

Attendance Ron Koebke, Chairman; Henry Preston, Vice Chair; Darold Krenz, Supervisor; Judy Krenz, Clerk/Treasurer; Arthur Chase and Dan Staples, Leech Lake Band of Ojibwe Civil Engineers.

SUGAR BUSH TOWNSHIP

January 12, 2016

The board met informally before the board meeting with the Civil Engineers from Leech Lake Band of Ojibwe to discuss the work that is scheduled to be done on Mission Road in relation to the town hall.

The meeting was called to order at 7:32pm by Chairman, Ron Koebke.

Pledge to the flag was given.

Motion by Henry, 2nd by Darold to approve the minutes as read.

Motion by Ron, 2nd by Darold to approve the Treasure's report as presented. See Attachment #1

TOWN HALL: Discussion was held on the upcoming road work and how it affects the town hall.

CLERK: Clerk reported that she had not yet received a check from Mary Thorne for "Division of Property".

OLD BUSINESS:

Clerk reported her findings on a gun safe to be used for paper storage. She suggested that they use "Drop Box" at a cost of \$9.99 per month. She is to look into the cost and who it is through.

Motion by Henry, 2nd by Darold to rescind the motion from last month - "to move our Board meetings for the months of February, March and April to the 2nd Thursday of the month."

Motion by Henry, 2nd by Ron to rescind the motion from last month - "To set the re-organizational meeting to January 13, 2016, at 6:30pm followed by the Board meeting at 7pm.

NEW BUSINESS:

Motion by Darold, 2nd by Henry to start a Town Hall Building Fund with the money received from the Tribe from easements, as seed money.

Motion by Darold, 2nd by Henry to pay Ron \$40 for attending a fire meeting in Bemidji.

Correspondence was gone over-no action needed.

Next meeting is February 9, 2016, at the Clerk's home, followed by the Board of Audit.

Motion by Darold, 2nd by Henry to adjourn. Meeting adjourned at 8:10pm.

Attendance: Ron Kuebke, Chairman; Henry Preston, Vice-Chair; Darold Krenz, Supervisor; Judy Krenz Clerk/Treasurer.

SUGAR BUSH TOWNSHIP

February 8, 2016

The meeting was called to order at 7:19pm by Chairman, Ron Kuebke.
Pledge to the flag was given.

Motion by Henry, 2nd by Ron to approve the Clerk's report.

Motion by Ron, 2nd by Henry to approve the re-organizational meeting minutes.

Motion by Darold, 2nd by Henry to accept the Treasurer's report as presented.

Fire: Ron reported we once again had no fires in 2015. Our cost for fire protection for 2017 will be \$4,256.28.

Town Hall: The new proposal from the Leech Lake Tribe for the town hall was presented. Henry reported that Little Dip Lane and Little Dip Road had not yet been snow plowed

Clerk: Clerk presented her findings on the Drop Box at \$9.99+tax per month.

OLD BUSINESS:

Motion by Ron, 2nd by Henry to set up a Drop Box account.

Motion by Ron 2nd by Henry to have Darold talk to Joel Johnson to get a cost estimate on the proposed parking lot/retaining wall at the town hall.

Motion by Darold, 2nd by Ron to try and get a meeting set up with the Leech Lake Tribal Engineers for February 22, 2016, to discuss other options for the town hall.

Motion by Ron, 2nd by Henry to also pay mileage to the above mentioned Tribal meeting.

Motion by Ron, 2nd by Henry to pay Clerk for an extra meeting.

NEW BUSINESS:

Election judges: Ron Kuebke and Jennie Preston

Ballot Board: Henry Preston and Ron Kuebke

Motion by Ron, 2nd by Henry to pay judges \$40 and the moderator \$50.

Motion by Darold, 2nd by Ron to rent snow equipment from Henry Preston to clean the snow away from the town hall before the elections.

Mail was gone over-no action needed.

Next meeting is Monday, March 7, 2016 at the Preston Home

Motion by Henry, 2nd by Ron to Adjourn.
Meeting adjourned at 8:10pm.

Board of Audit followed

Respectfully Submitted

Judy Krenz, Clerk

Ron Koebke, Chairman

Attendance: Ron Koebke, Chairman; Henry Preston, Vice Chair; Darold Krenz, Supervisor; Judy Krenz, Clerk/Treasurer

Sugar Bush Township
March 7, 2016

The meeting was called to order at 7:10pm by Chairman, Ron Koebke.
Pledge to the flag was given.

Motion by Henry, 2nd by Darold to approve the Clerk's report.

Motion by Henry, 2nd by Darold to accept the Treasurers report. Attachment #1

No visitor concerns.

Town Hall: A Leech Lake Tribal proposal was presented showing a driveway approach that will be put in for the town hall. Also suggested that the board sign the easement for the acquisition of said property. See Attachment #4

A county weed meeting will be held on April 12th. Suggested that no one should be paid to attend as we only have 3 miles of roads.

Zoning board presented a shore land alteration for Alexander Worobel.

The Clerk presented the Budget/Levy for next year. See Attachment #2 and #3

OLD BUSINESS: Motion by Darold, 2nd by Henry to approve and sign the road easement with the Leech Lake Tribe for the permanent and temporary easement of property.

NEW BUSINESS: Motion by Darold, 2nd by Henry to recommend to the annual meeting to raise the levy by \$2,000 to \$54,100.

Motion by Ron, 2nd by Darold to pay \$100 for the rental of a skid steer to push the town hall a second time.

Mail was gone over-no action needed

Motion by Ron, 2nd by Henry to adjourn the meeting.

Meeting adjourned at 8:38pm.

Attendance: Ron Koebke, Chairman; Henry Preston, Vice-Chair; Darold Krenz, Supervisor; Judy Krenz, Clerk/Treasurer; Anne Atkinson, Talon Molash, Angela Atkinson, Giashamena Atkinson, guests

Sugar Bush Township
April 12, 2016

The meeting was called to order at 7pm by Chairman, Ron Koebke.
Pledge to the flag was given.

Motion by Henry, 2nd by Ron to accept the clerks' report, with one addition.
Motion by Henry, 2nd by Ron to accept the treasurer's report. Attachment #1

Visitor concerns: The Atkinson family wanted to know about putting a second house on their property. She was informed that the board did not have enough information to act on her wishes and she was to contact Jim Baruth again.

FIRE: Ron reported that the fire department still does not have our bill corrected.

ROADS: Henry reported that he drove the roads on March 31st everything was good. Attachment #2
Darold reported that gravel would cost us \$13 per yard. Scheduled to be put down beginning June 1st.

TOWN HALL: Clerk presented information on land that was available for township to acquire from the State of MN.

WEEDS: Darold had contacted B&P spraying. The price would be the same as last year.

ZONING: Darold reported that the Zoning Board will present for approval a Land Use Permit for Harvey & Judy Johnson.

CLERK: Clerk presented the Roundup policy at Beltrami Elec. A Records Retention Resolution with the MN Historical Society and why we need one. And that the State Auditor has requested an "Agreed Upon Procedure" audit for Sugar Bush Township.

OLD BUSINESS:

Motion by Darold, 2nd by Henry to hire B&P Spraying to spray Hale's Rd.

NEW BUSINESS:

Motion by Ron, 2nd by Darold to destroy everything in the filing cabinets at the town hall because of black mold.

Notion by Darold, 2nd by Ron to approve the Land Use Permit for Harvey and Judy Johnson at 7606 North Branch Drive NE.

Motion by Henry 2nd by Ron to approve a Resolution for "Records Retention": with the MN State Historical Society.

Motion by Darold, 2nd by Ron to not Roundup with Beltrami Electric.

Motion by Ron, 2nd by Henry to allow the clerk to decide who the township will hire for the auditing of the books, from the list selected by the supervisors.

Motion by Ron, 2nd by Darold stating that we have records starting August, 1994. Everything else before that was either destroyed in a fire in the 80's or by black mold.

Motion by Ron, 2nd by Henry to burn junk mail after every meeting.

Motion by Ron, 2nd by Henry to not proceed with the State Land purchase.

No Supervisor concerns.
Correspondence was gone over-no action needed.
Next meeting May 10, 2016, Town Hall.
Motion by Henry, 2nd by Darold to adjourn the meeting.
Meeting adjourned at 8:15pm.

Respectfully Submitted

Judy Krenz, Clerk/Treasurer

Ron Koebke, Chairman

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Attendance: Ron Koebke, Chairman; Henry Preston, Vice Chair; Darold Krenz, Supervisor; Judy Krenz, Clerk/Treasurer; Jenny Preston, Guest; Becky Larson, Guest; Kitura Main, Guest.

Sugar Bush Township
May 10, 2016

The meeting was called to order at 7pm by Ron Koebke.
Pledge to the flag was give.

Motion by Ron, 2nd by Henry to change the words under Zoning "Zoning Board approved" should read "Zoning Board presented for approval".

Motion by Ron, 2nd by Henry to approve the minutes as corrected.

Visitors concerns: Kitura Main who lives on Brune Rd is looking for some financing to reseed the ditches after the power lines were brushed by Beltrami Electric. She was told that the township does not own any of the land that she is requesting funding for.

BATO: Ron reported that Bruce Hasbargen brought them up to date on roads that would be worked on this summer. #20 is slated to be worked on this summer. Jane Mueller-GIS showed the website for Beltrami County and all the things that can be accessed.

CEMETERY: Henry reported that there were white weeds covering a lot of the cemetery and suggested that maybe when the roads are sprayed that the cemetery could be sprayed also.

ROADS: Henry drove the roads after the grading on the 22nd. Basswood, Brune, Hale's, and Maple Beach are scheduled to have gravel put down on them. Henry reported that he will contact Joel Johnson so they (& Darold) can go and look at the road at the bottom of Mark Colliton's driveway on Maple Beach Ct. Black Bird and Brune are scheduled for brushing.

WEEDS: Darold reported that B&P had charged us \$500 last year, because it was some chemical that he had left over from another job. So he wants \$1000 this year-He did reduce it to \$800. Darold will check with him about spraying the cemetery.

ZONING: A Land Use Permit will be presented to the Town Board for approval.

CLERK: Judy reported that the electric bill will be going up by \$5 a month. A Township Hall account was set up at the bank with \$650 seed money received from the tribe for land easements, per the instructions of the Board. Board members were reminded that they have to sign the account at the bank. An engagement letter was signed by the clerk with the Miller MacDonald firm for the auditing of the township books for an approximate cost of \$4000.

OLD BUSINESS:

Motion by Darold, 2nd by Henry to hire B&P Spraying at a cost of \$800, with Darold to discuss the cemetery spraying with them and he has permission to hire them.

NEW BUSINESS:

Motion by Ron, 2nd by Henry to allot up to \$23,000 for the gravel.

Motion by Henry, 2nd by Ron to approve a Land Use Permit for Harold and Therese Corfit at 3839 Mission Rd NE.

Motion by Henry, 2nd by Darold to change the June Town Board meeting to June 7th at 7pm.

Motion by Darold, 2nd by Henry to have the Sugar Bush Zoning meetings at 5:30 on the same night as the Township Board meeting.

No supervisor concerns.

Mail was gone over-no action needed.

Next meeting is June 7, 2016, Town Hall.

Motion by Ron, 2nd by Henry to adjourn the meeting.

Meeting adjourned at 7:57pm

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Respectfully Submitted

Judy Krenz, Clerk/Treasurer

Ron Kuebke, Chairman

Attendance: Ron Koebke, Chairman; Darold Krenz, Supervisor; Judy Krenz, Clerk/Treasurer; Alex Worobel, Guest.

Sugar Bush Township
June 7, 2016

The meeting was called to order at 7:01pm by Chairman, Ron Koebke.
Pledge to the flag was given.
Motion by Darold, 2nd by Ron to accept the Clerk's report as read.
Motion by Ron, 2nd by Darold to accept the Treasurer's report as presented.

Alex Worobel was present to talk about the Variance on his property on Brune Rd.

Cemetery: Ron reported that the new fence was in at the cemetery and that the cemetery had been cleaned. And there was one burial this month –Atkinson.

Roads: Darold reported that on July 11th the gravel will go down.

Weeds: Darold reported that the spraying on Hale's Road was completed and that the whole cemetery had been sprayed for weeds.

Clerk: Joel's contract to be signed.

OLD BUSINESS: none

NEW BUSINESS: none

Mail was gone over-no action needed.

Announcements: Continuation of Annual meeting at 6:30pm on July 12, 2016, followed by Board meeting at 7pm.

Motion by Darold, 2nd by Ron to adjourn.
The meeting was adjourned at 7:33pm.

Respectfully Submitted

Judy Krenz, Clerk

Ron Koebke, Chairman

Attendance: Ron Koebke, Chairman; Henry Preston, Vice-chair; Darold Krenz, Supervisor; Judy Krenz, Clerk/Treasurer

Sugar Bush Township
July 12, 2016

The meeting was called to order at 7pm by Ron Koebke, Chairman.
Pledge to the flag was given.

Motion by Ron, 2nd by Henry to accept the clerk's report as read.
Motion by Henry 2ⁿ by Darold to accept the treasurer's report as presented.

Cemetery: Henry reported that black dirt was needed to fill in graves at the cemetery.

Fire: Ron reported that Sugar Bush Township did not have any fires this past year. And that the fire department was looking at building an addition on to the fire hall.

Roads: Henry reported that Joel Johnson had Lyme's disease and gravel could not be put down. Henry Will call Joel about when he thinks that he could put it down.

Weeds: Darold reported that it all looks good where the spraying of weeds was done.

Zoning: Darold reported that he would be bringing a motion before the board in new business.

Clerk: The clerk reported that the audit of the township is still being worked on.

OLD BUSINESS: None

NEW BUSINESS: Motion by Ron, 2nd by Darold to give Henry permission to purchase a load of black dirt for the cemetery from Todd Tyson. And seed from Norfarm.

Motion by Ron, 2nd by Darold to allow up to \$200 to purchase a tin sign for the cemetery from Even Air Systems.

Motion by Darold, 2nd by Henry to set July 26, 2016, for a Board of Adjustment meeting to handle a variance for Alex and Terese Worobel.

Mail was gone over.-no action needed.

Motion by Ron, 2nd by Henry to adjourn the meeting. Meeting adjourned at 7:34pm.

Attendance: Ron Koebke, Chairman; Henry Preston, Vice-chair; Darold Krenz, Supervisor; Judy Krenz, Clerk/Treasurer; Alex Worobel, Patrick Bradley, David Andrews, Mary Andrews, Rosemary Petersen, Francis Petersen, Guests.

Sugar Bush Township
August 9, 2016
Town Hall

The meeting was called to order at 7pm by Chairman, Ron Koebke.

Pledge to the flag was given.

Motion by Henry, 2nd by Darold to accept the clerk's report as read.

Motion by Ron, 2nd by Henry to move Old and New business before reports and to dispense with the treasurers report until after the business.

OLD BUSINESS:

Motion by Darold, 2nd by Henry to approve the Variance for Alex and Terese Worobel at 16855 Brune Rd., Bemidji.

NEW BUSINESS:

Motion by Henry, 2nd by Darold to approve the Land Use Permit for Alex and Terese Worobel at 16855 Brune Rd., Bemidji.

Meeting was recessed at 7:04pm, allowing time for Clerk to finalize paperwork with Alex Worobel.

Meeting was called back to order at 7:08pm.

Motion by Ron, 2nd by Henry to accept the Treasurer's report as presented.

Visitors concerns: Francis Petersen wanted to know if and when we would be mowing the road ditch top.

Cemetery: Henry reported that we need to come up with a design for the new sign at the cemetery.

Roads: Henry reported that we hope to put down gravel soon. Dirt in the road ditch on Maple Bch Ct was discussed. And the lack of brushing on our roads was also discussed.

Clerk: Pointed out the District 12 meeting and election.

OLD BUSINESS: None

NEW BUSINESS: Motion by Darold, 2nd by Henry to have the clerk send a registered letter to 6802 Maple Bch Ct, stating that the road is not a private road but a township road and filling in the road ditch is not allowed. And that he is to remove the dirt or the township will do it and charge it to his taxes.

Mail was gone over-no action needed.

Motion by Ron, 2nd by Henry to adjourn the meeting.
Meeting adjourned at 7:43pm.

Respectfully Submitted

Judy Krenz, Clerk/Treasurer

Ron Koebke, Chairman

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Attendance: Ron Koebke, Chairman; Henry Preston, Vice Chair; Darold Krenz, Supervisor; Judy Krenz, Clerk/Treasurer.

Sugar Bush Township
September 13, 2016

The meeting was called to order at 7pm by Chairman, Ron Koebke.

Pledge to the flag was given.

Motion by Ron, 2nd by Henry to dispense with the reading of the minutes and to approve the minutes as written.

Motion by Ron, 2nd by Henry to dispense with the reading of the Treasurer's report and to approve the Treasurer's report as printed.

REPORTS:

CEMETERY: Henry reported that he would be putting black dirt down next spring on graves. Henry and Judy will work together to come up with a new sign idea for the cemetery.

ROADS: Henry reported that brushing of our roads would be done next year. Darold reported that the gravel would be going down next Monday and Tuesday. Discussion was held on a last day to put down gravel for the year

ZONING: Darold presented that there is a conflict in the Zoning Ordinance regarding the price paid to install a deck. A suggestion from the board that a flat fee of \$50 per deck be charged. It will be brought to the Zoning Board.

CLERK: Reported that a registered letter was sent to Russell & Marilyn Petersen on Maple Bch Ct. about gravel in the road ditch that he needs to move. The Board was advised that the November meeting would be on Monday, but the Board decided to move it to Tuesday at 8pm after the voting polls close.

OLD BUSINESS: Motion by Darold, 2nd by Henry to set 9-21-2016 as the deadline for putting down gravel for this year.

NEW BUSINESS: NONE

Mail was gone over. No action required.

Next meeting is October 11, 2016 at 7pm at the Town Hall,

Motion by Ron, 2nd by Henry to adjourn the meeting.

Meeting adjourned at 7:31pm.

Respectfully Submitted

Attendance: Henry Preston, Vice-Chairman; Darold Krenz, Supervisor; Judy Krenz, Clerk/Treasurer; Ron Koebke, Chairman, Allan Olson, Guest.

Sugar Bush Township

October 11, 2016

The meeting was called to order at 7pm by Vice-Chair Henry Preston.
Pledge to the flag was given.

Motion by Darold, 2nd by Henry to accept the Secretary's report as read.

Motion by Darold, 2nd by Henry to accept the Treasurer's report as presented.

Reports:

ROADS: Gravel is down

ZONING: Will be presenting to the board a section to be added to the Zoning Ordinance for approval. And a Land Use Permit for approval.

CLERK: Government Award for townships was presented

A Resolution issuing a Variance for property located at 16855 Brune Rd NE.

Report of the final Audit of the township-all went well. Agreed Upon Procedure report was submitted.

OLD BUSINESS: Motion by Darold, 2nd by Henry to add 7.3 to the Zoning Ordinance. And changing the "Conditional Use" to "Land Use Permit"

Motion by Henry, 2nd by Darold to approve the Resolution # 2016-1 for Alex Worobel.

NEW BUSINESS: Motion by Henry, 2nd by Darold to approve a Land Use Permit for Tim Reiplinger to build and repair an existing shoreline.

Supervisor Concerns: Ron had a concern about the gravel going down after the 21st deadline that the board had set and since he thought that the minutes were wrong, he refused to sign the minutes after they had been approved.

Mail was gone over-no action needed.

Next meeting will be November 8, 2016, **8PM**, at the Darold Krenz Home (notice change of time)

Motion by Ron, 2nd by Henry to adjourn the meeting. Meeting adjourned at 7:26pm.

Attendance: Ron Koebke, Chairman; Henry Preston, Vice-Chair; Darold Krenz, Supervisor; Judy Krenz, Clerk/Treasurer.

Sugar Bush Township

November 8, 2016

The meeting was called to order at 8pm by Chairman, Ron Koebke.
Pledge to the flag was given.

Motion by Ron, 2nd by Henry to accept the minutes as read with one spelling error corrected.

Motion by Henry, 2nd by Darold to accept the Treasurer's report as presented.

Reports:

BATO: Ron reported that at the last BATO meeting/supper they had an opportunity to meet the candidates of the upcoming election. Mel Milender is hoping to put a bus of people together for a trip to the state capital.

CEMETERY: Henry reported that a cemetery meeting had been held. The cemetery board has decided to reimburse Ed Johnson for two(2) cemetery plots. And will recommend it to the Board of Supervisors for approval. One(1) burial this month.

FIRE: Ron reported that the fire expenses are on track. And that the new pumper truck is working great.

ROADS: Henry reported that some roads were graded this month, but not all. The Board is not happy with the grading this past year.

WEEDS: Darold reported that Burdock and thistle weeds on Maple Bch Ct are out of control. Not sure what we can do about it.

Zoning: Darold said there would be a meeting scheduled soon.

Clerk: The clerk reported that Security Life has been bought by another company (*dental & vision*). We will have to look into it and possibly other companies.

OLD BUSINESS: None

NEW BUSINESS: Motion by Ron, 2nd by Darold to purchase back the two(2) lots from Ed Johnson and put them back on the market.

Supervisors concerns:

Ron-informed us he will not be running for the Board in the spring of 2017.

Mail was gone over-no action needed.

Next meeting is December 13, 2016 at the Ron Koebke home.

Motion by Ron, 2nd by Henry to adjourn the meeting.

Meeting adjourned at 8:39pm.

Attendance: Ron Koebke, Chairman; Henry Preston, Vice-Chair; Darold Krenz, Supervisor; Judy Krenz, Clerk/Treasurer.

Sugar Bush Township
December 13, 2016

The meeting was called to order at 7pm by Chairman, Ron Koebke.

Pledge to the flag was given.

Motion by Darold, 2nd by Ron to accept the Clerk's report as written.

Motion by Darold, 2nd by Ron to accept the Treasurer's report as presented.

CEMETERY-Henry reported that 3(three) cemetery plots were sold this past month.

ROADS- Henry reported that the roads had been plowed and all were in good shape.

TOWN HALL-Darold reported that a new posting sign was installed at the Town Hall and that the posting sign on Brune Rd had fallen over and now has been fixed and put back up.

CLERK- suggested that the re-organizational meeting be moved to March after the elections since there would be a new supervisor on the board.

OLD BUSINESS:

Motion by Henry 2nd by Ron to approve the 2 loads of re-claim that was put down on the East end of Brune Rd.

NEW BUSINESS:

Motion by Ron, 2nd by Darold to have the clerk look into a different company for dental/life insurance.

Mail was gone over-no action needed.

Motion by Ron, 2nd by Henry to adjourn the meeting. Meeting adjourned at 7:35pm.

Next meeting is January 10, 2017, beginning with the re-organizational meeting at 6:30pm followed by the Board meeting at 7pm at the Clerk's Home.