

Villages of Devonshire
Board of Directors Meeting Minutes
June 30th, 2020

1. **Call to Order:** Robert Mueller called the Board meeting to order at 6:41 PM.
 - a. Board Members Present: Robin Chagares, Edward Lewis, Kathleen Nidasio, Robert Mueller. Leslie Urso and William Alvarez, Jr. represented Unique Property Management.

2. **Election of Officers:**
 - a. Robert Mueller nominated for President by Robin Chagares, seconded by Leslie Urso. Unanimously approved.
 - b. Edward Lewis nominated for Vice President by Kathleen Nidasio, seconded by Robin Chagares. Unanimously approved.
 - c. Robin Chagares nominated for Secretary by Leslie Urso, seconded by Robert Mueller. Unanimously approved.
 - d. Leslie Urso nominated for Treasurer by Robin Chagares, seconded by Edward Lewis. Unanimously approved.
 - e. Kathleen Nidasio nominated for Member at Large by Robin Chagares, seconded by Leslie Urso. Unanimously approved.

3. **Reading and Disposal of Unapproved Minutes:**

Approval of Jan 13th, 2020 meeting will be postponed to September's board meeting.

4. **Manager's Report:**
 - a. Treasurer's Report: William Alvarez, Jr. reported that as of May 31st 2020, the Association's Operating Account has \$40,200.29, the Reserve Account has \$117,050.44, the assets for the 6 CD's total \$603, 288.14. Total current assets are \$760,960.87. Robert Mueller moved to accept the treasure's report, seconded by Robin Chagares.
 - b. Delinquent Accounts: William Alvarez, Jr. reported three delinquencies. Number 1 one- we got full reimbursement for admin charges, interest, late fees, maintenance fees and legal fees. The remaining two were balances / maintenance-. pressure washing and mail box repair; late fees. Monitoring will continue.

5. **Report of Officers:**
 - a. DRB Committee-
 - o Two DRB applications were approved in January. 10209 Install natural gas meter, white hot water vent on outside of garage; 10244 Replacement of windows.
 - o Three DRB Applications were approved in February. 10217 Remove shrubs in between garage and walkway. Hibiscus, Texas Sage and annuals were planted; 10245 Install white lattice trellis around air conditioner; 10210 Replace Jack Frost with Robellini Palm.
 - o One DRB application was approved in May. 10210 Install 2 panel white lattice trellis around air conditioner & plant Caladium in place of small grassy plants in front area.

- Addition to the DRB Guidelines presented.
 - The American Flag is the only flag that can be flown in a flagpole placed above or to the side of the top of the garage. Passed by the Board of Directors. Updated guidelines will be posted onto the Devonshire website by Mark Urso.
 - Discussion of garden flags display followed. The Board wanted more clear guidelines re size, type of flag, controversial material, and no advertisements. The DRB Committee will discuss and present modified guidelines in September.
- January 27, 2020 DRB Committee members walked the community to review prior identified plant replacement and identify additional planting needs. Plant removal and replacements were completed. Additional overgrown shrub areas have been identified. The DRB Committee will do another community walk to update the list. The work is planned for early next year.
- 1st mulching of the year has been completed. Because of COVID, bags of mulch had to be used instead of yardage.
- Sod was replaced at 3 properties – 45, 57 and 67

6. Unfinished Business: None

7. New Business: None

8. Adjournment: There being no further business, the meeting was adjourned at 6:56 PM.

Next Scheduled Meeting: September will be the next meeting date. Date to be determined.