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## *Dadlington Village Hall Management Committee*

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### **Minutes of Extra-ordinary Meeting – July 4<sup>th</sup> 2020 2pm**

This meeting was called during the Coronavirus pandemic.

It was held outdoors following strict social distancing guidelines.

#### **1. Present**

Phil Kitley (chair), Sam Johnson, Glenis Kitley, Rachel Rees-Jones (secretary), Simon Rees-Jones, John Whitehead.

#### **2. Apologies**

Ben Sockett, Kate Walker, Michael Dix (email received), Diane Rowbotham(email received) Julia Jarvis

#### **3. Single agenda item – the re-opening of the Village Hall.**

- Phil outlined that the meeting had been called as government guidelines state that community halls may open from today (July 4<sup>th</sup> 2020) if satisfactory Covid protection is in place.
- Advice and guidance have been obtained from *Actions with Communities in Rural England* (ACRE) and shared with the committee prior to the meeting. This includes Risk Assessments required for the Management Committee to complete and follow and for all users to complete and follow.
- Current bookings are from SCPC for September, Jan, April and a private booking in September from a villager.
- Phil shared correspondence from Zurich, the hall's insurance company. There is as yet no specific guidance relating to Covid 19. The Employers liability and Public Liability cover the legal liability of any claim due to contracting Covid 19 as long as all precautions were correctly set up and adhered to.
- It was shared that a large proportion of the committee are either in the vulnerable age group or are medically vulnerable and so it would be inadvisable for them to currently be involved in additional cleaning, maintenance or other aspects of managing the hall
- It was agreed for DVHMC to join the *Rural Communities Council* (RCC) who will be able to advise and provide support and guidance through this challenging time. **ACTION RACHEL**
- It was agreed to purchase hand sanitisers in preparation for when the hall can be opened. **ACTION SIMON AND GLENIS**
- The committee member's present and the opinion from Michael, shared in his report, agreed unanimously that the hall should not be opened at the current time.
- This is to be reviewed in early September 2020.
- In preparation for that review, the Risk Assessments from ACRE are to be looked at and preparations identified so that when it is considered safe to open the hall, the committee will be prepared to do so. **ACTION SIMON AND JOHN**
- All the regular hirers are to be contacted to update them on the current decision. **ACTION GLENIS**
- SCPC and the local hirer to be contacted to inform them that the hall will not be available during September. **ACTION SAM**
- A brief article to be inserted in The Stoker advising of the current situation. **ACTION RACHEL**

**Meeting closed at 2.50pm**