why this was presented to the District Board, and that the PSPRS Local Board should have legal representation to protect the District from erroneous legal action regarding PSPRS claims. After further discussion it was decided to have the Districts Attorney review the Engagement and Retainer Agreement before acceptance by the Board. This item is table to a future meeting.
- d. DISCUSSION AND POSSIBLE ACTION REGARDING PUBLIC ACCESS TO THE BLUE RIDGE FIRE STATION BUILDING DURING BUSINESS HOURS, AFTER HOURS AND WHEN STATION IS UNATTENDED BY STAFF. Mr. Scott asked for a motion. Mr. made a motion on this item as presented. Mr. Lambert seconded the motion. Mr. Scott then gave an over view of why this item was presented to the Board. Over the years there have been many suggestions and actions to secure the BRFD buildings and due to recent issues, he felt this should be revisited. After much discussion on the issue, is was decided that Chief Paine should look into what options are available for a security system to protect the District buildings and personnel, and bring that information to the Board. No action was taken by the Board and will be on a future Agenda.

10. AGENDA ITEMS FOR THE NEXT BOARD MEETING

None were available

11. ADJOURNMENT

Chairman Scott adjourned the Public Meeting of the Blue Ridge Fire District Board at 10:43AM.

Respectfully submitted: February 25, 2020

Cynthia Perelli
Cynthia Perelli, Clerk of the BRFD Board

Minutes Approved: _____

Cynthia Perelli, Clerk of the BRFD Board