

2019 PROPOSED BUDGET SUMMARY	<u>GENERAL FUND</u>	<u>STATE FUND</u> <u>(LIQUID FUELS)</u>	<u>TOTAL ALL FUNDS</u>
BEGIN. BALANCE	\$264,470	\$39,800	\$304,270
<u>REVENUES</u>			
Real Estate Taxes	\$266,400		\$266,400
Act 511 Taxes	330,000		330,000
Fines & Costs	500		500
Interest Earnings	4,000	15	4,015
Rent Income	46,000		46,000
Intergovernmental Revenue	26,850	170,885	197,735
Permits & Fees	29,400		29,400
Departmental Services	20,550		20,550
Community Center Revenues	44,700		44,700
Miscellaneous Revenues	<u>54,230</u>	<u>0</u>	<u>54,230</u>
TOTAL REVENUES	\$822,630	\$170,900	\$993,530
TOTAL FUNDS AVAILABLE	\$1,087,100	\$210,700	\$1,297,800
<u>EXPENDITURES</u>			
Administration	\$248,510	\$0	\$248,510
Fire Protection	73,720		73,720
Planning, Zoning & Codes Enforcement	36,400		36,400
Emergency Services	6,500		6,500
Roads	288,600	196,600	485,200
Community Center Services	70,100		70,100
Parks & Recreation	64,000		64,000
Insurance & Emp. Benefits	108,770		108,770
Miscellaneous Expenditures	<u>10,300</u>	<u>0</u>	<u>10,300</u>
TOTAL EXPENDITURES	\$906,900	\$196,600	\$1,103,500
FUND BALANCE	\$180,200	\$14,100	\$194,300

GENERAL FUND		2018 YEAR ADOPTED BUDGET	2018 YEAR EST. ACT. 12/31/18	2019 YEAR PROPOSED BUDGET
#100.107	BEGIN. BALANCE	\$260,000	\$259,566	\$264,470
	<u>REVENUES</u>			
	Real Estate Taxes:	9.50 mills	9.50 mills	9.50 mills
			<i>Assess. Value</i>	\$24,664,260
			<i>Millage Rate</i>	
#301.100	Current Year	\$246,000	\$252,000	\$250,000
#301.400	Delinquent - Tax Claim Bureau	10,000	20,462	16,000
#301.600	Current Year Interim	100	670	400
	Act 511 Taxes:			
#310.100	Real Estate Transfer Taxes (MC)	20,000	31,000	25,000
#310.210	Earned Income Taxes	275,000	305,000	305,000
#321.800	Cable TV Franchise Fees	16,500	16,342	16,500
#322.10	Moving Permits	150	100	0
#322.20	Demolition Permit Fees	600	0	500
#322.20	Driveway Opening Permit Fees	400	490	400
#331.10	Court Fines - District Justice Office	200	595	500
#332.10	Settlements of Litigation, etc.	0	10,500	0
#341.00	Interest Earnings - Township	1,000	5,000	4,000
#341.006	Interest Earnings - ETCC	5	15	0
	Rental Income:			
#342.00	Rent - Post Office Lease	38,000	38,412	38,400
#342.20	Rent - ETCC Monthly Leases	7,000	7,420	6,600
#342.383	Rent - ETCC Daily Leases	600	1,200	1,000
#351.08	Floodplain Mgmt. Exp. Reimburse. (PA)	1	0	0
#354.03	LSA Grant - Gower Rd. Bridge Replacement	271,000	271,000	0
#354.09	LSA Grant - ETCC Capital Project	34,000	45,476	0
#355.00	Shared State Revenues (PA):			3,850
#331.13	State Police Fines	2,000	3,000	
#355.010	Public Utility Realty Tax	650	630	
#355.040	Liquor License Fees (PA LCE)	200	200	
#355.050	Municipal Pension System State Aid (PA)	4,500	5,060	5,000

	2018 YEAR ADOPTED BUDGET	2018 YEAR EST. ACT. 12/31/18	2019 YEAR PROPOSED BUDGET	
#355.07	Foreign Fire Ins. Prem. Taxes (PA)	\$16,000	\$14,891	\$16,000
#356.00	PA Game Comm. Land Fees PILOT	2,000	2,056	2,000
#361.31	SALDO Plan Fees	400	2,143	2,000
#361.32	Reimburse. Of Engineer Review Fees	100	5,000	7,000
#361.33	Zoning Permit Fees	1,800	1,900	2,000
#361.340	Zoning Hearing Board Appeal Fees	350	350	1,000
#361.500	Sale of Maps & Publications, Copies	20	0	50
#361.71	RTK Request Fees	25	17	0
#362.410	Building Code Fees	10,000	14,000	12,000
#362.440	Sewage Permit, Test & Review Fees	5,500	9,000	8,500
#363.00	Road Dept. Fees (Private Signs, etc.)	100	0	0
#367.20	Recreation Fees	1	0	0
	ETCC Revenues:		0	
#367.30	Thrift Shop Sales	20,000	48,500	40,200
#367.40	Fund Raising Events	2,000	300	500
#387.00	Private Donations	5,000	4,000	4,000
	Miscellaneous Revenues:			
#389.00	Misc. - Township	250	4,310	1,000
#389.10	Misc. - ETCC	1	2	90
#391.10	Sale of Gen. Fixed Assets	5,000	0	10,000
#391.20	Insurance Proceeds	0	85,590	0
#393.13	DCED Capital Equipment Loan			43,040
#395.00	Refund of Prior Year Revenues	<u>100</u>	<u>74</u>	<u>100</u>
	TOTAL REVENUES	\$996,553	\$1,206,704	\$822,630
	TOTAL FUNDS AVAILABLE	\$1,256,553	\$1,466,270	\$1,087,100

<u>EXPENDITURES</u>		<u>2018 YEAR ADOPTED BUDGET</u>	<u>2018 YEAR EST. ACT. 12/31/18</u>	<u>2019 YEAR PROPOSED BUDGET</u>
<u>ADMINISTRATION</u>				
#400.05	Salaries - Supervisors	\$5,625	\$5,625	\$5,625
#400.210	Office Supplies & Services	2,400	2,950	2,800
#400.270	Computer Hardware/Software	5,200	3,169	5,200
#400.325	Postage & Mailing Costs	500	640	710
#400.330	Travel Expenses - Supervisors (Mileage)	500	200	200
#400.42	Dues, Subscriptions & Memberships	1,500	2,000	2,000
#400.460	Conference & Meeting Exp. - Supervisors	1,500	1,003	1,200
#402.11	Salaries - Elected Auditors	200	0	200
#402.20	Auditor Supplies	50	0	0
#402.310	Contracted Auditing Services	6,000	4,350	6,000
Tax Collection Expenses:				
#403.05	Commission - RE Tax Collector	12,000	12,900	12,500
#403.200	RE Tax Collection Supplies	150	860	800
#403.21	MCTCC Assessment (EIT)	200	0	200
#403.451	Commission - Delinquent RE Taxes (Tax Clair	0	1,023	800
#403.452	Commission - Deed Trans. Taxes (County)	0	620	500
#403.453	Commission - EIT (Berkheimer)	0	7,625	7,625
Legal Expenses:				
#404.141	Solicitor Fees - General	25,000	30,000	25,000
#404.300	Solicitor Fees - Plan. Commission	7,000	8,500	7,000
#404.310	Litigation Fees & Expenses	8,000	30,000	15,000
#404.314	ZHB Solicitor - Fees	1,500	1,000	1,500
Administrative Wages & Salaries:				
#405.10	Township Secretary	1	0	30,500
#405.114	Treasurer	15,000	17,600	18,000
#405.115	Secretary/Admin. Assistant	28,000	28,800	0
#406.15	Administrative Assistant	1	0	0
#405.20	Supplies - Municipal Secretary	500	150	500
#405.33	Travel Expenses - Admin. Staff	300	100	300

		2018 YEAR ADOPTED <u>BUDGET</u>	2018 YEAR EST. ACT. <u>12/31/18</u>	2019 YEAR PROPOSED <u>BUDGET</u>
#405.340	Advertising Expenses	\$4,000	\$6,500	\$6,800
#405.350	Surety Bonds	1,200	1,900	2,000
#405.39	Banking Fees	50	35	50
#405.460	Training/Conf. Expenses - Admin. Staff	250	264	250
#406.45	Contracted Admin. Services	0	2,250	2,300
#407.310	Contracted IT Support Services	2,600.00	1,759	2,200
	Engineering Services:			
#408.10	General Services	15,000	2,000	8,000
#408.310	Planning Review Services	100	7,000	7,000
#409.15	Wages - Building Maintenance	6,200	7,500	7,500
#409.200	Heating Oil - Municipal Bldg.	8,000	8,000	10,000
#409.226	Janitorial Supples	500	300	300
#409.236	Small Tools/Minor Equipment - Bldg.	600	300	600
#409.27	Supplies - Bldg. Maint. & Repairs	0	900	500
#409.321	Telephone/Internet Service - Mun. Bldg.	2,500	2,750	2,800
#409.361	Electricity - Municipal Bldg. (PP&L)	4,500	3,500	4,200
#409.370	Contracted Bldg. Maint. & Repairs	10,000	11,000	19,000
#409.60	Capital Costs - Building	30,000	14,000	30,000
#409.74	Purchase of Furniture/Equipment	500	616	750
#409.75	Debt Service - Road Equipment	100	0	0
#410.14	Peacekeeping at Meetings	<u>100</u>	<u>0</u>	<u>100</u>
	TOTAL ADMINISTRATION	\$207,327	\$229,689	\$248,510

	<u>ADOPTED BUDGET</u>	<u>EST. ACT. 12/31/18</u>	<u>PROPOSED BUDGET</u>
<u>PUBLIC PROTECTION</u>			
FIRE PROTECTION			
#411.230	Vehicle Fuel - Fire Vehicles		\$8,000
#411.31	Contrib. to Vol. Firemen's Relief Assoc.	\$18,000	\$14,891
#411.352	Property, Vehicle & Liability Insurance	0	13,420
#411.384	Worker's Comp. Insurance	0	10,810
#411.450	Contribution to Kunkletown VFC	<u>25,000</u>	<u>25,000</u>
	TOTAL FIRE PROTECTION	\$43,000	\$64,121
PLANNING, ZONING & CODES ENFORCEMENT			
#413.14	Sewage Enf. Officer - Contract. Services	\$8,000	\$11,500
#413.142	Sewage Testing	0	\$9,000
#413.20	Codes Supplies	50	100
#413.310	Build. Code Official - Permit Share Cost	7,000	8,400
#413.46	Codes Officer/SEO Training Expenses	200	200
#414.00	CJERP - Regional Planning Expenses	500	500
#414.10	Wages - Planning Commission	2,000	1,475
#414.11	Wages - Zoning Hearing Board	400	400
#414.20	Supplies - Planning Commssion	300	300
#414.24	Zoning Supplies & Services	100	800
#414.310	Zoning Officer - Contracted Services	14,000	13,100
#414.46	Planning/Zoning Training Expenses	<u>500</u>	<u>100</u>
	TOTAL PLAN, ZONING & CODES ENFORCE.	\$33,050	\$37,829
EMERGENCY SERVICES			
#414.20	Supplies - Emerg. Operations	\$0	\$200
#415.50	911 Dispatching Services - MCCC	<u>6,500</u>	<u>6,286</u>
	TOTAL EMERGENCY SERVICES	\$6,500	\$6,286
	 TOTAL PUBLIC PROTECTION	 \$82,550	 \$108,235

		2018 YEAR ADOPTED <u>BUDGET</u>	2018 YEAR EST. ACT. <u>12/31/18</u>	2019 YEAR PROPOSED <u>BUDGET</u>
<u>ROADS</u>				
#430.231	Vehicle Fuel - Gasoline	\$2,000	\$2,020	\$2,200
#430.232	Vehicle Fuel - Diesel	12,000	17,300	10,000
#430.26	Small Tools & Minor Equipment	2,000	2,350	2,000
#430.238	Uniforms Expenses	0	2,500	2,500
#430.30	Equipment Services	1,000	1,000	1,000
#430.31	Veh.& Equip. Maint/Repairs - Contracted	2,500	5,000	13,000
#430.321	Cell Phone Expense	0	300	400
#430.46	Training & Travel Exp. - Public Works	200	200	200
#430.70	Capital Purchase - Vehicles/Equipment	90,000	49,700	47,000
#431.00	Salaries & Wages - Cleaning Streets	2,000	3,100	3,000
#431.384	Equipment Rental Services	1	200	0
#432.00	Salaries & Wages - Snow & Ice Control	25,000	21,500	27,000
#433.00	Salaries & Wages - Street Signs/Traf. Control	1,000	2,200	3,000
#433.01	Street Signs - Private	100	0	100
#433.02	Street Signs & Markings	6,000	3,000	0
#437.00	Salaries & Wages - Repairs Tools/Machinery	29,000	24,000	34,000
#437.24	Parts & Supplies - Vehicles & Equip.	15,000	17,000	5,000
#438.00	Salaries & Wages - Road Maint. & Repairs	90,000	85,000	97,200
#438.47	CDL Program Testing Expenses	400	240	1,000
#438.530	Gower Road Bridge Replacement Project	271,000	282,000	0
#438.610	Gen. Construct. - Roads materials/services	47,500	39,127	40,000
#439.00	Capital Construct. Projects - Roads	<u>35,000</u>	<u>0</u>	<u>0</u>
	TOTAL ROADS	\$631,701	\$557,737	\$288,600

		2018 YEAR ADOPTED <u>BUDGET</u>	2018 YEAR EST. ACT. <u>12/31/18</u>	2019 YEAR PROPOSED <u>BUDGET</u>
<u>ELDRED T</u>	<u>OWNSHIP COMM. CENTER (ETCC)</u>			
#451.114	Salaries & Wages - Twp. Secretary	\$500	\$160	\$500
#451.143	Solicitor Fees - Legal Services	2,400	2,500	2,500
#451.15	Wages - Custodian	6,500	5,350	6,000
#451.16	Salaries & Wages - Maintenance (PW)	3,000	4,000	4,000
#451.21	Office Supplies & Expenses	250	500	400
#451.237	Janitorial Supplies	300	600	500
#451.239	Heating Oil	12,000	7,437	13,000
#451.313	Engineering Services	2,000	500	500
#451.321	Telephone/Internet Services	1,200	1,040	1,200
#451.34	Advertising Expenses	1,000	200	500
#451.351	Property/Liability Insurance	5,400	4,790	5,400
#451.361	Electricity Expenses (PP&L)	9,000	9,050	10,000
#451.362	Propane Expenses (Supp. Heating)	400	300	400
#451.379	Contract. Services - Bldg. Maint./Repairs	10,000	115,600	21,000
#451.39	Banking Fees	10	0	0
#451.500	Fund Raising Expenses	700	100	600
#451.501	Thrift Shop Operating Expenses	2,000	2,000	2,000
#451.670	ETCC Capital Project - LSA Grant	34,000	45,000	0
#451.745	Miscellaneous Expenses - ETCC	<u>600</u>	<u>1,600</u>	<u>1,600</u>
	TOTAL ETCC	\$91,260	\$200,727	\$70,100
<u>PARKS & RECREATION</u>				
#454.25	Maint. Supplies & Materials	\$500	\$100	\$500
#453.44	Real Estate Taxes	1,500	0	0
#454.370	Salaries & Wages - Parks Maintenance (PW)	600	800	1,500
#454.710	Capital Purchase - Parks Land	1	0	52,000
#454.720	Parks Development/Improvements	<u>15,000</u>	<u>11,500</u>	<u>10,000</u>
	TOTAL PARKS & RECREATION	\$17,601	\$12,400	\$64,000

		2018 YEAR ADOPTED <u>BUDGET</u>	2018 YEAR EST. ACT. <u>12/31/18</u>	2019 YEAR PROPOSED <u>BUDGET</u>
<u>INSURANCE & EMPLOYEE BENEFITS</u>				
#486.162	Unemployment Comp. Ins. (PSATS TRUST)	\$2,500	\$9,500	\$9,000
#486.352	Property, Vehicle & Liability Insur.- Twp.	30,000	13,740	13,690
#486.354	Workers Comp. Insur. - Township	20,000	12,648	13,880
#487.16	Contrib. to Pension Plan (PMRS) - MMO	4,250	5,060	5,000
#487.161	FICA.Medicare Expense - Twp. portion	20,000	17,000	19,500
#487.193	Hospitalization Insurance	<u>32,000</u>	<u>33,950</u>	<u>47,700</u>
	TOTAL INSURANCE & EMP. BENEFITS	\$108,750	\$91,898	\$108,770
 <u>MISCELLANEOUS</u>				
#450.50	Contributions - General	\$2,000	\$200	\$1,000
#470.40	Prin.& Interest - DCED Cap. Equip. Loan	\$0	0	8,700
#499.00	Misc. Expenses	500	800	500
#491.00	Refund of Prior Year Revenues	<u>\$1</u>	<u>114</u>	<u>\$100</u>
	TOTAL MISC. EXPENSES	\$2,501	\$1,114	\$10,300
	 TOTAL EXPENDITURES	 \$1,141,690	 \$1,201,800	 \$906,900
	 FUND BALANCE	 \$114,863	 \$264,470	 \$180,200

STATE (HIGHWAY AID) FUND		2018 YEAR ADOPTED BUDGET	2018 YEAR EST. ACT. 12/31/18	2019 YEAR PROPOSED BUDGET
#35.100	BEGIN. BALANCE	\$38,266	\$32,998	\$39,800
REVENUES				
#35.341	Interest Earnings - Savings Acct.	\$51	\$32	\$15
#35.341.01	Interest Earnings - Checking Acct.	0	0	
#35.355.02	Liquid Fuels Tax Grant (PA)	168,198	171,150	170,885
	Refunds	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL REVENUES	\$168,249	\$171,182	\$170,900
	TOTAL FUNDS AVAILABLE	\$206,515	\$204,180	\$210,700
EXPENDITURES				
#35.432.20	Road Salt & Anti-Skid Material	\$21,200	\$45,532	\$26,600
#35.430.30	Capital Equipment - Vehicles		34,200	0
#35.430.31	Veh. & Equip. Maint./Repairs - Contracted	0	0	0
#35.432.38	Equipment Rental	4,000	1,188	6,000
#35.433.02	Street Signs & Markings	0	0	3,000
#35.438.20	Stone & Cold Patch - Road Repairs	13,200	6,403	14,000
#35.438.61	Gen. Construct/Repairs - Roads Materials	68,115	6,155	7,000
	Sealcoating Project		70,903	0
#35.439.30	Capital Construct. (Paving) - Roads	<u>100,000</u>	<u>0</u>	<u>140,000</u>
	TOTAL EXPENDITURES	\$206,515	\$164,380	\$196,600
	FUND BALANCE	\$0	\$39,800	\$14,100
		2018 YEAR	2018 YEAR	2019 YEAR